

HAMPTON BAYS UNION FREE SCHOOL DISTRICT**DATE:** October 10, 2017 **KIND OF MEETING:** Business**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President**MEMBERS PRESENT:** Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully**MEMBERS ABSENT:** None**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas**CALL TO ORDER:** 7:12 PM**ADJOURNMENT:** 8:06 PM

Resolution #	Description	Outcome
Resolution #68	Approval of Order of Agenda	Passed
Resolution #69	Approval of Minutes	Passed
Resolution #70	Establishment of Reserve Accounts	Passed
Resolution #71	Approval to Set Tax Levy	Passed
Resolution #72	Approval of Contracts	Passed
Resolution #73	Acceptance of Financial Reports	Passed
Resolution #74	Budget Transfers	Passed
Resolution #75	Approval to Dispose of Equipment	Passed
Resolution #76	Approval of Change Orders	Passed
Resolution #77	Approval of Acceptance of Donation	Passed
Resolution #78	Approval of CSE/CPSE Services	Passed
Resolution #79	Approval of Additional Teaching Assignments	Passed
Resolution #80	Approval of Co-Curricular Appointments	Passed
Resolution #81	Approval of Coaching Positions	Passed
Resolution #82	Approval of CSEA Leave Replacement Appointments (Moraga-Martinez)	Passed

Resolution #83	Approval to Create SCEA Positons	Passed
Resolution #84	Approval of CSEA Appointments (Postiglione, DeLuca, Bello, Gutierrez, Postiglione)	Passed
Resolution #85	Approval of Substitute Teaching Positions	Passed
Resolution #86	Approval of Substitute Support Positions	Passed
Resolution #87	Approval to Correct Resolution 2017-2018 School Year (31.1)	Passed
Resolution #88	Approval of Reading and Adoption of Board of Education Policy 0115, 9115-R	Passed

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

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LOCATION: HS Auditorium **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Larry Luce, Lars Clemensen, Anna Marie Rojas

Mr. Springer called the Business meeting to order at 6:00 PM.

On a motion by Mr. Dunn the Board entered into Executive Session to discuss potential litigation.

At 7:12 PM the Business meeting resumed.

On a motion by Mr. Dunn seconded by Ms. Scully the following resolution was offered:

Resolution #68

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK’S REPORT

On a motion by Ms. Capuano seconded by Mr. Joslin the following resolution was offered:

Resolution #69

BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, September 12, 2017.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Associate Principal Eric Ferraro presented the Advanced Placement and Advanced Placement with Honors Scholars:

Advanced Placement Scholars:

- | | | |
|--------------------------|------------------------|-------------------------|
| Sydney Caldwell | Colette Levine | Emma Candelaria |
| Sage McMorris | Daniel Dimijian | Caroline Oakland |
| Tabatha Fajardo | Isabella Romano | Conor Fleming |
| Giovanna Rosante | Lilly Griffin | Zoey Smith |
| Denisse Hernandez | Mackenzie Tyler | Riley Kangas |
| Matthew Zbikowski | | |

Advanced Placement Scholars with Honors: Melissa Carranza and Anna Harris

Students of the Month of September were presented to the Board by their Principals:

- **Mr. Meyer introduced Julia Scourakis for the Elementary School**
- **Mr. Schug introduced Abril Vasquez Montes for the Middle School**
- **Mr. Ferraro introduced Ava Bianchi for the High School**

Mr. Clemensen spoke about the following: see attached report

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:

- **Tax Levy**
- **Reserve Accounts**
- **Disposal of equipment**
- **Construction work**

On a motion by Mr. Dunn and seconded by Mr. Joslin the following resolutions #70-#77 were offered in consent agenda format:

5 aye

Resolution #70

WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2016-17 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

Resolution #71

RESOLVED, that the Board of Education sets the school tax levy for the 2017-2018 school year, including STAR, at \$44,856,298.00;

BE IT ALSO RESLOVED that the Board of Education authorized a total tax levy of \$2,015,095, which includes \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

Resolution #72

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the 2017-2018 school year and that such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. East Quogue School UFSD for Special Education Shared Services**
- 2. East Quogue UFSD for School Safety Shared Service**
- 3. East Moriches UFSD for Instructional Services**

4. **Mattituck-Cutchogue USFD for computer coding consortium**
5. **Riverhead CSD for Special Education Services**
6. **Suffolk Community College for Childcare Development Associate Program**
7. **County of Suffolk, Federal Part B Allocations**
8. **Mario Mendoza for Occupational Therapy Services**
9. **Long Island School Practitioner Action Network, LISPAN**

Resolution #73

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. **Budget Transfer General/Capital Report–September 2017**
2. **Appropriation Status Report – September 2017**
3. **Warrant Reports –September 2017**
4. **Cash Disbursements – September 2017**
5. **Appropriation Status Report- Cafeteria –September 2017**
6. **Treasurer’s Monthly Report – August 2017**
7. **Treasurer’s Monthly Report-Cafeteria – July 2017**
8. **Capital Fund Appropriations Report –September 2017**
9. **Capital Fund Revenue Report –September 2017**
10. **Special Aid Fund Appropriations Report- September 2017**
11. **Trial Balance General Fund –September 2017**
12. **Trial Balance School Lunch Fund –September 2017**
13. **Trial Balance Capital Fund –September 2017**
14. **Trial Balance Trust and Agency Fund –September 2017**
15. **Trial Balance Special Aid Fund –September 2017**
16. **Trial Balance Extracurricular Fund –September 2017**
17. **Cash Flow Report –August 2017**
18. **Internal Claims Audit Report –September 2017**
19. **Student Enrollment Report –September 2017**

Resolution #74

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. **\$55,850 to adjust for additional HS/MS teaching assignments, as budgeted**
2. **\$12,000 to purchase equipment for Network Operations for 2017-2018**
3. **\$20,000 to adjust for Computer Coding initiative for 2017-2018**

Resolution #75

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby authorizes the declaration of the following as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

1. **Hand Held Security/Supervision Radio, Asset Tag #200550**
2. **Science Water Table, Asset Tag #000761**
3. **Risograph Model GR1700, Asset Tag #100276**

Resolution #76

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. No. 3, SED No.: 58-09-05-02-0-010-014 in the amount of \$1,105.25 for Preferred., the general construction contract, as per the attached documentation.

Resolution #77

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. Hampton Bays Education Foundation, \$1500 for heart monitors for the Physical Education program.

STUDENT SERVICES

On a motion by Mr. Joslin, seconded by Ms. Capuano, the following resolution was offered:

5 aye

Resolution #78

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

PERSONNEL

On a motion by Mr. Joslin, seconded by Ms. Scully, the following resolutions #79-#87 were offered in consent agenda format:

5 aye

Resolution #79

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Additional Class Teaching Assignments, as budgeted:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Facini, Christina	HS Science (0.5)	\$3,500
2. Forsberg, Stephanie	HS Science (1.0)	\$7,000
3. Martinez, Melba	HS Science (0.5)	\$3,500
4. Valenti, Marybeth	HS Science (0.5)	\$3,500
5. Edwards, Michelle	HS LOTE (1.0)	\$7,000
6. Sweeney, Robyn	HS Math (1.0)	\$7,000
7. Barrett, Kelly	HS Math (0.25)	\$1,750
8. Moran, Joan	Grade 5 (0.5)	\$3,500
9. Carmichael, Christie	Grade 5 (0.5)	\$3,500
10. Hansen, Caitlin	Grade 6 (1.0)	\$4,000
11. Booras, Rachel	Grade 6 (1.0)	\$4,000
12. Nydegger, Richard	Grade (1.0)	\$4,000
13. Ottati, Kerri	Grade 6 (0.25)	\$1,000

14. Algieri, Kathy	Grade 6 (0.75)	\$3,000
15. Dabrowski, Joseph	Grade 6 (0.25)	\$1,000
16. Dabrowski, Lucy	Grade 6 (0.25)	\$1,000
17. Alexander, Bridget	Grade 6 (0.25)	\$1,000
18. Bishop, Janine	Grade 6 (0.25)	\$1,000
19. Renalds, Samantha	MS Math (0.5)	\$3,500
20. Roche, John	MS Math (0.5)	\$4,000
21. Stevens, Kristy	MS Special Education (1.0)	\$7,000
22. Balistreri, Matthew	MS Technology (1.0)	\$4,000
23. Devon-Figari, Deanna	MS LOTE (.25)	\$1,750
24. Strano, Teresa	MS LOTE (1.0)	\$7,000
25. Burkhardt, Claudine	MS LOTE (.25)	\$1,750
26. Polan, Jeanne	MS Phys Ed (1.0)	\$4,000
27. Paga, John	MS Phys Ed (1.0)	\$4,000
28. Foster, John	MS Phys Ed (1.0)	\$2,000

Resolution #80

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. David Goodman	AIS–Mathematics-during school	\$38.88/hour
2. Marc Kops	AIS – ELA - during school	\$38.88/hour
3. Melba Martinez	AIS – Science - during school	\$38.88/hour
4. Michael Oestreicher	AIS – Global - during school	\$38.88/hour
5. Kelly Barrett	AIS – Algebra - during school	\$38.88/hour
6. Michelle Marrone	AIS-ELA/ENL-after school	\$53.00/hour
7. Peter Meehan	AIS – Algebra/ENL - after school	\$53.00/hour
8. Michelle Marrone	Mentor (Cassandra Scofield)	\$985
9. Laurie Dyno	Mentor (Krystle Whiffen)	\$985
10. Fran Arato	Mentor (Sean Gil)	\$985
11. Justin Dulfon	Mentor (Caitlin Baron)	\$985
12. Kelley Davide	Mentor (Jennifer Loesch)	\$985
13. Jonathan DellaSperanza	Enrichment STEM	\$53.00/hour
14. Theresa Escobar	Enrichment Yoga 3-4	\$53.00/hour
15. Elizabeth Hubbard	Enrichment Arts & Crafts	\$53.00/hour
16. Jennifer Loesch	Enrichment Fun & Games	\$53.00/hour
17. Kaitlyn Roche	Enrichment Arts & Crafts	\$53.00/hour
18. Nicola Matzner	Enrichment Extreme Sports	\$53.00/hour
19. Erin McDermott	Enrichment Fun & Games	\$53.00/hour
20. Debra McDowell	Enrichment Arts & Crafts	\$53.00/hour
21. Brittany Morlock	Enrichment Little Wizards	\$53.00/hour
22. Victoria Renna	Enrichment Storybook Creations	\$53.00/hour
23. Anthony Schmidt	Enrichment Intro to Robotics	\$53.00/hour
24. Chris Warren	Enrichment Lego Club	\$53.00/hour

Resolution #81

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Barker, Ryan	MS Football	Volunteer	n/a
2. Young, Sarah	Varsity Volleyball	Volunteer	n/a
3. Garafola, Mike	Varsity Boys' Soccer	Volunteer	n/a
4. Dossiano, Toni	MS Volleyball	C3-III	\$4,869
5. McErlean, Kathy	MS Cheerleading	C3-1	\$3,479

Resolution #82

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Yancy Moraga-Martinez Custodian
 Effective: October 11, 2017 – June 30, 2018
 Salary: Step 1, \$41,070 (prorated)
 Reason: Leave of Absence, Thomas O'Reilly

Resolution #83

WHEREAS, a goal of the Board of Education has been to build efficiencies and cost-savings in various departments and has tasked the administration with the same; and

WHEREAS, a number of functions have been reviewed, including those in the Facilities Department related to outdoor grounds management and a cost-savings is identified in managing aspects of the program in-house instead of through private vendors;

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of two positions as identified by the Suffolk County Department of Civil Service, Groundskeeper I and Groundskeeper II, and appropriates the monies to fund the aforementioned positions as per the CSEA contract; and

BE IT FURTHER RESOLVED, that 2.0 FTE positions included in title of Custodian will remain vacant until the next round of negotiations in 2019.

Resolution #84

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Christopher Postiglione Groundskeeper II
 Effective: October 11, 2017
 Salary: Step 3, \$46,874 (pro-rated)
 Reason: Creation of Position

- | | | |
|----|--|--|
| 2. | Joseph DeLuca
Effective:
Salary:
Reason: | Groundskeeper I
October 11, 2017
Step 7, \$45,922 (pro-rated)
Creation of Position |
| 3. | Samantha Bello
Effective:
Salary:
Reason: | Teacher Aide
October 11, 2017
Step 1, \$19,054 (prorated)
Resignation, Lauren Melfi |
| 4. | Daniela Gutierrez
Effective:
Salary:
Reason: | Teacher Aide
October 11, 2017
Step 1, \$19,054 (prorated)
Resignation, Genna Murray |
| 5. | Christopher Postiglione
Effective:
Salary:
Reason: | Fertilizer, Pesticide, Herbicide Applicator
October 11, 2017 – June 30, 2019
\$3,000 annually
CSEA Supplemental Memorandum of Understanding |

Resolution #85

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Ryan Barker	School Counselor
2. Patricia Beach	Mathematics
3. Kenneth Coard	Mathematics
4. Tara Fleming	Art
5. Frank Iaccio	Social Studies
6. Bruce Lepanto	Social Studies
7. Avram Lessman	English
8. Tasha Mangel	Social Studies
9. Rachel McAllister	Elementary
10. Kimberly Mulrain	Elementary 1-6
11. Carly Rosenberg	Elementary/SWD 1-6
12. Shanna Smith	Non-Certified
13. Irene Stefanik	Elementary/TESOL/Reading/SWD
14. Kirsten Schnabel	Earth Science
15. Nicole Squires	Social Studies 7-12
16. Shatisha Oswald	Childhood Education 1-6 /SWD 1-6
17. Alyssa Gerry	Childhood Education 1-6/TESOL
18. Alyssa Daniels	Spanish 7-12

Resolution #86

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2017-18:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Robert Szczepanik	Custodian	\$15.00/hour
2. Ramon Vinas	Custodian	\$15.00/hour
3. Denzel Semple	Teacher Aide	\$13.00/hour

Resolution #87

RESOLVED, that the Board of Education hereby corrects the following resolutions:

1. #31(1) to now read: Deanna Devon-Figari, LOTE Teacher, Child Care Leave, Art.XXIII (D1), FMLA October 16, 2017 – January 1, 2018

BORAD OF EDUCATION

On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolution was offered:

5 aye

Resolution #88

BE IT RESOLVED, that the Board of Education hereby approves the reading and final adoption of the following policy:

1. 0115 Student Harassment and Bullying Prevention (DASA)
2. 0115.R Student Harassment and Bullying Prevention (DASA) Regulation

Old Business

None

New Business

None

PUBLIC COMMENT

- Adam Ortiz
 - Placing Board meetings on TV
 - AP Scores, participation and trends
 - Update on negotiations with SH Town
 - Records management services
 - Next generation test opt-outs
 - Reserve account
 - Superintendent charts

ADJOURNMENT

On a motion by Ms. Capuano seconded by Mr. Joslin, the Business meeting adjourned at 8:06 PM.

5 aye

Respectfully submitted,

District Clerk
Anna Marie Rojas