HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: February 13, 2018  KIND OF MEETING: Business

LOCATION: HS Library  PRESIDING OFFICER: President

MEMBERS PRESENT: Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
EXECUTIVE SESSION: 5:01 PM
RESUME BUSINESS MEETING: 7:06 PM
ADJOURNMENT: 8:28 PM

<table>
<thead>
<tr>
<th>Resolution #</th>
<th>Description</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution #178</td>
<td>Approval of Order of Agenda</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #179</td>
<td>Approval of Minutes</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #180</td>
<td>Approval of Contracts</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #181</td>
<td>Acceptance of Financial Reports</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #182</td>
<td>Approval to Dispose of Equipment</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #183</td>
<td>Approval of Change Order – Bond Referendum Phase II at HBMS</td>
<td>Passed</td>
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<tr>
<td>Resolution #184</td>
<td>Budget Transfers</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #185</td>
<td>Approval of Settlement Agreement (Gilligan)</td>
<td>Passed</td>
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<tr>
<td>Resolution #186</td>
<td>Approval of CSE/CPSE</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #187</td>
<td>Approval of Leave of Absence (Melton, Yanes Bross, Manzullo, Evans)</td>
<td>Passed</td>
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<tr>
<td>Resolution #188</td>
<td>Approval of Leave Replacement Teacher (Manzullo)</td>
<td>Passed</td>
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<tr>
<td>Resolution #189</td>
<td>Approval of Co-Curricular Enrichment Appointments</td>
<td>Passed</td>
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<tr>
<td>Resolution #190</td>
<td>Approval of Co-Curricular Appointments</td>
<td>Passed</td>
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<tr>
<td>Resolution #191</td>
<td>Coaching Resignations (Renalds, Haddock)</td>
<td>Passed</td>
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<tr>
<td>Resolution #192</td>
<td>Approval of Coaching Assignments (Renalds)</td>
<td>Passed</td>
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<tr>
<td>Resolution #193</td>
<td>Approval of Substitute Teaching Positions</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #194</td>
<td>Approval of Support Positions</td>
<td>Passed</td>
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<tr>
<td>Resolution #195</td>
<td>Approval to Change Times of Annual Meeting</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #196</td>
<td>Approval of Notice of Public Hearing for Board Election and Annual District Meeting</td>
<td>Passed</td>
</tr>
</tbody>
</table>
HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: March 27, 2018  KIND OF MEETING: Business
LOCATION: HS Library  PRESIDING OFFICER: President

MEMBERS PRESENT: Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully
MEMBERS ABSENT: None
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Springer called the Business meeting to order at 6:01 PM.

On a motion by Mr. Joslin the Board entered into Executive Session to discuss pending litigation.

At 7:07 PM the Business meeting resumed.

On a motion by Mr. Dunn seconded by Mr. Joslin the following resolution was offered:

Resolution #178
BE IT RESOLVED that the Board of Education approved the order of the agenda. 5 aye

CLERK’S REPORT

On a motion by Mr. Joslin seconded by Mr. Dunn the following resolution was offered:

Resolution #179
BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, February 13, 2018. 5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Chris Richardt introduced the Salutatorian, Matthew Zbikowski and The Valedictorian, Sydney Caldwell for 2018 to the Board of Education.

Students of the Month of January were presented to the Board by their Principals:
- Mr. Richardt introduced Melany Nieves for the High School
- Mr. Schug introduced Samantha Coulton for the Middle School
- Mr. Meyer introduced Taylor Meyers for the Elementary School

Mr. Clemensen spoke about the following to the Board:
- Enrollment
Mr. Clemensen presented the Budget Workshop to the Board: Report attached

Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:
- State Comptroller Audit
- John Gilligan Settlement
- Contracts
- Change Order
- Budget transfers

BUSINESS, FINANCE, AND OPERATIONS

On a motion by Mr. Dunn and seconded by Ms. Scully the following resolutions #180-#184 were offered in consent agenda format: 5 aye

Resolution #180
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-2018, such contracts shall be incorporated by reference within the minutes of this meeting:

1. ENT and Allergy Associates, LLP, Science Research HIPAA Contract, March 1, 2018
3. Little Flower UFSD, Instructional Services Agreement, 2017-2018
4. South Huntington UFSD, Health and Welfare Services Agreement, 2017-2018
5. Oysterponds UFSD, Instructional Services Contract, 2017-2018
6. Smithtown CSD, Health Services Contract, 2017-2018
8. Eastern Suffolk BOCES, Initial AS-7 Contract required for BOCES Aid, 2017-2018
9. Center Moriches for Special Education Services, Summer 2018

Resolution #181
RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Budget Transfer General/Capital Report – February 2018
2. Appropriation Status Report – February 2018
3. Warrant Reports – February 2018
4. Cash Disbursements – February 2018
5. Revenue Budget Status Report – General – February 2018
6. Revenue Budget Status Report – Cafeteria – February 2018
7. Appropriation Status Report- Cafeteria – February 2018
8. Treasurer’s Monthly Report – January/February 2018
10. Capital Fund Revenue Report – February 2018
11. Special Aid Fund Appropriations Report – February 2018
12. Trial Balance General Fund – February 2018
13. Trial Balance School Lunch Fund – February 2018
14. Trial Balance Capital Fund – February 2018
15. Trial Balance Trust and Agency Fund – February 2018
16. Trial Balance Special Aid Fund – February 2018
17. Trial Balance Extracurricular Fund – February 2018
19. Internal Claims Audit Report – February 2018
20. Student Enrollment Report – February 2018
21. Student Accounts, 2nd Quarter, 2017-2018

Resolution #182
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent of Finance and Operations approves the sale/disposal of an old auto scrubber at the high school (Tag #10025) and a broken deep fryer (Tag #20150067).

Resolution #183
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-016-003 in the amount of $9,650.00 for Locust Valley Electric., the electrical construction contract, as per the attached documentation.

Resolution #184
BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. $34,733 to adjust for chrome book covers and licenses for WAPS, as per the attached.
2. $21,000 to adjust for testing scoring via an outside service rather than BOCES

Mr. Luce, Assistant Superintendent for Operations & Finance, walked on a resolution.

On motion by Mr. Dunn, seconded by Mr. Joslin the following resolution was offered:

Resolution #185
RESOLVED, that the Board of Education, hereby approves of the terms of and authorizes its president to sign a Settlement Agreement between the District and the State of John J. Gilligan, resolving MassMutual Life insurance policy Numbers 41010660, 4224133 and 4352310. Said settlement shall be incorporated by reference within the minutes of this meeting.

5 aye
STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolution was offered:

Resolution #186
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education. 

5 aye

PERSONNEL

On a motion by Ms. Capuano, seconded by Mr. Dunn the following resolutions #187-#194 were offered in consent agenda format:

Resolution #187
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Kathleen Melton; April 17, 2018 through June 22, 2018; FMLA, Article IX, D (5) 
2. Rosa Yanes; February 26, 2018 through May 25, 2018; FMLA, Article IX, D (5) 
3. Jill Bross; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(D)(2) 
4. Vicki Manzullo; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(G) 
5. Travis Evans; April 1, 2018 through March 31, 2019, Article IX, D (5)

Resolution #188
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Vicki Manzullo Special Education Teacher 
   Effective: March 17, 2018 through March 26, 2018 
   Salary: MA Step 1, $61,499 (prorated) 
   Reason: FMLA of Jill Bross

Resolution #189
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Kristen Webber</td>
<td>Substitute Teacher</td>
<td>$53/hour</td>
</tr>
</tbody>
</table>

Resolution #190
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ethan Mitchell</td>
<td>AIS Algebra I</td>
<td>$38.88/hour</td>
</tr>
<tr>
<td>2. Robyn Sweeney</td>
<td>AIS Algebra I</td>
<td>$38.88/hour</td>
</tr>
</tbody>
</table>
3. Marie Perez  
   AIS ELA  
   $38.88/hour

4. Katelyn Maresca  
   AIS ELA  
   $38.88/hour

5. Caitlin Baron  
   AIS ELA  
   $38.88/hour

6. Diane Burkhardt  
   AIS ELA  
   $53/hour

7. Jonathan DeMory  
   HS Musical Pit Musician  
   $75/session

8. Michelle Marrone  
   HS Musical Pit Musician  
   $75/session

9. Meaghan Metzger  
   HS Musical Pit Musician  
   $75/session

10. Peter Pece  
    HS Musical Pit Musician  
    $75/session

11. Lauren Farkas  
    HS Musical Pit Musician  
    $75/session

12. Maura Mandato  
    HS Musical Pit Musician  
    $75/session

13. James Benard  
    HS Musical Pit Musician  
    $75/session

14. Edward Albinski  
    HS Musical Pit Musician  
    $75/session

15. Alexander R. Verstraete  
    HS Musical Pit Musician  
    $75/session

16. Audrey Grathwohl  
    HS Musical Pit Musician  
    $75/session

17. Nancy Caine  
    HS Musical Pit Musician  
    $75/session

18. Katie Duke  
    HS Musical Pit Musician  
    $75/session

19. Lisa Rice  
    HS Musical Pit Musician  
    $75/session

20. Paul Seib  
    HS Musical Pit Musician  
    $75/session

Resolution #191
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching resignations for the 2017-2018 school year as per the HBTA contract:

1. Samantha Renalds, MS Softball
2. Rosemary Haddock, Assistant Varsity Softball

Resolution #192
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Level</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Renalds</td>
<td>Varsity Assistant Softball</td>
<td>B2-II</td>
<td>$4,776</td>
</tr>
</tbody>
</table>

Resolution #193
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matthew Ali</td>
<td>Uncertified</td>
</tr>
</tbody>
</table>

Resolution #194
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:
Minutes of the March 27, 2018 BOE Mtg

Name | Position | Salary
--- | --- | ---
1. Matthew Ali | Teacher Aide | $13.00/hour

BOARD OF EDUCATION

On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolutions #175-#177 were offered in consent agenda format:

Resolution #195
RESOLVED, that the Board of Education approves changing the times of the Annual Meeting to 7 AM to 9 PM, effective May 15, 2018.

Resolution #196
BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published March 29th, April 5th, April 19th and April 26, 2018 in the Southampton Press Western Edition (see Appendix #1)

Old Business
None

New Business
None

PUBLIC COMMENT
Mr. Robert Jay, spoke about school safety
Mr. D’Angelo thanked the Board on behalf of their efforts with the Town law suit and the motel situation

ADJOURNMENT

On a motion by MR. Joslin seconded by Ms. Capuano the Business meeting adjourned at 8:32 PM.

Respectfully submitted,

District Clerk
Anna Marie Rojas