

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946**

Board of Education

Rich Joslin, President

Kevin Springer, Vice President

Dot Capuano, Trustee

Michael Dunn, Trustee

Liz Scully, Trustee

Lars Clemensen, Superintendent of Schools

Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –September 13, 2016
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Re-Organizational Meeting and the Business Meeting held Tuesday, August 16, 2016 and the Special Meeting held Wednesday, August 31, 2016.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Girls Scout Gold Project – HS Garden** *Christopher Richardt*

4. BUSINESS, FINANCE, AND OPERATIONS

- A) **Administrator’s Report** *Larry Luce*

B) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report–August 2016*
- *Appropriation Status Report – August 2016*
- *Warrant Reports –August 2016*
- *Cash Disbursements – August 2016*
- *Revenue Budget Status Report – General –August 2016*
- *Revenue Budget Status Report – Cafeteria –August 2016*

- *Treasurer’s Monthly Report – July 2016*
- *Capital Fund Appropriations Report –August 2016*
- *Capital Fund Revenue Report –August 2016*
- *Special Aid Fund Appropriations Report- August 2016*
- *Trial Balance General Fund –August 2016*
- *Trial Balance School Lunch Fund –August 2016*
- *Trial Balance Capital Fund –August 2016*
- *Trial Balance Trust and Agency Fund –August 2016*
- *Trial Balance Special Aid Fund –August 2016*
- *Cash Flow Report –August 2016*
- *Internal Claims Audit Report –August 2016*
- *Student Enrollment Report –August 2016*
- *Students Accounts – 2015-16 Year End Report*

C) **Approval of Instructional Technology Lease**

WHEREAS, the Hampton Bays Union Free School District (“Lessee”) is a political subdivision of the state of New York (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the Board of Education of the Lessee (“Governing Body”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding \$194,459.00 (“Principal Amount”) for the purpose of acquiring Technology Equipment (“Property”) and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee.

WHEREAS, First Niagara Leasing, Inc. (“Lessor”) is expected to act as the Lessor under the Equipment Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the property prior to its receipt of proceeds of the Equipment Leases (“Lease Purchase Proceeds”) for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

THEREFORE, BE IT RESOLVED THAT the Board of Education, upon the recommendation of the School Business Official:

Section 1. Hereby determines that it has critically evaluated the financing alternatives available to it pursuant to 2 NYCRR Section 39.2 and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of the Lessee. Such evaluation shall be available as a public record.

The specific reason for such determination is that entering into such Equipment Leases results in a lower overall cost to the Lessee. Execution of the Equipment Leases will not

cause the Lessee to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

Section 2. Is hereby authorized to acquire and install the Property (the "Project") and is hereby authorized to finance the Project by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. That either one of the Superintendent of Schools or the School Business Official (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. That the aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. That the Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the lessee or indebtedness under the Constitution or laws of the State.

Section 7. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five years.

Section 8. It is hereby determined the term of the Equipment Leases authorized by this resolution will not be in excess of five years.

Section 9. That the Governmental Body has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

Section 10. That the Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 11. That the Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.

Section 12. That this resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

Section 13. That this Resolution takes effect immediately upon its adoption and approval.

5. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

A) **Presentation of Tenure Candidates**

Principal Richardt will present tonight's tenure candidate to the Board of Education.

B) **Tenure Appointments**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

WHEREAS, the Board of Education is in accordance with such recommendation, BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective August 23, 2016, unless otherwise noted:

Diane Fox §30-1.7(b) Social Studies

Moved, Seconded and Discussed

The Board will now vote on the tenure appointments: Aye _____ Nay _____

C) **Approval of Leave of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Erica Hayes MS Common Branch Teacher
 September 30, 2016 – January 6, 2017; Family Medical Leave Act
 January 6, 2017 – June 30, 2017; HBTA XXIII(D)(1) Leave of Absence

D) **Approval of Leave Replacement**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a leave replacement appointment for the terms, as listed below:

1. Keegan Bishop Art Education – Secondary
 Effective: August 31, 2016 – September 30, 2016
 Salary: MA, Step 1, (pro-rated)
 Reason: Medical Leave of Absence, Daniel Lennon

E) Approval of Summer School Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Summer School program for 2016/2017 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Dr. Stephanie Forsberg	Summer School Teacher

F) Approval of Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Fran Arato	Physical Education
2. Kelly Barrett	Math: Algebra
3. Angela Behr	PPS: Counseling
4. Al Brigham	Science: Living Environment
5. Michele DeBlasio	PPS: Psychologist
6. Justin Dulfon	English: Grade 12
7. Andy Fotopoulos	Economics/Government
8. Eleni Fotopoulos	TA: Computer Lab/Credit Recovery
9. Rich Iannelli	Science: Marine Science
10. Charles Isgro	Math: Geometry/MCB
11. Kate Kops	Social Studies: US History 11
12. Elizabeth Lanni	English: Grade 12 and ENL
13. Katelyn Maresca	English: Grade 11
14. Michelle Marrone	Bilingual: ENL
15. Melba Martinez	Bilingual: ENL
16. Jamie Meyer	Career: Culinary Arts
17. Jonilyn Nelson	PPS: Counseling
18. Laurie O'Halloran	PPS: Counseling
19. Felipe Perez	Social Studies: Global 9
20. Lisa Richmond	PPS: Substitute
21. Edythe Tunney	English: Grade 9

G) Approval of Additional Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>
1. Michelle Marrone	.5 ENL Resource Room

H) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Alfred Brigham	Curriculum development
2. Lucy Dabrowski	Curriculum development
3. Tara Dietz	Curriculum development
4. Nicole DiFrietus	Curriculum development
5. Laurie Dyno	Curriculum development
6. Michelle Edwards	Curriculum development
7. Scott Garofola	Curriculum development
8. Rosemary Haddock	Curriculum development

9. Amanda Heenan Curriculum development
10. Katelyn Maresca Curriculum development
11. Carolyn McAulay Curriculum development
12. Jessica Mills Curriculum development
13. Kevin O'Toole Curriculum development
14. Kathleen Ambrose Curriculum development
15. Matthew Balistreri Curriculum development
16. Michael Oestreicher Curriculum development
17. John Roche Curriculum development
18. Samantha Renalds Curriculum development
19. Pam Renna Curriculum development
20. Danielle Russo Curriculum development
21. Shannon Hickey CPSE Meetings (summer)
22. Michael Carlson CPSE Meetings (summer)
23. Christina Facini HS School Store
24. Brittany Richter HS Class Advisor – Grade 9 Co-Advisor
25. Francis Arato HS Fitness Center
26. Samantha Lupa HS Fitness Center
27. Teresa Loewenthal HS Fitness Center
28. Eric Ferraro HS Musical - Set Director
29. Christine Pandolfo HS Musical - Costumes
30. Jennifer Luckingham HS Musical - Stage Manager
31. Rich Pandolfo HS Musical - Technical Director
32. Cassandra Scofield HS Student Council Co-Advisor
33. Jennifer Spota HS Student Council Co-Advisor

I) Approval of Coaching Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments resignation:

1. Rafael Lievano, MS Football Head Coach, effective August 30, 2016.
2. John Armenia, Varsity Boys Lacrosse Coach, effective August 30, 2016.

J) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2016/2017 school year as per the HBT A contract:

<u>Name</u>	<u>Position</u>	
1. Rosemary Haddock	JV Girls Basketball	A2-II
2. Michelle Edwards	JV Softball	B2-II
3. Dylan Gaches	MS Girl's Lacrosse	C3-I
4. Brittany Richter	Assistant Girls Spring Track & Field	B2-I
5. Saverio Naclerio	Middle School Head Football	CI-II

K) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2016/2017 school year:

<u>Name</u>	<u>Certification</u>
1. Margaret Burke	Elementary
2. Catherine Abbott	Chemistry
3. Elizabeth Byrne	Elementary/Special Education

- | | |
|------------------------|------------------------------|
| 4. Mary Fleming | Uncertified |
| 5. Lisa Bliss | Elementary/Special Education |
| 6. Jacqueline Galletta | Physical Education |
| 7. Elaine Curry | Elementary |
| 8. Brooke Little | Elementary |
| 9. Lindsay Emmette | Social Studies 7-12 |

L) Approval of CSEA Resignation

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of the following individual:

1. Ryan Barker, Teacher Aide, effective June 30, 2016.

M) Approval of CSEA Leave Replacement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

1. Susan Deleon Clerk Typist Spanish Speaking
 Effective: September 5, 2016 – October 14, 2016
 Salary: CSEA Step 1, (prorated)
 Reason: Leave replacement for Leah Morabito

N) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Katelyn Corwith Teacher Aide
 Effective: September 14, 2016
 Salary: Step 1 (prorated)
 Reason: 1:1 Mandated per IEP
2. Lois Gail Shepard Teacher Aide
 Effective: September 14, 2016
 Salary: Step 1 (prorated)
 Reason: Resignation of Aileen Vanek
3. Marie Davis Teacher Aide
 Effective: August 31, 2016
 Salary: Step 1
 Reason: New Kindergarten Position
4. Danielle Alberti Teacher Aide
 Effective: August 31, 2016
 Salary: Step 1
 Reason: 1:1 Mandated per IEP
5. Jean Loesch Teacher Aide
 Effective: August 31, 2016
 Salary: Step 1
 Reason: 1:1 Mandated per IEP
6. Linda Fallo Teacher Aide
 Effective: September 12, 2016
 Salary: Step 1
 Reason: 1:1 Mandated per 504 Plan

7. Kathleen Melton Teacher Aide
 Effective: September 14, 2016
 Salary: Step 1
 Reason: 1:1 Mandated per IEP, New Entrant

O) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Neal Fishenden	Teacher Aide
2. Patricia McCrave	Clerk Typist

P) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Robert Bancroft	Custodian
2. Joseph Zatarga	Custodian

7. BOARD OF EDUCATION

A) Ratification of Execution of the APPR Implementation Certification Form

BE IT RESOLVED, that the Board of Education hereby ratifies the execution by the Board President and Superintendent of Schools of the Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-c and Part 30-2 of the Rules of the Board of Regents.

B) Approval to Correct and/or Rescind Resolutions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the correction and or/rescinding of the following resolutions from the following school years:

1. (16-17: #23) to now read: Lena Koutsoyiannis, Salary: Certified TA, Step 2, \$25,212.
2. (16-17: #48) to now read: Lauren D'Abramo, Salary: MA Step 1, \$61,193.
3. (16-17: #51) to now read:
 - a. John Paga, Intramurals Girls Basketball, \$1,700
 - b. Teresa Loewenthal, JV Girls Soccer Head Coach, B2-II, \$4,776
 - c. Katie Miedema, Varsity Football Cheerleading, C1-III, \$5,944
 - d. Katie Miedema, Varsity Basketball Cheerleading, B1-III, \$7,720
 - e. Kevin O'Toole, Varsity Girls Cross Country, C1-II, \$5,095
4. (16-17: #51) to now read: Teresa Loewenthal, JV Girls Soccer. B2-II, \$4,776
5. (16-17: #53) to now read: Ryan Ogilvie, Teacher Aide, Step 2, \$19,321.
6. (16-17: #64) rescind Authorization of Instructional Technology Project
7. (15-16: #276) to now read: The Probationary Period for Brittany Richter shall extend from August 31, 2016 to August 30, 2019
8. (15-16: #290) to read: October 14-16, 2016, Girls/Boys Cross Country, Warwick, RI

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT