HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: December 11, 2018  KIND OF MEETING: Business

LOCATION: HS Cafeteria  PRESIDING OFFICER: President

MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
ENTER EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:01 PM
ADJOURNMENT: 7:45 PM

<table>
<thead>
<tr>
<th>Resolution #</th>
<th>Description</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution #136</td>
<td>Approval of Order of Agenda</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #137</td>
<td>Approval of Minutes</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #138</td>
<td>Approval of Contracts</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #139</td>
<td>Acceptance of Financial Reports</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #140</td>
<td>Approval of Budget Transfers</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #141</td>
<td>Acceptance of Donation</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #142</td>
<td>Approval to Dispose of Equipment</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #143</td>
<td>Acceptance of Response to Audit Findings</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #144</td>
<td>Approval of Contract</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #145</td>
<td>Approval of CSE/CPSE Services</td>
<td>Passed</td>
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<tr>
<td>Resolution #146</td>
<td>Approval of Resignations (Cantwell, Tamayo)</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #147</td>
<td>Approval of Leave of Absence (Gagliardi, Booras</td>
<td>Passed</td>
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<tr>
<td></td>
<td>Romero, Amodio)</td>
<td></td>
</tr>
<tr>
<td>Resolution #148</td>
<td>Approval of Leave Replacement Teachers (Ferraro,</td>
<td>Passed</td>
</tr>
<tr>
<td></td>
<td>Herzog, Singh)</td>
<td></td>
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<tr>
<td>Resolution #149</td>
<td>Approval of Co-Curricular Appointments</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #</td>
<td>Resolution Description</td>
<td>Status</td>
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<td>--------------</td>
<td>--------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>#150</td>
<td>Approval of Additional Teaching Assignments</td>
<td>Passed</td>
</tr>
<tr>
<td>#151</td>
<td>Approval of Appointments for Alternative High School</td>
<td>Passed</td>
</tr>
<tr>
<td>#152</td>
<td>Approval of Coaching Assignments</td>
<td>Passed</td>
</tr>
<tr>
<td>#153</td>
<td>Approval of Substitute Teaching Positions</td>
<td>Passed</td>
</tr>
<tr>
<td>#154</td>
<td>Approval of Creation of Position (6.5 Monitor)</td>
<td>Passed</td>
</tr>
<tr>
<td>#155</td>
<td>Approval of Civil Service Appointments (Amodio, Hand, Gregor)</td>
<td>Passed</td>
</tr>
<tr>
<td>#156</td>
<td>Approval of Substitute/Hourly Positions</td>
<td>Passed</td>
</tr>
<tr>
<td>#157</td>
<td>Approval of Overnight Field Trips</td>
<td>Passed</td>
</tr>
<tr>
<td>#158</td>
<td>Authorization to Execute Supplemental Memorandum of Agreement with CSEA</td>
<td>Passed</td>
</tr>
<tr>
<td>#159</td>
<td>Authorization to Execute Settlement Agreement With Employee #1894</td>
<td>Passed</td>
</tr>
<tr>
<td>#160</td>
<td>Acceptance of Extra-Curricular Charters</td>
<td>Passed</td>
</tr>
</tbody>
</table>
Mr. Springer called the Business meeting to order at 6:00 PM.

On a motion by Mr. Joslin seconded by Ms. Capuano, the Board entered into Executive Session to discuss the employment of a particular person.

At 7:01 PM the Business meeting resumed.

On a motion by Mr. Joslin seconded by Ms. Scully the following resolution was offered:

Resolution #136
BE IT RESOLVED that the Board of Education approved the order of the agenda.

CLERK’S REPORT

On a motion by Ms. Scully seconded by Ms. Culhane the following resolution was offered:

Resolution #137
BE IT RESOLVED that the Board of Education accepts the Business Meeting held Tuesday, November 13, 2018.

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Moran, Director of Safety and Transportation presented Jessica Manglaviti, Joe Gilroy, Sean Gil and Timothy Berglin(absent) with certificates of appreciation for their help with a car accident in front of the school. Thank you for your service.

Students of the Month for November were presented to the Board by their Principals and/or Assistant Principals:

- Mr. Meyer introduced Danna Bejines for the Elementary School
- Ms. Fox introduced Minal Naeem (October) and Mr. Schug introduced Zachary Himelfarb for the Middle School
- Mr. Ferraro introduced Jeremy Caracamo Ching for the High School
Ms. Debra McDowell and Mr. Roy Bittel from the HB Fire House presented the following students with awards as Fire Prevention Contest Winner:

<table>
<thead>
<tr>
<th>Grade</th>
<th>First Place</th>
<th>Second Place</th>
<th>Third Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>Wren Fullam</td>
<td>Domenic Boyd</td>
<td>Isla McMahon</td>
</tr>
<tr>
<td>First</td>
<td>Esma Djulamerovic</td>
<td>Janaeh Fowler</td>
<td>Camila Castro</td>
</tr>
<tr>
<td>Second</td>
<td>Fiona Haddock</td>
<td>Paula Guambana</td>
<td>Alivia Finley</td>
</tr>
<tr>
<td>Third</td>
<td>Lorelei Palmieri</td>
<td>Kayleigh Nunns</td>
<td>Samantha Tacuri-Chuqui</td>
</tr>
<tr>
<td>Fourth</td>
<td>Briana Pinacela</td>
<td>Joshua Garnica</td>
<td>Michael Single</td>
</tr>
<tr>
<td>Fifth</td>
<td>Nataly Pineda</td>
<td>Chloe Hansen</td>
<td>Shea Egan</td>
</tr>
<tr>
<td>Sixth</td>
<td>Merilyn Arias</td>
<td>Kaya Raynor</td>
<td>Liam O’Gara</td>
</tr>
<tr>
<td>Seventh</td>
<td>Minal Naeem</td>
<td>Samantha Kraycar</td>
<td>Marco Cifuentes</td>
</tr>
<tr>
<td>Eighth</td>
<td>Jennifer Flores</td>
<td>Gabriella Mustone</td>
<td>Harley Rojas</td>
</tr>
</tbody>
</table>

Mr. Clemensen spoke about the following to the Board:
- Enrollment
- 2019-20 School Calendar
- HS Roof
- Board of Education Facilities Work Group
- Medicaid Reimbursement
- Student Achievement
- Co-Curricular and Athletics
- Social and Emotional Health
- BoardDocs
- Hampton Bays Water District

**BUSINESS, FINANCE, AND OPERATIONS**
- Mr. Luce spoke about the following:
  - HS Roof
  - 2017-2018 Audit Report Response
  - School District Wellness Committee

On a motion by Mr. Joslin, and seconded by Ms. Culhane the following resolutions #138-#144 were offered in consent agenda format:

Resolution #138
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Southampton Public Schools, for Special Education Services, 2018-2019
2. Southampton Public Schools, for combined athletic programming, 2018-2019
3. East Moriches UFSD, revised, for instructional services, 2018-2019
4. All About Kids, Special Education evaluation services, 2018-2019
5. Alternatives Counseling Services, 2018-2019
6. Zycron Industries, for Medicaid Reimbursement Program, 2018-2019
Resolution #139
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Appropriation Status Report – General, November 2018
2. Appropriations Report – Capital, November 2018
3. Appropriations Report – Special Education, November 2018
4. Budget Transfer General/Capital Report, November 2018
5. Warrant Reports, November 2018
6. Cash Disbursements, November 2018
7. Revenue Budget Status Report – General, November 2018
8. Treasurer’s Monthly Report, October 2018
9. Trial Balance General Fund, November 2018
10. Trial Balance School Lunch Fund, November 2018
11. Trial Balance Capital Fund, November 2018
12. Trial Balance Trust and Agency Fund, November 2018
13. Trial Balance Special Aid Fund, November 2018
14. Trial Balance Extracurricular Fund, November 2018
15. Cash Flow Report, October 2018
16. Internal Claims Audit Report, November 2018
17. Student Enrollment Report, November 2018
18. Student Accounts, July-September, 2018

Resolution #140
BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:

1. $14,500 to adjust for costs of Impartial Hearing Officer
2. $415,623 year-end transfer of fund balance to Board-approved HS roof replacement

Resolution #141
BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education gratefully accepts a donation of a “Buddy Bench” from the AJJ Scholarship Fund, Inc. with an approximate value of $775.00.

Resolution #142
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached list as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

<table>
<thead>
<tr>
<th>Name</th>
<th>Asset Tag Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canon Microfilm Machine</td>
<td>000518</td>
</tr>
<tr>
<td>Northwest Microfilm Monitor</td>
<td>01278</td>
</tr>
<tr>
<td>Panasonic tube TV w/ VCR/DVD combo</td>
<td>00578</td>
</tr>
</tbody>
</table>
Minutes of the December 11, 2018 BOE Mtg

<table>
<thead>
<tr>
<th>High School library books</th>
<th>List attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Desk</td>
<td>000967</td>
</tr>
<tr>
<td>Office credenza</td>
<td>000971</td>
</tr>
</tbody>
</table>

Resolution #143
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby accepts the Management Response to Independent Audit Findings 2018 and Corrective Action Plan.

Resolution #144
BE IT RESOLVED, that the Board of Education approves the Third Party Custodian Agreement between the District, People’s United Bank, NA, and The Bank of New York Mellon, as custodian, as presented to the Board at this meeting, and authorizes the Superintendent to execute the Agreement on behalf of the District. A copy of the Third Party Custodian Agreement shall be incorporated by reference within the minutes of this meeting.

STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Ms. Culhane the following resolution was offered:

Resolution #145
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Ms. Culhane, seconded by Ms. Scully the following resolutions #146-#156 were offered in consent agenda format:

Resolution #146
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Kathryn Cantwell, Principal Office Assistant effective November 30, 2018
2. Victoria Tamayo, Teacher Aide effective November 30, 2018

Resolution #147
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Adrienne Gagliardi, Special Education Teacher  
   November 28, 2018 – January 11, 2019, Maternity Leave  
   January 14, 2019 – March 1, 2019, Family Medical Leave Act
2. Rachel Booras, Special Education Teacher  
   November 16, 2018 – January 1, 2019, Maternity Leave  
   January 2, 2019 – March 1, 2019, Family Medical Leave Act

3. Christopher Romero, Social Studies Teacher  
   December 10, 2018 – June 30, 2019, Leave of Absence

4. Cynthia Amodio, School Monitor (3.5)  
   December 3, 2018 – June 30, 2019, Assume School Monitor (6.5) position

Resolution #148  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as Leave Replacement Teachers:

1. John Ferraro  
   Special Education Teacher  
   Effective: December 4, 2018 – March 1, 2018  
   Salary: MA Step 1, $61,961 (pro-rated)  
   Reason: Leave Replacement (Gagliardi)

2. Ali Herzog  
   Special Education Teacher  
   Effective: November 16, 2018 – March 1, 2018  
   Salary: MA Step 2, $63,819 (pro-rated)  
   Reason: Leave Replacement (Booras)

3. Kevin Singh  
   Social Studies Teacher  
   Effective: December 10, 2018  
   Salary: MA 15, Step 1, $61,819 (pro-rated)  
   Reason: Leave of Absence (Romero)

Resolution #149  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Canestrato</td>
<td>HS Musical-Choreographer</td>
<td>$2080</td>
</tr>
</tbody>
</table>

Resolution #150  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Carlson</td>
<td>Home Language Arts</td>
<td>$7,000 pro-rated</td>
</tr>
</tbody>
</table>

Resolution #151  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:
Minutes of the December 11, 2018 BOE Mtg

Name | Position
--- | ---
1. Christie Carmichael | Substitute Teacher
2. Helen Fotopoulos | Substitute Teacher, Substitute Teacher Assistant
3. Lisa Marte | Substitute Teacher Assistant
4. Michelle DeBlasio | CSE Responsibilities

Resolution #152
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Level</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dave Flannery</td>
<td>Girls Basketball</td>
<td>Volunteer</td>
<td>n/a</td>
</tr>
<tr>
<td>Maggie Allen</td>
<td>MS Volleyball</td>
<td>Volunteer</td>
<td>n/a</td>
</tr>
</tbody>
</table>

Resolution #153
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2018-19 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Bliss</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Christopher DeRosa</td>
<td>Non-Certified</td>
</tr>
<tr>
<td>Kristina Brito</td>
<td>Non-Certified</td>
</tr>
</tbody>
</table>

Resolution #154
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of the position titled, “6.5 Monitor” and assigns a salary schedule, as per the attached documentation.

Resolution #155
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Cynthia Amodio | School Monitor (6.5)
   Effective: December 3, 2018
   Salary: Step 12, $21,216 (pro-rated from 12/3/18 at 0.85 FTE)
   Reason: New Position

2. Carrie Hand | School Monitor (6.5)
   Effective: November 19, 2018
   Salary: Step 1, $16,850 (pro-rated from 11/19/18 at 1.0 FTE)
   Reason: New Position

3. Meaghan Gregor | Office Assistant
   Effective: December 17, 2018
   Salary: CSEA Step 1, $32,539 (pro-rated)
   Reason: Resignation of Jiovanna Melendez
Resolution #156
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Bliss</td>
<td>Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>Geraldine Gaudiello</td>
<td>Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>Christopher DeRosa</td>
<td>Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>Alexis Fotopoulos</td>
<td>Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>Kristina Brito</td>
<td>Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>Alexandra Jane Maitland-Ward</td>
<td>Office Assistant</td>
<td>Volunteer</td>
</tr>
</tbody>
</table>

BOARD OF EDUCATION

On a motion by Ms. Scully, seconded by Mr. Joslin the following resolutions #157-#160 in consent agenda format:

Resolution #157
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

1. Girls Winter Track, The Armory Track, New York City, January 11-12, 2019

Resolution #158
RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the superintendent to execute a Supplemental Memorandum of Agreement with the CSEA, Local 1000 AFSCME, AFL-CIO, dated November 5, 2018 and related to the creation of a 6.5 School Monitor and BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the monies to execute aforementioned agreement within the General Fund of the 2018-19 Budget.

Resolution #159
RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the Board President to execute a Settlement Agreement with Employee #1894, as per the attached documentation, effective December 11, 2018.

Resolution #160
RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, accepts the Charters of Student Clubs and Organizations, as listed, for the period July 1, 2018 through June 30, 2019.

<table>
<thead>
<tr>
<th>Athletics</th>
<th>HS Student Store</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS Drama Club</td>
<td>MS Foreign Language</td>
</tr>
<tr>
<td></td>
<td>MS Builders Club</td>
</tr>
</tbody>
</table>

Work Group Reports
- Facilities and Operations, December 13, 2018
- Curriculum and Technology, January 3, 2019
Minutes of the December 11, 2018 BOE Mtg

Old Business - None
New Business – None

PUBLIC COMMENT

ADJOURNMENT - NONE

On a motion by Ms. Culhane seconded by Ms. Scully the Business meeting adjourned at 7:45 PM.

Respectfully submitted,

District Clerk
Anna Marie Rojas