HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
86 East Argonne Road  
Hampton Bays, New York 11946  

Board of Education  
Kevin Springer, President  
Richard Joslin, Vice President  
Dot Capuano, Trustee  
Michael Dunn, Trustee  
Liz Scully, Trustee  
Lars Clemensen, Superintendent of Schools  
Anna Marie Rojas, District Clerk  

OFFICIAL AGENDA –February 13, 2018  
Hampton Bays High School Library  

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00 pm to discuss litigation.  
Internal Auditor to meet with the Board of Education  

7:00 PM -- BUSINESS MEETING  
Budget Workshop – 7 PM  

1. OPENING PROCEDURES  
A) Call to Order  
B) Pledge of Allegiance  
C) Announcement of Emergency Exits -- Please note the marked emergency exits.  
D) Approval of Order of Agenda  

2. CLERK’S REPORT  
A) Approval of Minutes  
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, January 9, 2018.  

Note: Draft minutes will be available on the District’s website approximately two weeks following business meetings.  

B) Public Comment  
Speakers will be recognized who wish to address the Board on agenda items only.  

3. PRESENTATIONS AND REPORTS  
A) National Merit Scholarship  
1. Daniel Dimijian  

B) Students of the Month – January  
1. Maya Ollennu – Elementary School  
   Marc Meyer  
2. Cole Wilson – Middle School  
   Dennis Schug  
3. Sydney Caldwell – High School  
   Christopher Richardt
C) **Fire Prevention Poster Contest Winners**

<table>
<thead>
<tr>
<th>Grade</th>
<th>First Place</th>
<th>Second Place</th>
<th>Third Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>Katherine Pozdniakov</td>
<td>Caleb Kurz</td>
<td>Madison Holzman</td>
</tr>
<tr>
<td>First</td>
<td>Daniel Santos</td>
<td>Sarafina Mancuso</td>
<td>Lylian Yanes</td>
</tr>
<tr>
<td>Second</td>
<td>Justin Lliguin</td>
<td>Jonathan Pina</td>
<td>Andy Lucero</td>
</tr>
<tr>
<td>Third</td>
<td>Damaris Feliciano</td>
<td>Ry DePalma</td>
<td>Willem Sarkis</td>
</tr>
<tr>
<td>Fourth</td>
<td>Edie Cabrera</td>
<td>Sara Herrera</td>
<td>Matteo Casale</td>
</tr>
<tr>
<td>Fifth</td>
<td>Jacqueline Ruocco</td>
<td>Perla Samiento</td>
<td>Liam O’Gara</td>
</tr>
<tr>
<td>Sixth</td>
<td>Minal Maeem</td>
<td>Justin Guanga</td>
<td>Emily Robinson</td>
</tr>
<tr>
<td>Seventh</td>
<td>Carly Dunn</td>
<td>Raymond Drake</td>
<td>Lily Patek</td>
</tr>
<tr>
<td>Eighth</td>
<td>Ryan Hughes</td>
<td>Samantha Coulton</td>
<td>James Salas Fernandez</td>
</tr>
</tbody>
</table>

D) **Superintendent of Schools Report**

Lars Clemensen

E) **Assistant Superintendent for Finance and Operations Report**

Larry Luce

4. **BUSINESS, FINANCE, AND OPERATIONS**

A) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-2018, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Creative Tutoring, Inc. for instructional services;
2. East Moriches UFSD, for instructional services, revised;
3. Professional Services Agreement District Architect/Engineer of Record, amended;
4. Teen Truth, LLC, for high school social emotional learning character ed program;
5. Owner Contract Agreement with Statewide Roofing;

B) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

2. Appropriation Status Report – January 2018
3. Warrant Reports – January 2018
4. Cash Disbursements – January 2018
5. Revenue Budget Status Report – General – January 2018
6. Revenue Budget Status Report – Cafeteria – January 2018
7. Appropriation Status Report- Cafeteria – January 2018
8. Treasurer’s Monthly Report – December 2017
11. Special Aid Fund Appropriations Report- January 2018
12. Trial Balance General Fund – January 2018
13. Trial Balance School Lunch Fund – January 2018
14. Trial Balance Capital Fund – January 2018
15. Trial Balance Trust and Agency Fund – January 2018
16. Trial Balance Special Aid Fund – January 2018
17. Trial Balance Extracurricular Fund – January 2018
C) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. $20,000 to adjust for Lightpath fiber optic installation, as per the attached.

D) **Suffolk Share Inter-Municipal Agreement**

WHEREAS, the District wishes to enter into, in accordance with applicable New York Law, a cooperative organization to serve its members by pursuing options including, but not limited to: 1) operating and maintaining a regional procurement system, 2) assisting SuffolkShare Members in compliance with state bidding requirements, 3) identifying qualified vendors of commodities, goods and services, 4) facilitating the sharing of services and 5) providing a platform to share information and facilitate discussions between SuffolkShare Members, all in an effort to realize potential economies, including administrative cost savings; and

WHEREAS, the Organizing Entities, are acting in accordance with section 119-o of the New York State General Municipal Law, to cooperatively create SuffolkShare for the purpose of fulfilling their respective public and governmental purposes, needs, objectives and programs on a cooperative or contract basis, and

WHEREAS, the Organizing Entities have additionally determined that other qualified entities should, in accordance with the terms of this Intermunicipal Cooperation Agreement (hereinafter referred to as the “Agreement”) be permitted to join with them through execution of an addendum to this Agreement, in order to better fulfill their respective public purposes via participation in SuffolkShare;

NOW, THEREFORE, the Organizing Entities and such additional local governments as may hereinafter assent hereto, hereby agree upon the following terms and conditions, incorporated by reference into the minutes.

5. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

A) **Approval of Resignations**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Barbara Bickford, Teacher, effective June 30, 2018, for the purpose of retirement.
2. Laura Castano, Teacher Aide, effective January 19, 2018.
3. Kathleen Colihan, Teacher, effective June 30, 2018, for the purpose of retirement.
4. Joan Crowley, Teacher, effective June 30, 2018, for the purpose of retirement.
5. Pamela Renna, Teacher, effective June 30, 2018, for the purpose of retirement.

B) Approval of Leave of Absence
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Bridget Alexander, Teacher, January 19, 2018 - February 13, 2018, FMLA, Article XXIII(D)(2)
2. Jill Bross, Teacher, January 16, 2018 - March 16, 2018, FMLA, Article XXIII(D)(2)
3. Alyssa Casciotta, Aide, January 22, 2018 through March 16, 2018, Article IX(D)(5)
4. Vicki Manzullo, Teacher Assistant, January 16, 2018 through March 16, 2018, Article XXIII(G)

C) Approval of Leave Replacement Teachers
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Vicki Manzullo Special Education Teacher
   Effective: January 16, 2018 through March 16, 2018
   Salary: MA Step 1, $61,499 (prorated)
   Reason: Bross FMLA

D) Approval of Leave Replacement Teaching Assistant Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Ryan Barker Life Skills Teaching Assistant
   Effective: January 16, 2018 through March 16, 2018
   Salary: Step 1, (pro-rated)
   Reason: Manzullo Leave of Absence

E) Approval of Co-Curricular Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Calderaro</td>
<td>Make-up, HS Musical</td>
</tr>
<tr>
<td>Theresa Carey</td>
<td>Morning Program</td>
</tr>
<tr>
<td>John Davidson</td>
<td>PEER Educator Co-Advisor</td>
</tr>
<tr>
<td>Michelle DeBlasio</td>
<td>PEER Educator Co-Advisor</td>
</tr>
<tr>
<td>Maria McFarland</td>
<td>Bil. Parent Meeting Child Care</td>
</tr>
<tr>
<td>Kathryn Algieri</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Patricia Biscardi</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Liliana Cacace</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Susan Conrad</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>J. Dellasperanza</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Amy Dunkirk</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Michelle Ferguson</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Lori Foster</td>
<td>Balanced Literacy Training</td>
</tr>
<tr>
<td>Shannon Hickey</td>
<td>Balanced Literacy Training</td>
</tr>
</tbody>
</table>
15. Diane Hutchison     Balanced Literacy Training  
16. Megan Kappers      Balanced Literacy Training  
17. Kristie Loper       Balanced Literacy Training  
18. Lyndsey Moran      Balanced Literacy Training  
19. Nicole Paga         Balanced Literacy Training  
20. Kathleen Palmieri   Balanced Literacy Training  
21. Janis Poremba      Balanced Literacy Training  
22. Elizabeth Scott     Balanced Literacy Training  
23. Elizabeth Thorne    Balanced Literacy Training  
24. K. VanBourgendien  Balanced Literacy Training  
25. John Paga           Athletic Supervision  
26. Jeanne Polan        Athletic Supervision  
27. Sean Gil            Athletic Supervision  
28. Lawrence Weiss      Culinary Arts  

F) **Approval of Co-Curricular Enrichment Appointments**  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2017/2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Wendy Alberti</td>
<td>Computers</td>
</tr>
<tr>
<td>2. Jonathan Dellasperanza</td>
<td>Little Wizards</td>
</tr>
<tr>
<td>3. Theresa Escobar</td>
<td>Creating Dream Vision Board</td>
</tr>
<tr>
<td>4. Victoria Greenidge</td>
<td>Storybook Creations</td>
</tr>
<tr>
<td>5. Jennifer Loesch</td>
<td>Fun &amp; Games</td>
</tr>
<tr>
<td>6. Kaitlyn Marquez</td>
<td>Arts &amp; Crafts</td>
</tr>
<tr>
<td>7. Lisa Marte</td>
<td>Fun &amp; Games</td>
</tr>
<tr>
<td>8. Nicola Matzner</td>
<td>Extreme Sports</td>
</tr>
<tr>
<td>9. Debra McDowell</td>
<td>Arts &amp; Crafts</td>
</tr>
<tr>
<td>10. Brittany Morlock</td>
<td>Little Wizards</td>
</tr>
<tr>
<td>11. Steve Piliero</td>
<td>Music Recorder</td>
</tr>
<tr>
<td>12. Elizabeth Scott</td>
<td>Arts &amp; Crafts</td>
</tr>
<tr>
<td>13. Anthony Schmidt</td>
<td>Introduction to Coding</td>
</tr>
<tr>
<td>14. Stephanie Tam</td>
<td>Chinese Culture</td>
</tr>
<tr>
<td>15. Christopher Warren</td>
<td>Lego Club</td>
</tr>
</tbody>
</table>

G) **Approval of Additional Teaching Assignments**  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6<sup>th</sup> Class Teaching Assignment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Justin Dulfon</td>
<td>English 8</td>
</tr>
<tr>
<td>2. Kathleen Kops</td>
<td>Social Studies 8</td>
</tr>
</tbody>
</table>

H) **Approval of Appointments for the Alternative High School**  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:
I) Approval of CSEA Leave Replacement Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Andrea Nickerson  
   Custodian  
   Effective: February 14, 2018 through June 30, 2018  
   Salary: Step 1 (pro-rated)  
   Reason: Leave of Absence of Robert Pettas

J) Approval of CSEA Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Mariela Conde  
   Spanish Speaking Clerk Typist  
   Effective: February 5, 2018  
   Salary: Step 2, (pro-rated)  
   Reason: Retirement of Marie Kennedy

2. Sydney Cerase  
   Teacher Aide  
   Effective: February 14, 2018  
   Salary: (prorated)  
   Reason: Resignation of Alex Reimer

3. Norah Doyle  
   Teacher Aide  
   Effective: February 2, 2018  
   Salary: (prorated)  
   Reason: Resignation of Laura Castano

K) Approval of Substitute Teaching Positions
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Jaclyn Morgan</td>
<td>Uncertified</td>
</tr>
<tr>
<td>2. Jeremy Cheesman</td>
<td>Uncertified</td>
</tr>
<tr>
<td>3. Daniel Cheesman</td>
<td>Uncertified</td>
</tr>
<tr>
<td>4. Kathryn Lerner</td>
<td>Uncertified</td>
</tr>
<tr>
<td>5. Peter Maisano</td>
<td>Elementary</td>
</tr>
<tr>
<td>6. Oscar Villalobos</td>
<td>Uncertified</td>
</tr>
<tr>
<td>7. Dominique DeFelice</td>
<td>Elementary</td>
</tr>
<tr>
<td>8. Crystal Schultheis</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

L) Approval of Support Positions
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:
M) Approval of Support Positions
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017/18 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Jaclyn Morgan</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>2. Jeremy Cheesman</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>3. Daniel Cheesman</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>4. Jairo Bermudez</td>
<td>Custodian</td>
</tr>
<tr>
<td>5. Luis Guerrero</td>
<td>Custodian</td>
</tr>
<tr>
<td>6. Jossefina Escobar</td>
<td>Custodian</td>
</tr>
</tbody>
</table>

N) Approval to Correct Approved Resolution 2017-2018 School Year
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds the following previously approved resolution:


7. BOARD OF EDUCATION
A) Approval of the 2018-2019 School/Staff Calendar
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2018-2019 school year and directs the Superintendent of Schools to distribute the calendar publicly.

B) Approval of Supplemental Agreement with the Hampton Bays Teachers Association
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the Superintendent of Schools to sign and execute a Supplemental Memorandum of Agreement to the 2017-2021 HBTA Contract, dated February 1, 2018, and allocates the monies therefore, as per the attached documentation.

C) First Reading and Adoption of Purchasing Policy
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves corrections to the Purchasing Policy #6700 by removing any reference or cross reference to Policy #6741, Contract for Professional Services.

8. PUBLIC COMMENT
Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT