HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –September 12, 2017
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES
   A) Call to Order
   B) Pledge of Allegiance
   C) Announcement of Emergency Exits -- Please note the marked emergency exits.
   D) Approval of Order of Agenda

2. CLERK’S REPORT
   A) Approval of Minutes
      BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 22, 2017.
      
      Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

   B) Public Comment
      Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS
   A) Superintendent’s Report
      Lars Clemensen

4. BUSINESS, FINANCE, AND OPERATIONS
   A) Assistant Superintendent for Finance and Operations Report
      Larry Luce

   B) Approval of Contracts
      RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

      1. Out East Therapy of New York, for OT, PT, SLP, RN and Psychology Services for the 2017-2018 school year.
2. Bonnie Boeger, Music Therapy Services, for the 2017-2018 school year.

C) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Budget Transfer General/Capital Report – August 2017
2. Appropriation Status Report – August 2017
3. Warrant Reports – August 2017
4. Cash Disbursements – August 2017
5. Revenue Budget Status Report – General – August 2017
6. Revenue Budget Status Report – Cafeteria – August 2017
7. Appropriation Status Report – Cafeteria – August 2017
10. Capital Fund Revenue Report – August 2017
11. Special Aid Fund Appropriations Report – August 2017
12. Trial Balance General Fund – August 2017
13. Trial Balance School Lunch Fund – August 2017
14. Trial Balance Capital Fund – August 2017
15. Trial Balance Trust and Agency Fund – August 2017
16. Trial Balance Special Aid Fund – August 2017
17. Trial Balance Extracurricular Fund – August 2017
18. Internal Claims Audit Report – August 2017
19. Student Enrollment Report – August 2017

D) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. $34,745.72, adjustments to Clerk of the Works Salary through December 2017.
2. $18,597.26, adjustment to HS Referendum Project for inspections.
3. $26,239.74 reconciliation of the 2012 Bond Referendum Capital Account.

E) **Approval of Change Order – Bond Referendum Projects Phase III**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-003-013 in the amount of ($725.24) for HVAC, Inc., the mechanical contract, as per the attached documentation.
2. No. 1, SED No.: 58-09-05-02-0-010-014 in the amount of $1,170.00 for Preferred, the general construction contract, as per the attached documentation.
3. No. 2, SED No.: 58-09-05-02-0-101-014 in the amount of $2,761 for Preferred, the general construction contract, as per the attached documentation.

F) **Approval to Dispose of Equipment**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following attached list as “surplus” and
directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

5. STUDENT SERVICES - None

6. PERSONNEL

A) Acceptance of Resignations
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Francesca Molinelli, Teacher Aide, effective August 24, 2017.

B) Approval of Leave of Absence
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Marianne L. Pendlebury, Special Education Teacher, to assume gen ed. position; 8/31/17 – 6/30/18.
2. Brooke McKenna, Elementary Teacher, HBTA Article XXIII(D)(1), FMLA; 9/1/17 – 12/15/17
3. Thomas O’Reilly, Custodian, CSEA Article IX(D)(5); 9/18/17 – 9/17/18

C) Approval of Leave Replacement Teaching Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a leave replacement teaching appointment, according to the terms as follows:

1. Marianne Pendlebury  Elementary Teacher
   Effective: 8/31/17 – 6/30/18
   Salary: No change in salary
   Reason: Leave of Absence, Erica Hayes

2. Martyna Sokol  Special Education Teacher
   Effective: 8/31/17–6/30/18
   Salary:
   Reason: Leave of Absence, Marianne Pendlebury

D) Approval of Teaching Assistant Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Margaret Peterson  Teacher Assistant
   Effective: August 31, 2017
   Salary:
   Probationary Period: August 31, 2017-August 30, 2021
   Reason: Resignation of Alba Pettas
2. Ethan Mitchell  
   **Teacher Assistant**  
   **Effective:** August 31, 2017  
   **Salary:**  
   **Probationary Period:** August 31, 2017-August 30, 2021  
   **Reason:** Resignation of Cassandra Scofield

3. Kevin Reusch  
   **Teacher Assistant**  
   **Effective:** August 31, 2017  
   **Salary:**  
   **Probationary Period:** August 31, 2017-August 30, 2021  
   **Reason:** Resignation of Kristen Weeks

**E) Approval of Co-Curricular Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pamela Renna</td>
<td>Science &amp; Technology (EARTH) Club</td>
</tr>
<tr>
<td>Joan Barker</td>
<td>Curriculum Writing - Literacy Training</td>
</tr>
<tr>
<td>Patricia Biscardi</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Liliana Cacace</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>J. DellaSperanza</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Dominica DiMaggio</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Heather Ellis</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Michelle Ferguson</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Diane Hutchison</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Megan Kappers</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Kristie Loper</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Debra McDowell</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Lyndsey Moran</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Nicole Neroulas</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Janis Poremba</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Stephanie Tam</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
<tr>
<td>Erika Thristino</td>
<td>Curriculum Writing Literacy Training</td>
</tr>
</tbody>
</table>

**F) Appointments for the Alternative High School**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Behr</td>
<td>School Counselor</td>
</tr>
<tr>
<td>Jonilyn Nelson</td>
<td>School Counselor</td>
</tr>
<tr>
<td>Edith Tunney</td>
<td>English</td>
</tr>
<tr>
<td>Felipe Perez</td>
<td>Social Studies</td>
</tr>
<tr>
<td>Richard Iannelli</td>
<td>Science</td>
</tr>
<tr>
<td>Charles Isgro</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Francis Arato</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Justin Dulfon</td>
<td>English</td>
</tr>
<tr>
<td>Andrew Fotopoulos</td>
<td>Economics/Government</td>
</tr>
<tr>
<td>Alfred Brigham</td>
<td>Teacher Assistant</td>
</tr>
</tbody>
</table>
11. Robin Spielman ELA/ENL
12. Kelly Barrett Mathematics
13. Marie Perez English
14. Kathleen Kops Social Studies
15. Melba Martinez ENL
16. Michelle Marrone ENL
17. Christopher Romero Substitute
18. Eleni Fotopoulos Substitute
19. Melba Martinez Substitute
20. Michelle Marrone Substitute
21. Richard Iannelli Substitute
22. Alfred Brigham Substitute
23. Kathleen Kops Substitute
24. Richard Triandafils Substitute
25. Lucius Ware Social Studies/Special Education
26. Jayla Snider Elementary B-6/SWD B-6
27. Nancy Ashton-Bardak Elementary/Special Education

G) **Approval of Substitute Teaching Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Bello</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Chris Beninati</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Michael Biggs</td>
<td>Earth Science 5-9</td>
</tr>
<tr>
<td>Katherine Budas</td>
<td>Social Worker</td>
</tr>
<tr>
<td>Kaitlyn Cooper</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Elaine Curry</td>
<td>Elementary 1-6</td>
</tr>
<tr>
<td>Francis D’Abramo</td>
<td>Special Education</td>
</tr>
<tr>
<td>Adrian Drake</td>
<td>Childhood Education 1-6</td>
</tr>
<tr>
<td>Elena Fountis</td>
<td>Childhood Education 1-6/Special Education</td>
</tr>
<tr>
<td>Danielle Frohmhoefer</td>
<td>Childhood Education 1-6</td>
</tr>
<tr>
<td>Barbara Gaias</td>
<td>Spanish 7-12</td>
</tr>
<tr>
<td>Esther Hoyos</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Heath Kaplan</td>
<td>Social Studies 7-12</td>
</tr>
<tr>
<td>Carla Magnozzi</td>
<td>Childhood Education 1-6</td>
</tr>
<tr>
<td>Patricia Moylan</td>
<td>Childhood Education 1-6/Special Education</td>
</tr>
<tr>
<td>Edward O’Connell</td>
<td>Social Studies 7-12</td>
</tr>
<tr>
<td>Jeffrey Pegram</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Cynthia Purcell</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Hilary Ruch</td>
<td>Elementary Pre K-6</td>
</tr>
<tr>
<td>Pamela Ryan</td>
<td>Elementary 1-6</td>
</tr>
<tr>
<td>Kirsten Schnabel</td>
<td>Earth Science</td>
</tr>
<tr>
<td>Denzel Semple</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Colleen Thompson-Poidomani</td>
<td>Music</td>
</tr>
<tr>
<td>Lucius Ware</td>
<td>Social Studies/Special Education</td>
</tr>
<tr>
<td>Jayla Snider</td>
<td>Elementary B-6/SWD B-6</td>
</tr>
<tr>
<td>Nancy Ashton-Bardak</td>
<td>Elementary/Special Education</td>
</tr>
</tbody>
</table>

H) **Approval of CSEA Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:
I) **Approval of Substitute Support Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timothy Berglin</td>
<td>Guard</td>
</tr>
<tr>
<td>2. Patricia McCrave</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>3. Patricia McCrave</td>
<td>Clerical</td>
</tr>
<tr>
<td>4. Daniela Gutierrez</td>
<td>Teacher Aide</td>
</tr>
</tbody>
</table>

J) **Approval of Support Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017/18 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Michael Cause</td>
<td>PT Custodian</td>
</tr>
<tr>
<td>2. Cheryl Schumann</td>
<td>PT Custodian</td>
</tr>
<tr>
<td>3. Elsie Mitchell</td>
<td>Concession Manager</td>
</tr>
<tr>
<td>4. Jennifer Jenkins</td>
<td>Concession Manager</td>
</tr>
<tr>
<td>5. George Perez</td>
<td>Guard</td>
</tr>
</tbody>
</table>

K) **Rescinding Previously Approved Resolutions 2017-18 School Year**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds the following previously approved resolution:

1. Resolution 34.3, Samantha Johnson, Teacher Assistant effective August 31, 2017  
2. Resolution 34.2, Kristen Weeks, Teacher Assistant effective August 31, 2017.

L) **Teachers Moving on Salary Schedule**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Achieved Education Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Alberti, Wendy</td>
<td>MA30</td>
</tr>
<tr>
<td>2. Arbocus, Andrew</td>
<td>MA60</td>
</tr>
<tr>
<td>3. Balistreri, Matthew</td>
<td>MA 15</td>
</tr>
<tr>
<td>4. Bishop, Janine</td>
<td>MA 45</td>
</tr>
<tr>
<td>5. Bishop, Meghan</td>
<td>MA15</td>
</tr>
<tr>
<td>6. Chiarulli, Christina</td>
<td>MA45</td>
</tr>
<tr>
<td>7. D'ABrano, Lauren</td>
<td>MA 15</td>
</tr>
<tr>
<td>8. DellaSperanza, Jonathan</td>
<td>MA15</td>
</tr>
<tr>
<td>9. DeMory, Jonathan</td>
<td>BA30</td>
</tr>
</tbody>
</table>
10. Dunkirk, Amy MA60
11. Ellis, Heather MA30
12. Fitzgibbon, Laura BA30
13. Foster, John MA30
14. Gagliardi, Adrienne MA45
15. Garofola, Scott MA15
16. Hansen, Caitlin BA30
17. Hickey, Shannon MA15
18. Isgro, Charles MA45
19. Kops, Marc MA30
20. Loper, Kristie MA30
21. Marquez, Kaitlyn MA15
22. Marrone, Michelle MA30
23. Matzner, Nicola MA45
24. Mazur, Carolanne MA45
25. Meyer, Jamie BA30
26. Morlock, Brittany MA15
27. Naglieri, Stacey MA45
28. Neroulas, Nicole MA45
29. Pendlebury, Marianne MA15
30. Pensa, Carla MA 15
31. Perez, Felipe MA15
32. Renna, Victoria MA15
33. Richter, Brittany MA15
34. Roche, John BA30
35. Romero, Christopher BA30
36. Sears, Jessica MA45
37. Spota, Jennifer MA30
38. Valentni, Marybeth MA
39. VanBourgendien, Kim MA15
40. Whiffen, Krystle MA15

7. **BOARD OF EDUCATION**
   
   **A) Approval of Second Reading and Adoption of Board of Education Policies**
   
   BE IT RESOLVED, that the Board of Education hereby approves the second reading and final adoption of the following policies:

   1. 0100 Non-Discrimination and Equal Opportunity
   2. 0110-R Sexual Harassment Regulation
   3. 2120 School Board Elections
   4. 4325 Academic Intervention Services
   5. 5100 Student Attendance
   6. 5152 Admission of Non-Resident Students
   7. 5300 District Code of Conduct
   8. 5405 Student Wellness
   9. 8505 Charging School Meals
   10. 8414.5 Alcohol and Drug Testing of Drivers

   **B) Approval of Terms and Conditions – Occupational Therapist**

   BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools hereby ratifies the Terms & Conditions between the District and
Denise Ferrari-Nyholm, Occupational Therapist, for a period covering July 1, 2017 through June 30, 2021 and authorizes the funding of those monies necessary to implement the provisions of the agreement.

C) Approval of Overnight Field Trips
BE IT RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2017-2018 school year:


8. PUBLIC COMMENT
Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT