HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA – July 5, 2016
Hampton Bays High School Room 9

It is expected that the Board of Education will enter Executive Session at approximately 6:30 pm prior to the scheduled public meeting to begin at 7:00 pm to discuss the employment of a particular person.

PUBLIC HEARING ON CODE OF CONDUCT REVISIONS, DISTRICT-WIDE SCHOOL SAFETY PLAN AND BUILDING LEVEL EMERGENCY RESPONSE PLAN

7:00 PM – BUSINESS MEETING

1. OPENING PROCEDURES
A) Call to Order
B) Pledge of Allegiance
C) Announcement of Emergency Exits -- Please note the marked emergency exits.
D) Approval of Order of Agenda

2. CLERK’S REPORT
A) Approval of Minutes
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, June 14, 2016.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

B) Public Comment
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS
A) Superintendent’s Report
Graduation Presentation – Lars Clemensen

4. BUSINESS, FINANCE, AND OPERATIONS
A) Administrator’s Report
Larry Luce

B) Approval of Contracts
RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. 2016-2017 Food Service Consulting Proposal, as per the attached documentation.
2. Walter McDermott, Telephone Auditing Services, as per the attached documentation.
3. Cullen & Danowski, LLP for Audit services, for the 2016-2017 school year, as per the attached documentation.
4. Bonnie Boeger Music Therapy Services for the 2016-2017 school year, as per the attached documentation.
5. Mill Neck Interpreter Services for the 2016-2017 school year, as per the attached documentation.
6. Da Vinci Education & Research, LLC for consultation services for the 2016-2017 school year as per the attached documentation.
7. Achieve Beyond, for educational services for the 2016-2017 school year as per the attached documentation.
8. Long Island Developmental Consulting, Inc. for behavior intervention, Autism, and other related services, for the 2016-2017 school year as per the attached documentation.
9. Out East Therapy of NY for OT, PT, SLP, RN and Psychology services, for the 2016-2017 school year as per the attached documentation.
10. Careen and Employment Options, Inc. for consulting services for the 2016-2017 school year, as per the attached documentation.
11. Metro Therapy, Inc. for therapy services, for the 2016-2017 school year, as per the attached documentation.
12. Center Moriches Union Free School District, for Special Education Services, for the 2016-2017, as per the attached documentation.
13. Tutoring Service of Long Island for professional services, for the 2016-2017 school year, as per the attached documentation.
14. Family Service League, for mental health services, for the 2016-2017 school year as per the attached documentation.
15. Helping Hands Consultation Services, Inc. DBA, for consulting services, for the 2016-2017 school year, as per the attached documentation.
16. St James Tutoring for tutoring services for the 2016-2017 school year, as per the attached documentation.
17. Kids in Action of Long Island, Inc., for therapy services, for the 2016-2017 school year, as per the attached documentation.
18. R.S. Abrams & Co., LLP, for auditing services, for the 2016-2017 school year, as per the attached documentation.
19. Tuckahoe Common School District for educational services for elementary school life skills, as per the attached documentation.
20. Tuckahoe Common School District for educational services for middle school life skills, as per the attached documentation.
21. Assetworks for the 2016-2017 school year, as per the attached documentation.
22. Carr Maintenance Agreement, from June 30, 2016 through June 30, 2019, as per the attached documentation.

C) Financial Reports
RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:
- Warrant Reports –June 2016
- Cash Disbursements – June 2016
- Revenue Budget Status Report – Cafeteria –June 2016
- Treasurer’s Monthly Report – May 2016
- Special Aid Fund Appropriations Report- June 2016
D) **Budget Transfers**

**BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:**

1. $32,250 to adjust for middle and elementary school parking lot pavement seal and restripe, as per the attached documentation.
2. $10,500 to adjust for new side and back curtains on the high school auditorium stage, as per the attached documentation.
3. $10,700 to adjust for lighting bar winch replacement in the high school auditorium, as per the attached documentation.
4. $29,850 to adjust for three final repairs for auditorium, as per the attached documentation.

E) **Approval of Change Order – Bond Referendum Projects Phase 3**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves SED No. 58-09-05-02-0-003-013:**

1. Change Order No. 9-GC in the amount of $5,237.00 for CCLI the General Construction contract, as per the attached documentation.
2. Change Order No. 10-GC in the amount of $31,959.00 for CCLI the General Construction Contract, as per the attached documentation.
3. Change Order No. 11-GC in the amount of $14,807.00 for CCLI the General Construction Contract, as per the attached documentation.
4. Change Order No. 12-GC in the amount of $3,367.00 for CCLI the General Construction Contract, as per the attached documentation.
5. Change Order No. 13-GC in the amount of $25,600.00 for CCLI the General Construction Contract as per the attached documentation.
6. Change Order No. 14-GC in the amount of $10,598.00 for CCLI the General Construction Contract, as per the attached documentation.
7. Change Order No. 3 in the amount of $23,320.00 for Hirsch & Company, the Plumbing Contract, as per the attached documentation.

F) **Approval of FSMC Cooperative Bid**

**WHEREAS, the Hampton Bays Union Free School District (hereinafter “Hampton Bays”) has offered the East Quogue Union Free School District (“East Quogue”) the opportunity to participate in a cooperative bid regarding Food Service Management services in an effort to provide more efficient and cost effective food management services for both school districts; and**

**WHEREAS, the Board of Education believes that it would be in the best interest of Hampton Bays to participate in such cooperative bid, with such cooperative bidding to take place through Hampton Bays; and**
WHEREAS, such municipal cooperative activities are authorized by Article 5-G of the General Municipal Law;

THEREFORE, BE IT RESOLVED, upon receipt of a duly approved resolution authorizing the participation by East Quogue in the cooperative bidding of Food Service Management services, the Board of Education hereby approves cooperatively bidding for Food Service Management services through Hampton Bays, on behalf of both Hampton Bays and East Quogue, whereby the school districts will share services such as the food service director, single chef or guest chef, certain menu items, and other similar services; and

BE IT FURTHER RESOLVED, that the District Clerk shall provide East Quogue with a copy of this resolution.

G) Acceptance of Donations
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. $500 from Hampton Bays Performing Arts Parents Association (PAPA), for the elementary school music program, as per the attached documentation.

5. STUDENT SERVICES
A) Approval of CSE/CPSE Services
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL
A) Approval of Teaching Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2016-17:

1. Amanda Greco  
   HS Special Education Teacher  
   Effective: August 31, 2016  
   Salary: MA Step 2  
   Probationary Period: August 31, 2016 – August 30, 2020  
   Reason: New Position, as per 2016-2017 Budget

B) Approval of Teacher Assistant Appointment
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2016-17:

1. Lena Koutsoyiannis  
   Teacher Assistant  
   Effective: August 31, 2016  
   Salary: Certified TA, Step 1  
   Probationary Period: August 31, 2016 to August 30, 2020  
   Reason: Retirement of Anne Waring

C) Approval of Summer School Staff
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Summer School program for 2016/2017 school year as per the HBTA and CSEA contracts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Christine Anselmo</td>
<td>School Psychologist</td>
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<td>2. Shannon Hickey</td>
<td>Special Ed (ESY) Teacher</td>
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<td></td>
<td>Name</td>
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<td>3</td>
<td>Elizabeth Hubbard</td>
</tr>
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<td>4</td>
<td>Judith Leopard</td>
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<td>5</td>
<td>Rachel Booras</td>
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<td>6</td>
<td>Nicola Matzner</td>
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<td>7</td>
<td>Brittany Morlock</td>
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<td>8</td>
<td>Deborah McDowell</td>
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<td>9</td>
<td>Carla Pensah</td>
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<td>10</td>
<td>Kaitlyn Roche</td>
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<td>11</td>
<td>John Roche</td>
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<td>12</td>
<td>Anthony Schmidt</td>
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<td>13</td>
<td>Kathleen Ambrose</td>
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<td>14</td>
<td>Pat Biscardi</td>
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<td>15</td>
<td>Joan Crowley</td>
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<td>16</td>
<td>Jonathan DellaSperanza</td>
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<td>17</td>
<td>Elizabeth Lanni</td>
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<td>18</td>
<td>Kristie Loper</td>
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<td>19</td>
<td>Kerri Ottati</td>
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<td>20</td>
<td>Robin Mancuso</td>
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<td>21</td>
<td>Amy McNamara</td>
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<td>22</td>
<td>Joan Moran</td>
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<td>23</td>
<td>Linda Schmidt</td>
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<td>24</td>
<td>Emily Grosse</td>
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<td>25</td>
<td>Vicki Manzullo</td>
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<td>26</td>
<td>Lauren Mikelinich</td>
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<td>27</td>
<td>Maria Walker</td>
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<td>28</td>
<td>Kathy Algieri</td>
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<td>29</td>
<td>Jamie Huebner</td>
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<td>30</td>
<td>Christopher Warren</td>
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<td>31</td>
<td>Ashley Lombardo</td>
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<td>32</td>
<td>Sharon Wheeler</td>
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<td>33</td>
<td>Jennifer Loesch</td>
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<td>34</td>
<td>Michelle Marrone</td>
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<td>35</td>
<td>Danielle Alberti</td>
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<td>36</td>
<td>Lisa Agoglia</td>
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<td>37</td>
<td>Michele Bedoya</td>
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<td>38</td>
<td>Peggi Booth</td>
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<td>39</td>
<td>Carol Calderaro</td>
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<td>40</td>
<td>Mackenzie Engledrum</td>
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<td>41</td>
<td>Dawn Kampf</td>
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<td>42</td>
<td>Patricia McCrave</td>
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<td>43</td>
<td>Marie Perez</td>
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<td>44</td>
<td>Margaret Peterson</td>
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<td>45</td>
<td>Nancy Stanton</td>
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<td>46</td>
<td>Margaret Urcuiolio</td>
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<td>47</td>
<td>Corrine Vazac</td>
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<td>48</td>
<td>Bethany Venditto</td>
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<td>49</td>
<td>Lisa Richmond</td>
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<td>50</td>
<td>Meena Chockalingam</td>
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<td>51</td>
<td>Lisa Witschi</td>
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<td>52</td>
<td>Sera Prizzi</td>
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<td>53</td>
<td>Carla Magnozzi</td>
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<tr>
<td>54</td>
<td>Monica Hanes</td>
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</tbody>
</table>
D) **Approval of Co-Curricular Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Rodney Way</td>
<td>HS AIS Algebra</td>
</tr>
<tr>
<td>2. Patricia Beach</td>
<td>Curr. Development-Algebra</td>
</tr>
<tr>
<td>3. Laurie Dyno</td>
<td>Curr. Development-Algebra</td>
</tr>
</tbody>
</table>

E) **Approval of Co-Curricular Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Danielle Russo</td>
<td>Curr. Writing–Global Grade 9</td>
</tr>
<tr>
<td>2. Diane Fox</td>
<td>Curr. Writing–Global Grade 9 $</td>
</tr>
</tbody>
</table>

F) **Approval of Student Aide Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Daniel Romano</td>
<td>Student Aide</td>
</tr>
<tr>
<td>2. Matthew Godfrey</td>
<td>Student Aide</td>
</tr>
<tr>
<td>3. Matthew Dean</td>
<td>Student Aide</td>
</tr>
</tbody>
</table>

G) **Approval of CSEA Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Lisa Witschi  
   Teacher Aide (6.5)  
   Effective: August 31, 2016  
   Salary: Step 1  
   Reason: New Student, as per IEP

2. Sera Prizzi  
   Teacher Aide (6.5)  
   Effective: August 31, 2016  
   Salary: Step 1  
   Reason: New Student, as per IEP

3. Lisa Tanaka  
   School Nurse  
   Effective: August 31, 2016  
   Salary: Step 1  
   Reason: Retirement of Nancy Slowey

5. Dawn Tejada-Lingg  
   Senior Account Clerk Typist  
   Effective: July 6, 2016 (pro-rated)  
   Salary: Step 1  
   Reason: Retirement of Helen Schottenhamel

H) **Approval of Substitute Support Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016-2017 school year:
Name | Position
--- | ---
1. Helen Schottenhamel | Clerical Trainer
2. Nancy Boden | Sub-Clerical
3. Susan VonBartheld | Sub-Clerical

I) **Approval of Schedules of Salaries for Non-Aligned Employees**
RESOLVED, that the Board of Education accepts the schedule of salaries for non-aligned employees, as per the attached documentation.

7. **BOARD OF EDUCATION**
A) **PUBLIC HEARING:** Code of Conduct and District-wide School Safety Plan

B) **Approval of Second Reading and Adoption of Board of Education Policies**
BE IT RESOLVED, that the Board of Education hereby approves the second reading and adoption of the following policies:

1. 1120 School District Records (and Regulation)
2. 1230 Public Participation and Board of Education Meetings
3. 1500 Public Use of School Facilities (and Regulation)
4. 2120 School Board Elections
5. 4710 Grading Systems (and Regulation)
6. 5220 School-sponsored Student Expression
7. 5225 Student Personal Expression
8. 5420 Student Health Services (and Regulation)
9. 6900 Disposal of District Property
10. 8112 Health and Safety Committee
11. 8121 Opioid Overdose Prevention (and Regulation)
12. 9130 Computer Resources and Data Management

C) **Approval of CSEA Contract**
WHEREAS, the negotiating teams for the Hampton Bays Union Free School District (“District”) and the Hampton Bays CSEA (“CSEA”) executed a Memorandum of Agreement, calling for the creation of a three-year successor Collectively Negotiated Agreement to the one that expired on June 30, 2016; and

WHEREAS, the Board is required by law to approve the expenditure of additional monies required to fund the provisions of the Collectively Negotiated Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Memorandum of Agreement between the District and the CSEA, covering the period from July 1, 2016 through June 30, 2019 and authorizes the funding of those monies necessary to implement the provisions of the 2016-2019 Collectively Negotiated Agreement.

D) **Approval of Overnight Field Trips 2016-2017 School Year**
RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2016-2017 school year, as per the attached documentation:

1. Grade 7 trip to Frost Valley YMCA, Claryville, NY, November 9-11, 2016.

E) **Approval of Notice of Annual District Meeting of the Hampton Bays UFSD on behalf of the Hampton Bays Public Library**
BE IT RESOLVED, that the Board of Education approves the attached Notice of Annual District Meeting to be published June 23rd, July 7th, July 21st and August 4, 2016 in the Southampton Press Western Edition (Appendix #1).
F) Appointment of Workers for Election and Special District Meeting for the Purpose of a Budget Vote on Behalf of the Hampton Bays Public Library

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, August 9, 2016 as annexed hereto (Appendix #2).

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT