

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Kevin Springer, President

Richard Joslin, Vice President

Dot Capuano, Trustee

Liz Scully, Trustee

Anne Culhane, Trustee

Lars Clemensen, Superintendent of Schools

Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –December 11, 2018

Hampton Bays High School Cafeteria

7:00 PM -- BUSINESS MEETING

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

1. OPENING PROCEDURES

A) Call to Order

B) Pledge of Allegiance

C) Announcement of Emergency Exits -- Please note the marked emergency exits.

D) Approval of Order of Agenda

2. CLERK'S REPORT

A) Approval of Minutes

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 13, 2018.

Note that draft minutes will be available on the District's website approximately two weeks following business meetings.

B) Public Comment

Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

A) Superintendent of Schools

Lars Clemensen

B) Business & Finance

Larry Luce

C) Student Holiday Performance

D) Students of the Month - November

- *Danna Bejines*
- *Minal Naeem (October)*
- *Zachary Himelfarb*
- *Jeremy Carcamo Ching*

Marc Meyer

Dennis Schug

Christopher Richardt

E) Fire Prevention Contest Winners *Debra McDowell and Kathy Dayton*

<i>Grade</i>	<i>First Place</i>	<i>Second Place</i>	<i>Third Place</i>
<i>Kindergarten</i>	<i>Wren Fullam</i>	<i>Domenic Boyd</i>	<i>Isla McMahon</i>
<i>First</i>	<i>Esma Djulamerovic</i>	<i>Janaeh Fowler</i>	<i>Camila Castro</i>
<i>Second</i>	<i>Fiona Haddock</i>	<i>Paula Guambana</i>	<i>Alivia Finley</i>
<i>Third</i>	<i>Lorelei Palmieri</i>	<i>Kayleigh Nunns</i>	<i>Samantha Tacuri-Chuqui</i>
<i>Fourth</i>	<i>Briana Pinacela</i>	<i>Joshua Garnica</i>	<i>Michael Single</i>
<i>Fifth</i>	<i>Nataly Pineda</i>	<i>Chloe Hansen</i>	<i>Shea Egan</i>
<i>Sixth</i>	<i>Merilyn Arias</i>	<i>Kaya Raynor</i>	<i>Liam O'Gara</i>
<i>Seventh</i>	<i>Minal Naeem</i>	<i>Samantha Kraycar</i>	<i>Marco Cifuentes</i>
<i>Eighth</i>	<i>Jennifer Flores</i>	<i>Gabriella Mustone</i>	<i>Harely Rojas</i>

4. BUSINESS, FINANCE, AND OPERATIONS

A) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts; such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Southampton Public Schools, for Special Education Services, 2018-2019*
- 2. Southampton Public Schools, for combined athletic programming, 2018-2019*
- 3. East Moriches UFSD, revised, for instructional services, 2018-2019*
- 4. All About Kids, Special Education evaluation services, 2018-2019*
- 5. Alternatives Counseling Services, 2018-2019*
- 6. Zycron Industries, for Medicaid Reimbursement Program, 2018-2019*
- 7. People's United Bank, Collateralization of Assets, 2018*

B) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Appropriation Status Report – General, November 2018*
- 2. Appropriations Report – Capital. November 2018*
- 3. Appropriations Report – Special Education, November 2018*
- 4. Budget Transfer General/Capital Report, November 2018*
- 5. Warrant Reports, November 2018*
- 6. Cash Disbursements, November 2018*
- 7. Revenue Budget Status Report – General, November 2018*
- 8. Treasurer's Monthly Report, October 2018*
- 9. Trial Balance General Fund, November 2018*
- 10. Trial Balance School Lunch Fund, November 2018*
- 11. Trial Balance Capital Fund, November 2018*
- 12. Trial Balance Trust and Agency Fund, November 2018*
- 13. Trial Balance Special Aid Fund, November 2018*
- 14. Trial Balance Extracurricular Fund, November 2018*
- 15. Cash Flow Report, October 2018*
- 16. Internal Claims Audit Report, November 2018*
- 17. Student Enrollment Report, November 2018*
- 18. Student Accounts, July-September, 2018*

C) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:

1. \$14,500 to adjust for costs of Impartial Hearing Officer
2. \$415,623 year-end transfer of fund balance to Board-approved HS roof replacement

D) Acceptance of Donation

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education gratefully accepts a donation of a “Buddy Bench” from the AJJ Scholarship Fund, Inc. with an approximate value of \$775.00.

E) Approval to Dispose of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached list as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

<i>Name</i>	<i>Asset Tag Number</i>
<i>Canon Microfilm Machine</i>	<i>000518</i>
<i>Northwest Microfilm Monitor</i>	<i>01278</i>
<i>Panasonic tube TV w/ VCR/DVD combo</i>	<i>00578</i>
<i>High School library books</i>	<i>List attached</i>
<i>Office Desk</i>	<i>000967</i>
<i>Office credenza</i>	<i>000971</i>

F) Acceptance of Response to Audit 2018 Findings

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby accepts the Management Response to Independent Audit Findings 2018 and Corrective Action Plan.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) Acceptance of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Kathryn Cantwell, Principal Office Assistant effective November 30, 2018
2. Victoria Tamayo, Teacher Aide effective November 30, 2018

B) Approval of Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. *Adrienne Gagliardi, Special Education Teacher*
November 28, 2018 – January 11, 2019, Maternity Leave
January 14, 2019 – March 1, 2019, Family Medical Leave Act
2. *Rachel Booras, Special Education Teacher*
November 16, 2018 – January 1, 2019, Maternity Leave
January 2, 2019 – March 1, 2019, Family Medical Leave Act
3. *Christopher Romero, Social Studies Teacher*
December 10, 2018 – June 30, 2019, Leave of Absence
4. *Cynthia Amodio, School Monitor (3.5)*
December 3, 2018 – June 30, 2019, Assume School Monitor (6.5) position

C) Approval of Leave Replacement Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as Leave Replacement Teachers:

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|----|---------------------|--|
| 1. | <i>John Ferraro</i> | <i>Special Education Teacher</i> |
| | <i>Effective:</i> | <i>December 4, 2018 – March 1, 2018</i> |
| | <i>Salary:</i> | <i>MA Step 1, (pro-rated)</i> |
| | <i>Reason:</i> | <i>Leave Replacement (Gagliardi)</i> |
| | | |
| 2. | <i>Ali Herzog</i> | <i>Special Education Teacher</i> |
| | <i>Effective:</i> | <i>November 16, 2018 – March 1, 2018</i> |
| | <i>Salary:</i> | <i>MA Step 2, (pro-rated)</i> |
| | <i>Reason:</i> | <i>Leave Replacement (Booras)</i> |
| | | |
| 3. | <i>Kevin Singh</i> | <i>Social Studies Teacher</i> |
| | <i>Effective:</i> | <i>December 10, 2018</i> |
| | <i>Salary:</i> | <i>MA 15, Step 1, (pro-rated)</i> |
| | <i>Reason:</i> | <i>Leave of Absence (Romero)</i> |

D) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
1. <i>Mike Canestrato</i>	<i>HS Musical- Choreographer</i>

E) Approval of Additional Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>
1. <i>Michael Carlson</i>	<i>Home Language Arts</i>

F) Approval of Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>
1. Christie Carmichael	Substitute Teacher
2. Helen Fotopoulos	Substitute Teacher, Substitute Teacher Assistant
3. Lisa Marte	Substitute Teacher Assistant
4. Michelle DeBlasio	CSE Responsibilities

G) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Dave Flannery	Girls Basketball	Volunteer
2. Maggie Allen	MS Volleyball	Volunteer

H) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2018-19 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Samantha Bliss	Non-Certified
2. Christopher DeRosa	Non-Certified
3. Kristina Brito	Non-Certified

I) Creation of Position

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of the position titled, "6.5 Monitor" and assigns a salary schedule, as per the attached documentation.

J) Approval of Civil Service Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Cynthia Amodio	School Monitor (6.5)
Effective	December 3, 2018
Salary:	Step 12, (pro-rated from 12/3/18 at 0.85 FTE)
Reason:	New Position
2. Carrie Hand	School Monitor (6.5)
Effective	November 19, 2018
Salary:	Step 1, (pro-rated from 11/19/18 at 1.0 FTE)
Reason	New Position

K) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Samantha Bliss	Teacher Aide

- 2. *Geraldine Gaudiello* *Teacher Aide*
- 3. *Christopher DeRosa* *Teacher Aide*
- 4. *Alexis Fotopoulos* *Teacher Aide*
- 5. *Kristina Brito* *Teacher Aide*
- 6. *Alexandra Jane Maitland-Ward* *Office Assistant*

7. BOARD OF EDUCATION

A) Approval of Overnight Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

- 1. *Girls Winter Track, The Armory Track, New York City, January 11-12, 2019*

B) Authorization to Execute Supplemental Memorandum of Agreement with CSEA

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the superintendent to execute a Supplemental Memorandum of Agreement with the CSEA, Local 1000 AFSCME, AFL-CIO, dated November 5, 2018 and related to the creation of a 6.5 School Monitor and BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the monies to execute aforementioned agreement within the General Fund of the 2018-19 Budget.

C) Authorization to Execute Settlement Agreement with Employee

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the Board President to execute a Settlement Agreement with Employee #1894, as per the attached documentation, effective December 11, 2018.

D) Acceptance of Extra-Curricular Charters

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, accepts the Charters of Student Clubs and Organizations, as listed, for the period July 1, 2018 through June 30, 2019.

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|----------------------|----------------------------|-------------------------|
| <i>Athletics</i> | <i>HS Student Store</i> | |
| <i>MS Drama Club</i> | <i>MS Foreign Language</i> | <i>MS Builders Club</i> |

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT