HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –October 10, 2017
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES
   A) Call to Order
   B) Pledge of Allegiance
   C) Announcement of Emergency Exits -- Please note the marked emergency exits.
   D) Approval of Order of Agenda

2. CLERK’S REPORT
   A) Approval of Minutes
      BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 12, 2017.

      Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

   B) Public Comment
      Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS
   A) Superintendent’s Report
      Lars Clemensen

   B) Advanced Placement Scholars
      Chris Richardt & Eric Ferraro
      Sydney Caldwell             Colette Levine         Emma Candelaria
      Sage McMorris              Daniel Dimijian        Caroline Oakland
      Tabatha Fajardo           Isabella Romano        Conor Fleming
      Giovanna Rosante          Lily Griffin           Zoey Smith
      Denisse Hernandez         Mackenzie Tyler       Riley Kangas
      Matthew Zbikowski

      Advanced Placement Scholars with Honors: Melissa Carranza and Anna Harris
C) Students of the Month
   - Julia Scourakis – Elementary School
   - Abril Vasquez Montes – Middle School
   - Ava Bianchi – High School
   - Marc Meyer
   - Dennis Schug
   - Christopher Richardt

4. BUSINESS, FINANCE, AND OPERATIONS
   A) Assistant Superintendent for Finance and Operations Report
      Larry Luce
   
   B) Establishment of Reserve Accounts
      WHEREAS, the Board of Education has previously established the following reserve funds: Workers’ Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;

      THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2016-17 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

   C) Approval to Set Tax Levy
      RESOLVED, that the Board of Education sets the school tax levy for the 2017-2018 school year, including STAR, at $44,856,298.00;

      BE IT ALSO RESLOVED that the Board of Education authorized a total tax levy of $2,015,095, which includes $195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

   D) Approval of Contracts
      RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the 2017-2018 school year and that such contracts shall be incorporated by reference within the minutes of this meeting:

      1. East Quogue School District for Special Education Services
      2. East Moriches School District for Instructional Services
      3. Suffolk County Contract for Federal Part B Allocations
      4. Mario Mendoza for Occupational Therapy Services
      5. Long Island School Practitioner Action Network, LISPAN
      6. Mattituck-Cutchogue USFD for computer coding consortium
      7. Suffolk County Community College for Childcare Development Associate Program
      8. Riverhead Central School District for Special Education Services

   E) Financial Report
      RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

      2. Appropriation Status Report – September 2017
      3. Warrant Reports –September 2017
      4. Cash Disbursements – September 2017
      5. Appropriation Status Report- Cafeteria –September 2017
6. Treasurer’s Monthly Report – August 2017  
10. Special Aid Fund Appropriations Report – September 2017  
11. Trial Balance General Fund – September 2017  
12. Trial Balance School Lunch Fund – September 2017  
13. Trial Balance Capital Fund – September 2017  
14. Trial Balance Trust and Agency Fund – September 2017  
15. Trial Balance Special Aid Fund – September 2017  
16. Trial Balance Extracurricular Fund – September 2017  
17. Cash Flow Report – August 2017  
18. Internal Claims Audit Report – September 2017  
19. Student Enrollment Report – September 2017  

F) **Budget Transfers**  
**BE IT RESOLVED,** that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:  

1. $55,850 to adjust for additional HS/MS teaching assignments, as budgeted  
2. $12,000 to purchase equipment for Network Operations for 2017-2018  
3. $20,000 to adjust for Computer Coding initiative for 2017-2018  

G) **Approval to Dispose of Equipment**  
**RESOLVED,** that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby authorizes the declaration of the following as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure:  

1. Hand Held Security/Supervision Radio, Asset Tag #200550  
2. Science Water Table, Asset Tag #000761  
3. Risograph Model GR1700, Asset Tag #100276  

H) **Approval of Change Order – Bond Referendum Projects Phase V**  
**RESOLVED,** that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:  

1. No. 3, SED No.: 58-09-05-02-0-010-014 in the amount of $1,105.25 for Preferred, the general construction contract, as per the attached documentation.  

I) **Acceptance of Donations**  
**BE IT RESOLVED,** that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:  

1. Hampton Bays Education Foundation, $1500 for heart monitors for the Physical Education program.
5. **STUDENT SERVICES**

   **A) Approval of CSE/CPSE Services**

   RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

   **A) Approval of Additional Teaching Assignments**

   RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Additional Class Teaching Assignments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Facini, Christina</td>
<td>HS Science (0.5)</td>
</tr>
<tr>
<td>2. Forsberg, Stephanie</td>
<td>HS Science (1.0)</td>
</tr>
<tr>
<td>3. Martinez, Melba</td>
<td>HS Science (0.5)</td>
</tr>
<tr>
<td>4. Valenti, Marybeth</td>
<td>HS Science (0.5)</td>
</tr>
<tr>
<td>5. Edwards, Michelle</td>
<td>HS LOTE (1.0)</td>
</tr>
<tr>
<td>6. Sweeney, Robyn</td>
<td>HS Math (1.0)</td>
</tr>
<tr>
<td>7. Barrett, Kelly</td>
<td>HS Math (0.25)</td>
</tr>
<tr>
<td>8. Moran, Joan</td>
<td>Grade 5 (0.5)</td>
</tr>
<tr>
<td>9. Carmichael, Christie</td>
<td>Grade 5 (0.5)</td>
</tr>
<tr>
<td>10. Hansen, Caitlin</td>
<td>Grade 6 (1.0)</td>
</tr>
<tr>
<td>11. Booras, Rachel</td>
<td>Grade 6 (1.0)</td>
</tr>
<tr>
<td>12. Nydegger, Richard</td>
<td>Grade (1.0)</td>
</tr>
<tr>
<td>13. Ottati, Kerri</td>
<td>Grade 6 (0.25)</td>
</tr>
<tr>
<td>14. Algieri, Kathy</td>
<td>Grade 6 (0.75)</td>
</tr>
<tr>
<td>15. Dabrowski, Joseph</td>
<td>Grade 6 (0.25)</td>
</tr>
<tr>
<td>16. Dabrowski, Lucy</td>
<td>Grade 6 (0.25)</td>
</tr>
<tr>
<td>17. Alexander, Bridget</td>
<td>Grade 6 (0.25)</td>
</tr>
<tr>
<td>18. Bishop, Janine</td>
<td>Grade 6 (0.25)</td>
</tr>
<tr>
<td>19. Renalds, Samantha</td>
<td>MS Math (0.5)</td>
</tr>
<tr>
<td>20. Roche, John</td>
<td>MS Math (0.5)</td>
</tr>
<tr>
<td>21. Stevens, Kristy</td>
<td>MS Special Education (1.0)</td>
</tr>
<tr>
<td>22. Balistreri, Matthew</td>
<td>MS Technology (1.0)</td>
</tr>
<tr>
<td>23. Devon-Figari, Deanna</td>
<td>MS LOTE (.25)</td>
</tr>
<tr>
<td>24. Strano, Teresa</td>
<td>MS LOTE (1.0)</td>
</tr>
<tr>
<td>25. Burkhardt, Claudine</td>
<td>MS LOTE (.25)</td>
</tr>
<tr>
<td>26. Polan, Jeanne</td>
<td>MS Phys Ed (1.0)</td>
</tr>
<tr>
<td>27. Paga, John</td>
<td>MS Phys Ed (1.0)</td>
</tr>
<tr>
<td>28. Foster, John</td>
<td>MS Phys Ed (1.0)</td>
</tr>
</tbody>
</table>

   **B) Approval of Co-Curricular Appointments**

   RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. David Goodman</td>
<td>AIS – Mathematics - during school</td>
</tr>
<tr>
<td>2. Marc Kops</td>
<td>AIS – ELA - during school</td>
</tr>
<tr>
<td>3. Melba Martinez</td>
<td>AIS – Science - during school</td>
</tr>
</tbody>
</table>
5. Kelly Barrett       AIS – Algebra - during school
6. Michelle Marrone    AIS – ELA/ENL - after school
7. Peter Meehan        AIS – Algebra/ENL - after school
8. Michelle Marrone    Mentor (Cassandra Scofield)
9. Laurie Dyno         Mentor (Krystle Whiffen)
10. Fran Arato         Mentor (Sean Gil)
11. Justin Dulfon      Mentor (Caitlin Baron)
12. Kelley Davide      Mentor (Jennifer Loesch)
13. Jonathan DellaSperanza  Enrichment STEM
14. Theresa Escobar    Enrichment Yoga 3-4
15. Elizabeth Hubbard  Enrichment Arts & Crafts
16. Jennifer Loesch    Enrichment Fun & Games
17. Kaitlyn Roche      Enrichment Arts & Crafts
18. Nicola Matzner     Enrichment Extreme Sports
19. Erin McDermott     Enrichment Fun & Games
20. Debra McDowell     Enrichment Arts & Crafts
21. Brittany Morlock   Enrichment Little Wizards
22. Victoria Renna     Enrichment Storybook Creations
23. Anthony Schmidt    Enrichment Intro to Robotics
24. Chris Warren       Enrichment Lego Club

C) Approval of Coaching Assignments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Barker, Ryan</td>
<td>MS Football Volunteer</td>
<td></td>
</tr>
<tr>
<td>2. Young, Sarah</td>
<td>Varsity Volleyball Volunteer</td>
<td></td>
</tr>
<tr>
<td>3. Garafola, Mike</td>
<td>Varsity Boys’ Soccer Volunteer</td>
<td></td>
</tr>
<tr>
<td>4. Dossiano, Toni</td>
<td>MS Volleyball</td>
<td>C3-III</td>
</tr>
<tr>
<td>5. McErlean, Kathy</td>
<td>MS Cheerleading</td>
<td>C3-1</td>
</tr>
</tbody>
</table>

D) CSEA Leave Replacement Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Yancy Moraga-Martinez  Custodian
   Effective: October 11, 2017 – June 30, 2018
   Salary: Step 1, (prorated)
   Reason: Leave of Absence, Thomas O’Reilly

E) Approval of CSEA Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Samantha Bello       Teacher Aide
   Effective: October 11, 2017
   Salary: Step 1, (prorated)
   Reason: Resignation, Lauren Melfi
2. Daniela Gutierrez  
   Teacher Aide  
   Effective: October 11, 2017  
   Salary: Step 1, (prorated)  
   Reason: Resignation, Genna Murray

F) **Approval of Substitute Teaching Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ryan Barker</td>
<td>School Counselor</td>
</tr>
<tr>
<td>2. Patricia Beach</td>
<td>Mathematics</td>
</tr>
<tr>
<td>3. Kenneth Coard</td>
<td>Mathematics</td>
</tr>
<tr>
<td>4. Tara Fleming</td>
<td>Art</td>
</tr>
<tr>
<td>5. Frank Iaccio</td>
<td>Social Studies</td>
</tr>
<tr>
<td>6. Bruce Lepanto</td>
<td>Social Studies</td>
</tr>
<tr>
<td>7. Avram Lessman</td>
<td>English</td>
</tr>
<tr>
<td>8. Tasha Mangel</td>
<td>Social Studies</td>
</tr>
<tr>
<td>9. Rachel McAllister</td>
<td>Elementary</td>
</tr>
<tr>
<td>10. Kimberly Mulrain</td>
<td>Elementary 1-6</td>
</tr>
<tr>
<td>11. Carly Rosenberg</td>
<td>Elementary/SWD 1-6</td>
</tr>
<tr>
<td>12. Shanna Smith</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>13. Irene Stefanik</td>
<td>Elementary/TESOL/Reading/SWD</td>
</tr>
<tr>
<td>14. Kirsten Schnabel</td>
<td>Earth Science</td>
</tr>
<tr>
<td>15. Nicole Squires</td>
<td>Social Studies 7-12</td>
</tr>
<tr>
<td>16. Shatisha Oswald</td>
<td>Childhood Education 1-6 /SWD 1-6</td>
</tr>
<tr>
<td>17. Alyssa Gerry</td>
<td>Childhood Education 1-6/TESOL</td>
</tr>
<tr>
<td>18. Alyssa Daniels</td>
<td>Spanish 7-12</td>
</tr>
</tbody>
</table>

G) **Approval of Substitute Support Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2017-18:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Robert Szczepanik</td>
<td>Custodian</td>
</tr>
<tr>
<td>2. Ramon Vinas</td>
<td>Custodian</td>
</tr>
<tr>
<td>3. Denzel Semple</td>
<td>Teacher Aide</td>
</tr>
</tbody>
</table>

H) **Correcting Resolution 2017-2018 School Year**
RESOLVED, that the Board of Education hereby corrects the following resolutions:

1. #31(1) to now read:
   Deanna Devon-Figari, LOTE Teacher, Child Care Leave, Art.XXIII (D1), FMLA October 16, 2017 – January 1, 2018

7. **BOARD OF EDUCATION**
   A) **Approval of Terms and Conditions for Director of Safety and Transportation**
B) **Approval of Reading and Adoption of Board of Education Policy**

BE IT RESOLVED, that the Board of Education hereby approves the reading and final adoption of the following policy:

1. 0115 Student Harassment and Bullying Prevention (DASA)
2. 0115.R Student Harassment and Bullying Prevention (DASA) Regulation

8. **PUBLIC COMMENT**

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. **ADJOURNMENT**