

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**

*Kevin Springer, President*  
*Richard Joslin, Vice President*  
*Dot Capuano, Trustee*  
*Liz Scully, Trustee*  
*Anne Culhane, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –September 18, 2018**  
**Hampton Bays High School Auditorium**

**7:00 PM -- BUSINESS MEETING**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss litigation.*

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday,*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent of Schools** *Lars Clemensen*
- B) **Summer Success** *Lars Clemensen*  
*Gabrielle Caine, The Sydney Opera House*  
*Rina Tello, Class of 2018*  
*Advanced Placement Scholars, 2017-18*
- C) **Assistant Superintendent for Finance and Operations** *Larry Luce*

**4. BUSINESS, FINANCE, AND OPERATIONS**

- A) **Approval of Contracts**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. Bonnie Boeger, Music Therapy Services, 2018-19 school year
2. East End Interpreting Services, LLC, sign language translation, 2018-19 school year
3. Cleary School for the Deaf, tuition, 2018-19 school year
4. Achieve Beyond, speech language related services, 2018-19 school year
5. Aramark Food Service, cafeteria services, 2018-19 school year

**B) Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following Financial Reports:*

1. Appropriation Status Report – General, August 2018
2. Appropriation Status Report – Cafeteria, August 2018
3. Appropriations Report – Capital, August 2018
4. Appropriations Report – Special Education, August 2018
5. Budget Transfer General/Capital Report, August 2018
6. Warrant Reports, August 2018
7. Cash Disbursements, August 2018
8. Revenue Budget Status Report – General, August 2018
9. Revenue Budget Status Report – Cafeteria, August 2018- None
10. Treasurer’s Monthly Report, July 2018
11. Trial Balance General Fund, August 2018
12. Trial Balance School Lunch Fund, August 2018
13. Trial Balance Capital Fund, August 2018
14. Trial Balance Trust and Agency Fund, August 2018
15. Trial Balance Special Aid Fund, August 2018
16. Trial Balance Extracurricular Fund, August 2018
17. Internal Claims Audit Report, August 2018
18. Student Enrollment Report, August 2018

**C) Acceptance of Audit Reports and Corrective Action Plans**

*BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Audit Report and Corrective Action Plans for the following audits:*

1. NY State Comptroller, #2018M-68, August 2018, Period Ending December 31, 2017.
2. R.S. Abrams & Co., LLP, Internal Risk Assessment, Period Ending April 30, 2017.

**D) Authorization to Establish Petty Cash Fund**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, establishes the following petty cash fund and authorizes the named individual as custodian of fund:*

1. \$600.00 for Concession Stand Lawrence Luce

**5. STUDENT SERVICES - none**

**6. PERSONNEL**

**A) Acceptance of Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:*

1. Daniela Demasco, Café Monitor, effective August 29, 2018
2. Jennifer Snell, Teacher Aide, effective September 3, 2018

**B) Approval of Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:*

1. Laura Niewadomski, Teacher Aide  
*Leave of Absence, CSEA Article IX(D)(5), August 30, 2018 - April 13, 2019*
2. Jamie Huebner, Teacher  
*Family Medical Leave, August 30, 2018 – December 5, 2018*  
*Child Care Leave, HBTA Article XXIII(D)(1), December 6, 2018 – April 12, 2018*

**C) Approval of Appointments for the Alternative High School**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:*

<u>Name</u>	<u>Position</u>
1. Jamie Meyer	Physical Education

**D) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:*

<u>Name</u>	<u>Position</u>
1. HBTA Faculty	CSE/CPSE Teacher Members

**E) Approval of Coaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:*

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Cooper, Katiln	Head Varsity Field Hockey	B1 I
2. Facini, Christina	Middle School Field Hockey	B3 III

**F) Approval of Sixth Class Teaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following staff for sixth class teaching assignments as follows:*

<u>Name</u>	<u>Bldg./Position</u>	<u>Amount</u>
1. Arbocus, A.	HS Science	1.00
2. Barrett, K.	HS Math	1.00
3. Baumann, E.	HS Science	1.00
4. Bishop, K.	HS Art	1.00
5. DiFrietus, N.	HS English	1.00
6. Facini, C	HS Science	0.50
7. Forsberg, S.	HS Science	1.00
8. Fotopoulos, A.	HS Business	0.50
9. Iannelli, R.	HS Science	1.00

10. Kelsh, R.	HS	Computer	0.50
11. Martinez, M.	HS	Science	0.50
12. Richter, B.	HS	SWD	0.50
13. Sweeney, R.	HS	Math	1.00
14. Turnbull, H.	HS	Science	0.50
15. Valenti, M.	HS	Science	1.00
16. Alexander, B.	MS	Gr 6	0.25
17. Algieri, K.	MS	Gr 6	0.50
18. Balistreri, M.	MS	Tech	1.00
19. Bishop, J.	MS	Gr 6	0.25
20. Booras, R.	MS	Gr 6	1.00
21. Colwell, C.	MS	Gr 5	0.50
22. Dabrowski, L.	MS	Gr 6	0.25
23. Dabrowski, J.	MS	Gr 6	0.25
24. Dyno, L.	MS	Math	0.50
25. Figari, D.	MS	LOTE	1.00
26. Foster, J.	MS	Phys. Ed	0.50
27. Moran, J.	MS	Gr 5	0.50
28. Naclerio, S.	MS	SWD 8	0.50
29. Nydegger, R.	MS	Gr 6	1.00
30. O'Toole, K.	MS	Math	0.50
31. Ottati, K.	MS	Gr 6	0.25
32. Paga, J.	MS	Phys. Ed	1.00
33. Polan, J.	MS	Phys. Ed.	1.00
34. Renalds, S.	MS	Gr 5 Math	0.50
35. Roche, J.	MS	Gr 6 Math	1.00
36. Strano, S.	MS	LOTE	1.00

**G) Approval of Teachers Moving on Salary Schedule**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:*

<u>Name</u>	<u>Sept. 2017</u>	<u>Sept. 2018</u>
1. Balistreri, M.	MA15 3	MA 30 4
2. Bishop, J.	MA45 12	MA60 13
3. Bishop, M.	MA15 9	MA30 10
4. Carmichael, C.	MA15 7	MA30 8
5. DellaSperanza, J.	MA15 3	MA30 4
6. DeMory, J.	BA30B	MA 1
7. Fitzgibbon, L.	BA30 B	MA 1
8. Foster, J.	MA30 5	MA45 6
9. Fritzen, A.	MA45 15	MA60 16
10. Garofola, S.	MA15 7	MA30 8
11. Gil, S.	MA 1	MA15 2
12. Hickey, S.	MA15 2	MA30 3
13. Kops, K.	MA 14	MA15 15
14. Kops, M.	MA30 17	MA 45 18
15. Loesch, J.	BA30 B	MA 1
16. Loper, K.	MA30 13	MA45 14

17. Marrone, M.	MA15 5	MA30 6
18. Marquez, K.	MA15 3	MA30 4
19. Martinez, M.	MA 2	MA15 3
20. Matzner, N.	MA45 6	MA60 7
21. Morlock, B.	MA15 3	MA30 4
22. Neroulas, N.	MA45 8	MA60 9
23. O'Toole, K.	MA30 7	MA45 8
24. Papile, R.	MA45 14	MA60 15
25. Pendlebury, M.	MA15 3	MA30 4
26. Perez, F.	MA15 2	MA30 3
27. Piliero, S.	MA30 8	MA45 8
28. Racywolski, M.	MA15 6	MA30 7
29. Renalds, S.	MA15 3	MA30 4
30. Renna, V.	MA15 3	MA30 4
31. Richter, B.	MA15 2	MA30 3
32. Roche, J.	BA30 B	MA 1
33. Romero, C.	BA30 2	MA 3
34. Schmidt, A.	MA 3	MA15 4
35. Scofield, C.	MA 1	MA15 2
36. Scott, E.	MA45 7	MA60 8
37. Sears, J.	MA45 4	MA60 5
38. Spinelli, A.	MA15 6	MA30 7
39. Spota, J.	MA30 2	MA45 3

**H) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher Positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2018/2019 school year:*

<u>Name</u>	<u>Certification</u>
1. James Black	Non Certified
2. Brittany Naumann	Elementary1-6 SWD 1-6
3. Brittany Baron	Elementary 1-6 SWD 1-6
4. Justine Galante	Elementary 1-6 SWD 1-6
5. Melissa McMullen	Non Certified
6. Joan Levy	Social Studies 7-12/ESL K-12
7. Claire Urizzo	Elementary/Special Education/TESOL
8. Allison Herzog	Elementary/Special Education/Literacy
9. Justine Galante	Elementary/SWD
10. Sabrina Glaquinto	School Counselor

**I) Approval of Civil Service Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

1. Margaret Allen	Teacher Aide
Effective:	September 5, 2018
Salary:	Step 1, CSEA
Reason:	New Position
2. Kathleen Karzenski	Café Monitor

Effective: September 5, 2018  
 Salary: Step 1, CSEA  
 Reason: Resignation of Nancy Stanton

**J) Approval of Substitute and Hourly Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2018/2019 school year:*

<u>Name</u>	<u>Position</u>
1. Sasha Perez	Guard
2. Casey Allen	Teacher Aide
3. Melissa McMullen	Teacher Aide
4. Claire Urizzo	Teacher Aide
5. Carolyn Muller	Teacher Aide
6. Celeste Ceballos	Clerical

**7. BOARD OF EDUCATION**

**A) Authorization to Appoint Counsel for Litigation**

*RESOLVED that the Board of Education hereby appoints its school attorneys, Shaw, Perelson, May & Lambert, LLP, to defend the District in the following litigation: Dorothy Veracka v. Hampton Bays Union Free School District, Suffolk County Supreme Court Index No. 615619/2018, pursuant to the law firm’s retainer agreement with the District at the hourly rate of \$210.*

**B) Authorization to Execute Memorandum of Understanding**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Superintendent and Board President to execute a Memorandum of Understanding with the Southampton Town Police Department to participate in the Southampton Town Alert Domain Awareness System as part of the School District Safety Plan, as per the attached documentation.*

**C) Approval of Overnight Field Trips 2018-2019 School Year**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:*

1. November 12-14, 2018, Grade 7, Frost Valley YMCA/Marist College, Claryville, NY

**D) Approval of Public Notice**

*BE IT RESOLVED, that the Board of Education approves the attached Notice of Audit be published September 20, 2018 in the Southampton Press Western Edition (see Appendix #1)*

**E) Work Group Reports**

1. Facilities and Operations

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**