HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Liz Scully, Trustee
Anne Culhane, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –September 18, 2018
Hampton Bays High School Auditorium

7:00 PM -- BUSINESS MEETING
It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to
the scheduled public meeting to begin at 7:00pm to discuss litigation.

1. OPENING PROCEDURES
   A) Call to Order
   B) Pledge of Allegiance
   C) Announcement of Emergency Exits -- Please note the marked emergency exits.
   D) Approval of Order of Agenda

2. CLERK’S REPORT
   A) Approval of Minutes
      BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting
      held Tuesday.

      Note: draft minutes will be available on the District’s website approximately two weeks
      following business meetings.

   B) Public Comment
      Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS
   A) Superintendent of Schools
   B) Summer Success
      Gabrielle Caine, The Sydney Opera House
      Rina Tello, Class of 2018
      Advanced Placement Scholars, 2017-18
   C) Assistant Superintendent for Finance and Operations

4. BUSINESS, FINANCE, AND OPERATIONS
   A) Approval of Contracts
      RESOLVED, that the Board of Education, upon the recommendation of the Superintendent
      of Schools, approves the following contracts for the school year indicated, such contracts
      shall be incorporated by reference within the minutes of this meeting:
1. Bonnie Boeger, Music Therapy Services, 2018-19 school year
2. East End Interpreting Services, LLC, sign language translation, 2018-19 school year
3. Cleary School for the Deaf, tuition, 2018-19 school year
4. Achieve Beyond, speech language related services, 2018-19 school year
5. Aramark Food Service, cafeteria services, 2018-19 school year

B) Financial Reports
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following Financial Reports:

1. Appropriation Status Report – General, August 2018
2. Appropriation Status Report – Cafeteria, August 2018
3. Appropriations Report – Capital, August 2018
4. Appropriations Report – Special Education, August 2018
5. Budget Transfer General/Capital Report, August 2018
6. Warrant Reports, August 2018
7. Cash Disbursements, August 2018
8. Revenue Budget Status Report – General, August 2018
9. Revenue Budget Status Report – Cafeteria, August 2018- None
10. Treasurer’s Monthly Report, July 2018
11. Trial Balance General Fund, August 2018
12. Trial Balance School Lunch Fund, August 2018
13. Trial Balance Capital Fund, August 2018
14. Trial Balance Trust and Agency Fund, August 2018
15. Trial Balance Special Aid Fund, August 2018
16. Trial Balance Extracurricular Fund, August 2018
17. Internal Claims Audit Report, August 2018
18. Student Enrollment Report, August 2018

C) Acceptance of Audit Reports and Corrective Action Plans
BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Audit Report and Corrective Action Plans for the following audits:


D) Authorization to Establish Petty Cash Fund
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, establishes the following petty cash fund and authorizes the named individual as custodian of fund:

1. $600.00 for Concession Stand
   Lawrence Luce

5. STUDENT SERVICES - none

6. PERSONNEL
   A) Acceptance of Resignations
   RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:
1. Daniela Demasco, Café Monitor, effective August 29, 2018
2. Jennifer Snell, Teacher Aide, effective September 3, 2018

B) Approval of Leave of Absence
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Laura Niewadomski, Teacher Aide
   Leave of Absence, CSEA Article IX(D)(5), August 30, 2018 - April 13, 2019
2. Jamie Huebner, Teacher
   Family Medical Leave, August 30, 2018 – December 5, 2018
   Child Care Leave, HBTA Article XXIII(D)(1), December 6, 2018 – April 12, 2018

C) Approval of Appointments for the Alternative High School
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Meyer</td>
<td>Physical Education</td>
</tr>
</tbody>
</table>

D) Approval of Co-Curricular Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>HBTA Faculty</td>
<td>CSE/CPSE Teacher Members</td>
</tr>
</tbody>
</table>

E) Approval of Coaching Assignments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooper, Katiln</td>
<td>Head Varsity Field Hockey</td>
<td>B1</td>
</tr>
<tr>
<td>Facini, Christina</td>
<td>Middle School Field Hockey</td>
<td>B3</td>
</tr>
</tbody>
</table>

F) Approval of Sixth Class Teaching Assignments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following staff for sixth class teaching assignments as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Bldg./Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arbocus, A.</td>
<td>HS Science</td>
<td>1.00</td>
</tr>
<tr>
<td>Barrett, K.</td>
<td>HS Math</td>
<td>1.00</td>
</tr>
<tr>
<td>Baumann, E.</td>
<td>HS Science</td>
<td>1.00</td>
</tr>
<tr>
<td>Bishop, K.</td>
<td>HS Art</td>
<td>1.00</td>
</tr>
<tr>
<td>DiFrietus, N.</td>
<td>HS English</td>
<td>1.00</td>
</tr>
<tr>
<td>Facini, C</td>
<td>HS Science</td>
<td>0.50</td>
</tr>
<tr>
<td>Forsberg, S.</td>
<td>HS Science</td>
<td>1.00</td>
</tr>
<tr>
<td>Fotopoulos, A.</td>
<td>HS Business</td>
<td>0.50</td>
</tr>
<tr>
<td>Iannelli, R.</td>
<td>HS Science</td>
<td>1.00</td>
</tr>
</tbody>
</table>
10. Kelsh, R. HS Computer 0.50
11. Martinez, M. HS Science 0.50
12. Richter, B. HS SWD 0.50
13. Sweeney, R. HS Math 1.00
14. Turnbull, H. HS Science 0.50
15. Valenti, M. HS Science 1.00
16. Alexander, B. MS Gr 6 0.25
17. Martinez, M. HS Science 0.50
18. Richter, B. HS SWD 0.50
19. Sweeney, R. HS Math 1.00
20. Turnbull, H. HS Science 0.50
21. Valenti, M. HS Science 1.00
22. Alexander, B. MS Gr 6 0.25
23. Martinez, M. HS Science 0.50
24. Richter, B. HS SWD 0.50
25. Sweeney, R. HS Math 1.00
26. Turnbull, H. HS Science 0.50
27. Valenti, M. HS Science 1.00
28. Alexander, B. MS Gr 6 0.25
29. Martinez, M. HS Science 0.50
30. Richter, B. HS SWD 0.50
31. Sweeney, R. HS Math 1.00
32. Turnbull, H. HS Science 0.50
33. Valenti, M. HS Science 1.00
34. Alexander, B. MS Gr 6 0.25
35. Martinez, M. HS Science 0.50
36. Richter, B. HS SWD 0.50
37. Sweeney, R. HS Math 1.00
38. Turnbull, H. HS Science 0.50
39. Valenti, M. HS Science 1.00
40. Alexander, B. MS Gr 6 0.25
41. Martinez, M. HS Science 0.50
42. Richter, B. HS SWD 0.50
43. Sweeney, R. HS Math 1.00
44. Turnbull, H. HS Science 0.50
45. Valenti, M. HS Science 1.00
46. Alexander, B. MS Gr 6 0.25
47. Martinez, M. HS Science 0.50
48. Richter, B. HS SWD 0.50
49. Sweeney, R. HS Math 1.00
50. Turnbull, H. HS Science 0.50
51. Valenti, M. HS Science 1.00
52. Alexander, B. MS Gr 6 0.25
53. Martinez, M. HS Science 0.50
54. Richter, B. HS SWD 0.50
55. Sweeney, R. HS Math 1.00
56. Turnbull, H. HS Science 0.50
57. Valenti, M. HS Science 1.00
58. Alexander, B. MS Gr 6 0.25
59. Martinez, M. HS Science 0.50
60. Richter, B. HS SWD 0.50
61. Sweeney, R. HS Math 1.00
62. Turnbull, H. HS Science 0.50
63. Valenti, M. HS Science 1.00
64. Alexander, B. MS Gr 6 0.25
65. Martinez, M. HS Science 0.50
66. Richter, B. HS SWD 0.50
67. Sweeney, R. HS Math 1.00
68. Turnbull, H. HS Science 0.50
69. Valenti, M. HS Science 1.00
70. Alexander, B. MS Gr 6 0.25
71. Martinez, M. HS Science 0.50
72. Richter, B. HS SWD 0.50
73. Sweeney, R. HS Math 1.00
74. Turnbull, H. HS Science 0.50
75. Valenti, M. HS Science 1.00
76. Alexander, B. MS Gr 6 0.25
77. Martinez, M. HS Science 0.50
78. Richter, B. HS SWD 0.50
79. Sweeney, R. HS Math 1.00
80. Turnbull, H. HS Science 0.50
81. Valenti, M. HS Science 1.00
82. Alexander, B. MS Gr 6 0.25
83. Martinez, M. HS Science 0.50
84. Richter, B. HS SWD 0.50
85. Sweeney, R. HS Math 1.00
86. Turnbull, H. HS Science 0.50
87. Valenti, M. HS Science 1.00
88. Alexander, B. MS Gr 6 0.25
89. Martinez, M. HS Science 0.50
90. Richter, B. HS SWD 0.50
91. Sweeney, R. HS Math 1.00
92. Turnbull, H. HS Science 0.50
93. Valenti, M. HS Science 1.00
94. Alexander, B. MS Gr 6 0.25
95. Martinez, M. HS Science 0.50
96. Richter, B. HS SWD 0.50
97. Sweeney, R. HS Math 1.00
98. Turnbull, H. HS Science 0.50
99. Valenti, M. HS Science 1.00
100. Alexander, B. MS Gr 6 0.25
101. Martinez, M. HS Science 0.50
102. Richter, B. HS SWD 0.50
103. Sweeney, R. HS Math 1.00
104. Turnbull, H. HS Science 0.50
105. Valenti, M. HS Science 1.00
106. Alexander, B. MS Gr 6 0.25
107. Martinez, M. HS Science 0.50
108. Richter, B. HS SWD 0.50
109. Sweeney, R. HS Math 1.00
110. Turnbull, H. HS Science 0.50
111. Valenti, M. HS Science 1.00
112. Alexander, B. MS Gr 6 0.25
113. Martinez, M. HS Science 0.50
114. Richter, B. HS SWD 0.50
115. Sweeney, R. HS Math 1.00
116. Turnbull, H. HS Science 0.50
117. Valenti, M. HS Science 1.00
118. Alexander, B. MS Gr 6 0.25
119. Martinez, M. HS Science 0.50
120. Richter, B. HS SWD 0.50
121. Sweeney, R. HS Math 1.00
122. Turnbull, H. HS Science 0.50
123. Valenti, M. HS Science 1.00
124. Alexander, B. MS Gr 6 0.25
125. Martinez, M. HS Science 0.50
126. Richter, B. HS SWD 0.50
127. Sweeney, R. HS Math 1.00
128. Turnbull, H. HS Science 0.50
129. Valenti, M. HS Science 1.00
130. Alexander, B. MS Gr 6 0.25
131. Martinez, M. HS Science 0.50
132. Richter, B. HS SWD 0.50
133. Sweeney, R. HS Math 1.00
134. Turnbull, H. HS Science 0.50
135. Valenti, M. HS Science 1.00
136. Alexander, B. MS Gr 6 0.25
137. Martinez, M. HS Science 0.50
138. Richter, B. HS SWD 0.50
139. Sweeney, R. HS Math 1.00
140. Turnbull, H. HS Science 0.50
141. Valenti, M. HS Science 1.00
142. Alexander, B. MS Gr 6 0.25
143. Martinez, M. HS Science 0.50
144. Richter, B. HS SWD 0.50
145. Sweeney, R. HS Math 1.00
146. Turnbull, H. HS Science 0.50
147. Valenti, M. HS Science 1.00
148. Alexander, B. MS Gr 6 0.25
149. Martinez, M. HS Science 0.50
150. Richter, B. HS SWD 0.50
151. Sweeney, R. HS Math 1.00
152. Turnbull, H. HS Science 0.50
153. Valenti, M. HS Science 1.00
154. Alexander, B. MS Gr 6 0.25
155. Martinez, M. HS Science 0.50
156. Richter, B. HS SWD 0.50
157. Sweeney, R. HS Math 1.00
158. Turnbull, H. HS Science 0.50
159. Valenti, M. HS Science 1.00
160. Alexander, B. MS Gr 6 0.25

G) Approval of Teachers Moving on Salary Schedule
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sept. 2017</th>
<th>Sept. 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balistreri, M.</td>
<td>MA15 3</td>
<td>MA 30 4</td>
</tr>
<tr>
<td>Bishop, J.</td>
<td>MA45 12</td>
<td>MA60 13</td>
</tr>
<tr>
<td>Bishop, M.</td>
<td>MA15 9</td>
<td>MA30 10</td>
</tr>
<tr>
<td>Carmichael, C.</td>
<td>MA15 7</td>
<td>MA30 8</td>
</tr>
<tr>
<td>DellaSperanza, J.</td>
<td>MA15 3</td>
<td>MA30 4</td>
</tr>
<tr>
<td>DeMory, J.</td>
<td>BA30B</td>
<td>MA 1</td>
</tr>
<tr>
<td>Fitzgibbon, L.</td>
<td>BA30 B</td>
<td>MA 1</td>
</tr>
<tr>
<td>Foster, J.</td>
<td>MA30 5</td>
<td>MA45 6</td>
</tr>
<tr>
<td>Fritzen, A.</td>
<td>MA45 15</td>
<td>MA60 16</td>
</tr>
<tr>
<td>Garofola, S.</td>
<td>MA15 7</td>
<td>MA30 8</td>
</tr>
<tr>
<td>Gil, S.</td>
<td>MA 1</td>
<td>MA15 2</td>
</tr>
<tr>
<td>Hickey, S.</td>
<td>MA15 2</td>
<td>MA30 3</td>
</tr>
<tr>
<td>Kops, K.</td>
<td>MA 14</td>
<td>MA15 15</td>
</tr>
<tr>
<td>Kops, M.</td>
<td>MA30 17</td>
<td>MA 45 18</td>
</tr>
<tr>
<td>Loesch, J.</td>
<td>BA30 B</td>
<td>MA 1</td>
</tr>
<tr>
<td>Loper, K.</td>
<td>MA30 13</td>
<td>MA45 14</td>
</tr>
</tbody>
</table>
H) Approval of Substitute Teachers
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher Positions at $102.00 for Certified Teachers and $90.00 for Non Certified Teachers for the 2018/2019 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. James Black</td>
<td>Non Certified</td>
</tr>
<tr>
<td>2. Brittany Naumann</td>
<td>Elementary 1-6 SWD 1-6</td>
</tr>
<tr>
<td>3. Brittany Baron</td>
<td>Elementary 1-6 SWD 1-6</td>
</tr>
<tr>
<td>4. Justine Galante</td>
<td>Elementary 1-6 SWD 1-6</td>
</tr>
<tr>
<td>5. Melissa McMullen</td>
<td>Non Certified</td>
</tr>
<tr>
<td>6. Joan Levy</td>
<td>Social Studies 7-12/ESL K-12</td>
</tr>
<tr>
<td>7. Claire Urizzo</td>
<td>Elementary/Special Education/TESOL</td>
</tr>
<tr>
<td>8. Allison Herzog</td>
<td>Elementary/Special Education/Literacy</td>
</tr>
<tr>
<td>9. Justine Galante</td>
<td>Elementary/SWD</td>
</tr>
<tr>
<td>10. Sabrina Giaquinto</td>
<td>School Counselor</td>
</tr>
</tbody>
</table>

I) Approval of Civil Service Appointments
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Margaret Allen  
   Teacher Aide  
   Effective: September 5, 2018  
   Salary: Step 1, CSEA  
   Reason: New Position

2. Kathleen Karzenski  
   Café Monitor
Effective: September 5, 2018
Salary: Step 1, CSEA
Reason: Resignation of Nancy Stanton

J) Approval of Substitute and Hourly Support Positions
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2018/2019 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sasha Perez</td>
<td>Guard</td>
</tr>
<tr>
<td>Casey Allen</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Melissa McMullen</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Claire Urizzo</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Carolyn Muller</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Celeste Ceballos</td>
<td>Clerical</td>
</tr>
</tbody>
</table>

7. BOARD OF EDUCATION
A) Authorization to Appoint Counsel for Litigation
RESOLVED that the Board of Education hereby appoints its school attorneys, Shaw, Perelson, May & Lambert, LLP, to defend the District in the following litigation: Dorothy Veracka v. Hampton Bays Union Free School District, Suffolk County Supreme Court Index No. 615619/2018, pursuant to the law firm’s retainer agreement with the District at the hourly rate of $210.

B) Authorization to Execute Memorandum of Understanding
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Superintendent and Board President to execute a Memorandum of Understanding with the Southampton Town Police Department to participate in the Southampton Town Alert Domain Awareness System as part of the School District Safety Plan, as per the attached documentation.

C) Approval of Overnight Field Trips 2018-2019 School Year
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

1. November 12-14, 2018, Grade 7, Frost Valley YMCA/Marist College, Claryville, NY

D) Approval of Public Notice
BE IT RESOLVED, that the Board of Education approves the attached Notice of Audit be published September 20, 2018 in the Southampton Press Western Edition (see Appendix #1)

E) Work Group Reports
1. Facilities and Operations

8. PUBLIC COMMENT
Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT