HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
86 East Argonne Road  
Hampton Bays, New York 11946

Board of Education  
Rich Joslin, President  
Kevin Springer, Vice President  
Dot Capuano, Trustee  
Michael Dunn, Trustee  
Liz Scully, Trustee  
Lars Clemensen, Superintendent of Schools  
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA – June 14, 2016  
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00 pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES
   A) Call to Order
   B) Pledge of Allegiance
   C) Announcement of Emergency Exits -- Please note the marked emergency exits.
   D) Approval of Order of Agenda

2. CLERK’S REPORT
   A) Approval of Minutes
   BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, May 10, 2016 and the Special Meeting held Tuesday, May 31, 2016.

   Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

   B) Public Comment
   Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS
   A) Superintendent’s Report
      Lars Clemensen

   B) Students of the Month – May/June
      - Jaime Kai DePalma, Elementary School - May  Marc Meyer
      - Logan Mitchell, Elementary School - June
      - Skye McMorris, Middle School - May  Dennis Schug
      - Sophia Valasquez Otalvaro, Middle School - June
      - Nicole Salas, High School - May  Christopher Richardt
      - Erin O’Gara, High School - June

   C) Veterans of Foreign Wars – NY Department
      Christopher Richardt
      - Nikki Distefano

   D) Suffolk Zone Physical Education Awards
      Drew Walker
      Elementary School: Hollie McAllister, Mason DeRosa, and Ashley Veliz-Hernandez
      Middle School: Rebecca Heaney and Lucas Brown
4. PERSONNEL PART I
   A) Presentation of Tenure Candidates
      Building Principals Marc Meyer, Dennis Schug, and Chris Richardt will present tonight’s tenure candidates to the Board of Education.

   B) Tenure Appointments
      BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and:

      WHEREAS, the Board of Education is in accordance with such recommendation, BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective September 1, 2016, unless otherwise noted:

      Eric Ferraro                      Assistant Principal (effective August 27, 2016)
      Stephanie Forsberg               §30-1.7 Science
      Melba Martinez                   §30-1.7 Science
      Marybeth Valenti                §30-1.7 Science
      Shannon Hickey                  §30-1.8 (a)(7) Special Education
      Karen Lombardo                  §30-1.5 Elementary Education
      Rachel Booras                   §30-1.8 (a)(7) Special Education
      Alba Pettas                     §30-1.8 (d) Teaching Assistant
      Christopher Romero             §30-1.7 Social Studies

      Moved, Seconded and Discussed
      The Board will now vote on the tenure appointments: Aye _____ Nay _____

      Presentation of District Retirees
      Helen Schottenhamel             Larry Luce
      James Waring                    Dennis Schug
      James Arnone                   Marc Meyer
      Nancy Slowey                   Christopher Richardt
      Anne Waring
      Laura Bourgal
      Frank Mancuso
      Denise DeRosa
      Barbara Ferucci
      Marilyn Wilson

5. BUSINESS, FINANCE, AND OPERATIONS
   A) Administrator’s Report
      Larry Luce

   B) Approval of Contracts
      RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

      1. Center Moriches Union Free School District for Health and Welfare Services for the 2015-2016 school year, as per the attached documentation.
      2. All-Suffolk Auto School, for Driver Education Instruction for Summer 2016, Fall 2016 and Spring 2017, as per the attached documentation.
      3. BOCES for a Facility Use Contract for classrooms, for the 2016-2017 school year, as per the attached documentation.
4. Services Agreement Reinstatement with OMNI, for the 2016-2017 school year, as per the attached documentation.
5. Center Moriches UFSD, for instructional services for Summer 2016, as per the attached documentation.
6. Judith Dodge, for professional development and integrated co-teaching for the 2016-2017 school year, as per the attached documentation.
7. Complete Rehab, for PT, OP, SLP services, for the 2016-2017 school year, as per the attached documentation.

C) **Financial Reports**
RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- Warrant Reports – June 2016
- Cash Disbursements – June 2016
- Revenue Budget Status Report – Cafeteria – June 2016
- Treasurer’s Monthly Report – May 2016
- Trial Balance General Fund – June 2016
- Trial Balance School Lunch Fund – June 2016
- Trial Balance Capital Fund – June 2016
- Trial Balance Trust and Agency Fund – June 2016
- Trial Balance Special Aid Fund – June 2016
- Trial Balance Extracurricular Fund – June 2016
- Cash Flow Report – April 2016
- Internal Claims Audit Report – June 2016
- Student Enrollment Report – June 2016

D) **Worker’s Compensation Plan Resolution**
WHEREAS, the District has an established Workers Compensation Reserve, currently totaling $438,187, for the purpose of paying unusual Workers Compensation Claims, and

WHEREAS, resolution of an old, unusual claim occurred during the school year resulting in the need to exceed the Workers Compensation budget line within the 2015-16 budget,

THEREFORE BE IT RESOLVED that, the Board Of Education, upon the recommendation of the School Business Official authorizes the payment of $181,107.00 to the East End Workers Compensation Plan and such payment shall be made from the established Workers Compensation Reserve fund.

E) **Acceptance of Donations**
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. $750.00 from Therese Mahar, Inc., Mayo Clinic Sports Health, for facilities, as per the attached documentation.
2. $89.00 and $130.00 from Hampton Bays Performing Arts Parents Association for the Middle School Music Program, as per the attached documentation.
3. $438.74 from the Hampton Bays PTO for the 7th and 8th grade Music Department Field Trip, as per the attached documentation.

F) Approval of Tax Anticipation Note
RESOLVED BY THE BOARD OF EDUCATION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Hampton Bays Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed $11,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:
(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2016 and ending June 30, 2017, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
(b) The Notes shall mature within the period of one year from the date of their issuance.
(c) The Notes are not issued in renewal of other notes.
(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.
G) **Approval of Driver’s Education Contract Plan**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator and pursuant to the 2016-17 contract rates for “in-car” driver’s education sets the following rates for students taking the elective course Driver’s Education at Hampton Bays High School:

- The additional cost will be $470 per student for district residents, enrolled students, and students who can prove homeownership, but not residency in Hampton Bays;
- The additional cost will be $500 per student for those who are not residents or homeowners and do not meet the criteria above.

BE IT FURTHER RESOLVED that, the elective course Driver’s Education at Hampton Bays High School must have at least 16 enrolled and pre-paid students for the class to operate prior to the first day of scheduled class.

BE IT FURTHER RESOLVED that, if the elective course Driver’s Education at Hampton Bays High School has more than 24 enrolled and paid students for any section during the year, the Board of Education may consider a rebate to parents who are residents or homeowners in the school district with a student in the course at that time.

H) **Authorization for Turf Management**

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education authorizes Turf Brothers, Inc., in accordance with Chapter 85, NYS Laws of 2010 to apply a single/yearly application of weed control, grub control, and flea and tick spray to the grounds on all campuses.

I) **Award of Request for Proposal**

WHEREAS, a Request for Proposal was published in the local paper asking for proposals for Physical Therapy Services for the 2016-17 School Year, and

WHEREAS, three independent contractors responded to that request with proposals including price, qualifications, business financial information, and references, and

WHEREAS, the proposals were all evaluated and scored and a winner was determined based upon price, qualifications, business financial information, and references, therefore

BE IT RESOLVED, that the Board of Education, awards the contract for Physical Therapy Services for the 2016-17 School Year to Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC and authorizes the signing of a contract to begin on July 1, 2016.

6. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

7. **PERSONNEL II**

A) **Acceptance of Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

2. Ryan McDowell Custodian, effective June 7, 2016.
B) Approval of Leaves of Absence
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals, as per the attached documentation:

1. Daniel Lennon, High School Art Teacher
   May 11, 2016 – June 30, 2016; HBTA XXIII(D)(2), Leave of Absence

2. Moira Rachel, Special Education Teacher - Elementary
   August 31, 2016 – December 6, 2016; Family Medical Leave Act absence
   December 7, 2016 – February 28, 2017; HBTA XXIII(D)(1) Leave of Absence

3. Melinda Brown, Teacher of English as a Second Language
   August 31, 2016 through June 30, 2017; to assume Elementary position (LB)

4. Diane Fox, High School Social Studies Teacher
   June 6, 2016 – June 10, 2016; Family Medical Leave Act absence

C) Approval of Teaching Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2015-16:

1. Emily Grosse
   Special Education Teacher - Elementary
   Effective: August 31, 2016
   Salary: MA 15 Step 1
   Probationary Period: August 31, 2016 – August 30, 2020
   Reason: Retirement of James Waring

2. Christie Carmichael
   Elementary School Teacher - Bilingual
   Effective: August 31, 2016
   Salary: MA Step 1
   Probationary Period: August 31, 2016 – August 30, 2020
   Reason: Resignation of Jennifer Garcia

3. John Roche
   Mathematics Teacher – Grades 5-12
   Effective: August 31, 2016
   Salary: BA Step A
   Probationary Period: August 31, 2016 – August 30, 2020
   Reason: Retirement of James Arnone

4. Jennifer Spota
   School Library Media Specialist
   Effective: August 31, 2016
   Salary: MA 15 Step 1
   Probationary Period: August 31, 2016 – August 30, 2020
   Reason: Retirement of Marilyn Wilson

5. Brittany Richter
   Special Education Teacher - Secondary
   Effective: August 31, 2016
   Salary: MA Step 1
   Probationary Period: August 31, 2016 – August 30, 2020
   Reason: Per 2016-2017 Budget

6. Melinda Brown
   Elementary Teacher
   Effective: August 31, 2016
7. Christopher Warren  
**Elementary Teacher**  
**Effective:** August 31, 2016  
**Salary:** MA Step 1  
**Probationary Period:** August 31, 2016 – August 30, 2020  
**Reason:** Retirement of Barbara Ferucci

8. Kimberly VanBourgondien  
**Elementary Teacher**  
**Effective:** August 31, 2016  
**Salary:** MA Step 1  
**Probationary Period:** August 31, 2016 – August 30, 2020  
**Reason:** Retirement of Denise DeRosa

---

**D) Approval of Leave Replacement Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals, as per the attached documentation:

1. Jeanine Pesce  
**Foreign Language – Elementary School**  
**Effective:** August 31, 2016 – June 30, 2017  
**Salary:** BA Step A,  
**Reason:** Leave of Absence for Melinda Brown

2. Laura Fitzgibbon  
**Middle School English Teacher**  
**Effective:** August 31, 2016 – June 30, 2017  
**Salary:** BA Step A,  
**Reason:** Replacement for J.F. Leave of Absence

---

**E) Approval of Sixth Class Teaching Assignments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6th Class Teaching Assignment for the 2015-16 school year, as per the attached documentation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Joseph Burger</td>
<td>Economics (0.5)</td>
</tr>
</tbody>
</table>

---

**D) Approval of Co-Curricular Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Michael Oestreicher</td>
<td>Curriculum Writing–Global 9</td>
</tr>
<tr>
<td>2. Christine Anselmo</td>
<td>Para-Professional Training</td>
</tr>
<tr>
<td>3. Christina Chiarulli</td>
<td>Para-Professional Training</td>
</tr>
<tr>
<td>4. Stacey Naglieri</td>
<td>Out of District SWD Liaison</td>
</tr>
<tr>
<td>5. Stacey Naglieri</td>
<td>Summer CSE/CPSE Chair (MS/ES)</td>
</tr>
</tbody>
</table>

---

**E) Approval of Substitute Teachers**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At $102.00 for Certified Teachers and $90.00 for Non Certified Teachers for the 2015/2016 school year:
G) **Athletic Appointments (2015-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-2016 school year, in accordance with the HBTA contract:

1. Lukasz Sokol as a volunteer Fitness Room Supervisor for June-August, 2016.

H) **Approval of Student Intern Positions**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>David O’Connor</td>
<td>Student Intern</td>
</tr>
</tbody>
</table>

I) **Approval of CSEA Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Rosa Yanes**  
   Clerk Typist - Spanish Speaking  
   **Effective:** July 1, 2016  
   **Salary:** Step 1 as per 2016-2017 contract  
   **Reason:** per 2016-2017 Budget

2. **Amanda Palmieri**  
   **Effective:**  
   **Salary:** Step 1, as per 2016-2017 contract  
   **Reason:** Retirement of Nancy Slowey

3. **Chris Postiglione**  
   **Effective:**  
   **Salary:** Step 1, as per the 2016-2017 contract  
   **Reason:** Transfer of Scott Henninger to Head Custodian

J) **Approval of Substitute Support Positions**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michele Bedoya</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Meagan Glenn</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Chris Beninati</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Maria Perez</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Justine Galante</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Francesca Molinelli</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Brittany Conte</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Mackenzie Engeldrum</td>
<td>Teacher Aide</td>
</tr>
</tbody>
</table>
K) **Approval of Correcting Resolution (2015-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the correction of the following resolutions:

1. #25 (2015-16) to read: Calogero Ferraro, Maintenance Mechanic IV, CSEA, Step 2 ($61,515.27), prorated effective July 27, 2015 for the replacement of Ron Shelton.

8. **BOARD OF EDUCATION**

A) **Acceptance of 2016-17 Annual Meeting Results**

RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the results of the 2016-17 School Budget and Board of Education vacancy vote, held on Tuesday, May 17, 2016, and as provided by the School District Clerk and thus incorporated into the minutes of this meeting.

B) **Approval of First Reading of Board of Education Policies**

BE IT RESOLVED, that the Board of Education hereby approves the first reading of the following policies:

1. 1120 School District Records (and Regulation)
2. 1230 Public Participation and Board of Education Meetings
3. 1500 Public Use of School Facilities (and Regulation)
4. 2120 School Board Elections
5. 4710 Grading Systems (and Regulation)
6. 5220 Student-sponsored Student Expression
7. 5225 Student Personal Expression
8. 5420 Student Health Services (and Regulation)
9. 6900 Disposal of District Property
10. 8112 Health and Safety Committee
11. 8121 Opioid Overdose Prevention (and Regulation)
12. 9130 Computer Resources and Data Management

C) **Approval of Board of Education Meetings for the 2016-2017 School Year**

BE IT RESOLVED, that the Board of Education approves the following schedule of public Board Meetings for the 2016-17 school year. All meetings will take place at the High School Auditorium at 7 PM unless otherwise posted:

- July 5, 2016  High School Room 9 (Reorganizational & Business)
- August 16, 2016
- September 13, 2016
- October 11, 2016
- November 8, 2016
- December 13, 2016
- January 10, 2017
- February 14, 2017
- March 14, 2017
- April 18, 2017
- May 9, 2017
- June 13, 2017

D) **Approval of Overnight Field Trips 2016-2017 School Year**

RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2016-2017 school year, as per the attached documentation:
1. Girls and Boys Cross Country, October 14-15, 2016 to Goddard Park, Warwick, RI
2. Varsity Softball, March 15-19, 2017 to Disney Wide World of Sports, Orlando, FL.

9. PUBLIC COMMENT
Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

10. ADJOURNMENT