HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: February 12, 2019  KIND OF MEETING: Business
LOCATION: HS Cafeteria  PRESIDING OFFICER: President

MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ENTER EXECUTIVE SESSION: 5:43 PM
RESUME BUSINESS MEETING: 6:42 PM
ADJOURNMENT: 6:43 PM

<table>
<thead>
<tr>
<th>Resolution #</th>
<th>Description</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution #179</td>
<td>Approval of Order of Agenda</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #180</td>
<td>Approval of Minutes</td>
<td>Passed</td>
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<tr>
<td>Resolution #181</td>
<td>Approval of Contracts</td>
<td>Passed</td>
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<tr>
<td>Resolution #182</td>
<td>Acceptance of Financial Reports</td>
<td>Passed</td>
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<tr>
<td>Resolution #183</td>
<td>Approval of Budget Transfers</td>
<td>Passed</td>
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<tr>
<td>Resolution #184</td>
<td>Acceptance of Donation</td>
<td>Passed</td>
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<tr>
<td>Resolution #185</td>
<td>Acceptance of Food Establishment Inspection</td>
<td>Passed</td>
</tr>
<tr>
<td></td>
<td>Summary Report (high and middle schools)</td>
<td></td>
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<tr>
<td>Resolution #186</td>
<td>Approval of Change Order</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #187</td>
<td>Approval to Dispose of Equipment</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #188</td>
<td>Approval of Resignations (Hansen, Reimer)</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #189</td>
<td>Approval of Leave of Absence (Hayes, Marques</td>
<td>Passed</td>
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<tr>
<td></td>
<td>Ferraro, Calderaro)</td>
<td></td>
</tr>
<tr>
<td>Resolution #190</td>
<td>Approval of Leave of Absence Teachers (Orrega,</td>
<td>Passed</td>
</tr>
<tr>
<td></td>
<td>Vamvakitis)</td>
<td></td>
</tr>
<tr>
<td>Resolution #191</td>
<td>Appointments for the Alternative High School</td>
<td>Passed</td>
</tr>
<tr>
<td>Resolution #</td>
<td>Description</td>
<td>Result</td>
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<tr>
<td>#192</td>
<td>Approval of Co-Curricular Appointments</td>
<td>Passed</td>
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<tr>
<td>#193</td>
<td>Approval of Substitute Teaching Positions</td>
<td>Passed</td>
</tr>
<tr>
<td>#194</td>
<td>Approval of Civil Service Appointments (Sanango-Urgiliz)</td>
<td>Passed</td>
</tr>
<tr>
<td>#195</td>
<td>Approval of Substitute/Hourly Positions</td>
<td>Passed</td>
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<tr>
<td>#196</td>
<td>Approval to Rescind Resolution 2018-2019</td>
<td>Passed</td>
</tr>
<tr>
<td>#197</td>
<td>Approval of Step Movement (Tapia)</td>
<td>Passed</td>
</tr>
<tr>
<td>#198</td>
<td>Approval to Correct Resolutions 2018-19</td>
<td>Passed</td>
</tr>
<tr>
<td>#199</td>
<td>Approval of the 2019-2020 School/Staff Calendar</td>
<td>Passed</td>
</tr>
</tbody>
</table>
HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: February 12, 2019                KIND OF MEETING: Business
LOCATION: HS Cafeteria                PRESIDING OFFICER: President

MEMBERS PRESENT: Kevin Springer, Richard Joslin Dot Capuano, Elizabeth Scully, Anne Culhane
MEMBERS ABSENT: None
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

Due to inclement weather, Mr. Springer called the Business meeting to order at 5:00 PM instead of the scheduled 7 pm start time.

On a motion by Ms. Scully seconded by Ms. Capuano the following resolution was offered:

Resolution #179
BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK’S REPORT

On a motion by Ms. Capuano seconded by Ms. Scully the following resolution was offered:

Resolution #180
BE IT RESOLVED that the Board of Education accepts the Business Meeting held Tuesday, January 8, 2019.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS
Mr. Clemensen spoke about the following to the Board:
- Budget Workshop
  1. Steps completed
  2. Revenue summary
  3. Expense summary
  4. Enrollment history and projections
  5. Budget priorities, high school, middle school and elementary school

BUSINESS, FINANCE, AND OPERATIONS
Mr. Luce spoke about the following:
- Suffolk County Department of Health
- Bonding 2012 projects
- Change order
- Grab and Go breakfast
- Pilot for afternoon snack program
All student presentations were postponed until March 12, 2019 due to inclement weather.

On a motion by Mr. Joslin, and seconded by Ms. Capuano the following resolutions #181-#187 were offered in consent agenda format:

Resolution #181
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Center Moriches UFSD, educational services, 2018-2019 school year
2. West Islip Public Schools, health services, 2018-2019 school year
3. Suffolk County Community College, Early College Program
   a. Summer 2019, School Year 2019-20, and Summer 2020 sessions

Resolution #182
RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Appropriation Status Report – General, January 2019
2. Appropriation Status Report – Cafeteria, January 2019
3. Appropriations Report – Capital, January 2019
5. Budget Transfer General/Capital Report, January 2019
6. Warrant Reports, January 2019
7. Cash Disbursements, January 2019
8. Revenue Budget Status Report – General, January 2019
9. Revenue Budget Status Report – Cafeteria, January 2019
10. Treasurer’s Monthly Report, December 2018
11. Trial Balance General Fund, January 2019
12. Trial Balance School Lunch Fund, January 2019
13. Trial Balance Capital Fund, January 2019
14. Trial Balance Trust and Agency Fund, January 2019
15. Trial Balance Special Aid Fund, January 2019
16. Trial Balance Extracurricular Fund, January 2019
17. Cash Flow Report, December 2018
18. Internal Claims Audit Report, January 2019
19. Student Enrollment Report, January 2019

Resolution #183
BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:
1. $45,905.72 to adjust for bonding expenses related to the 2012 Bond Anticipate Notes.

Resolution #184
BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the board of Education gratefully accepts a donation of $65 toward the Culinary Program from community veterans.

Resolution #185
BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Suffolk County Department of Health Services Food Establishment Inspection Summary Reports for the Hampton Bays Middle and High Schools, as per the attached documentation.

Resolution #186
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 2, SED No.: 58-09-05-02-0-010-015; in the amount of $18,879 for Statewide Roofing, Inc., the general construction contract for the High School roofing reconstruction, as per the attached documentation.

Resolution #187
RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached lists, 168 desk top computers, 435 library books and 12 cameras, as “surplus” and directs the Assistant Superintendent for Operations & Finance to dispose of the surplus in accordance with Board of Education policy and procedure.

STUDENT SERVICES - NONE

PERSONNEL

On a motion by Mr. Joslin, seconded by Ms. Capuano the following resolutions #188-#198 were offered in consent agenda format:

5 aye

Resolution #188
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Suzanne Hanson, Teacher Aide, effective June 30, 2019, for purposes of retirement.
2. Dawn Reimer, Teacher, effective June 30, 2019, for purposes of retirement.

Resolution #189
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Erica Hayes, Middle School Teacher
   a. March 11, 2019 – June 7, 2019, Family Medical Leave Act
b. June 8, 2019 – June 26, 2019; Child Care Leave, HBTA Article XXIII, D1
2. Kaitlyn Marquez, Elementary School Teacher 
   a. January 22, 2019 – March 1, 2019; Child Care Leave, HBTA XXIII, D1 
   b. March 4, 2019 – May 31, 2019; Family Medical Leave Act 
3. Calogero Ferraro, Maintenance Mechanic IV 
4. Carolyn Calderaro, Teacher Aide 
   a. February 6, 2019-February 28, 2019; Family Medical Leave Act 

Resolution #190
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Dyana Orrega Leave Replacement Teacher
   Effective: January 22, 2019- May 31, 2019
   Salary: BA Step 1, $51,891 (pro-rated)
   Reason: Kaitlyn Marquez, Maternity Leave

2. Diana Vamvakitis Leave Replacement Teacher
   Effective: January 28, 2019- June 26, 2019
   Salary: BA Step 1, $51,891 (pro-rated)
   Reason: Erica Hayes, Maternity Leave

Resolution #191
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Eric Ferraro</td>
<td>Substitute, Administrative</td>
<td>$68.13/hour</td>
</tr>
</tbody>
</table>

Resolution #192
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Keegan Bishop</td>
<td>Art Club</td>
<td>$750</td>
</tr>
<tr>
<td>2. Christie Colwell</td>
<td>ENL/Bilingual Liaison</td>
<td>$2600 pro-rated</td>
</tr>
<tr>
<td>3. Tara Dietz</td>
<td>Educational Evaluator</td>
<td>$53/hour</td>
</tr>
<tr>
<td>4. Scott Garofola</td>
<td>Mentor – Webber</td>
<td>$985</td>
</tr>
<tr>
<td>5. Meaghan Gregor</td>
<td>Childcare Provider</td>
<td>$20/hour</td>
</tr>
<tr>
<td>6. Elizabeth Hewitt</td>
<td>Mentor – D’Abramo</td>
<td>$985</td>
</tr>
<tr>
<td>7. Jennifer Loesch</td>
<td>K-Kids Co-Advisor</td>
<td>$1607 pro-rated</td>
</tr>
<tr>
<td>8. Kathleen McErlean</td>
<td>Team Leader ACC 7/8</td>
<td>$2670 pro-rated</td>
</tr>
<tr>
<td>9. Carla Pensa</td>
<td>Mentor – Manzullo (0.5)</td>
<td>$492.50</td>
</tr>
</tbody>
</table>
Resolution #193
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Robert Chituk</td>
<td>Elementary 1-6</td>
</tr>
</tbody>
</table>

Resolution #194
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Carmen Sanango-Urgiliz  
   School Monitor  
   Effective: February 13, 2019  
   Salary: Step 1, CSEA $9073 (pro-rated)  
   Reason: New Position, as per Safety Plan (transfer of C.A.)

Resolution #195
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Michel Payton</td>
<td>Sub Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>2. Jade Maldonado</td>
<td>Sub Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>3. Alex Reimer</td>
<td>Sub Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
<tr>
<td>4. Annalise Romagnoli</td>
<td>Sub Teacher Aide</td>
<td>$13.00/hour</td>
</tr>
</tbody>
</table>

Resolution #196
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds Resolution #146, Tamayo Resignation, 2018-19.

Resolution #197
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the movement of Angela Tapia, Office Assistant Spanish Speaking, effective February 8, 2019, to Step 3, $34,151 (pro-rated), per the Professionally Negotiated Agreement with the CSEA, Article XVII(A)(2).

Resolution #198
RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolution to now read:

1. Resolution #78.24, 78.26, 78.30, MS Math Sixth Class Assignment, 1.0, $7,000.

BOARD OF EDUCATION

On a motion by Ms. Culhane, seconded by Mr. Joslin, the following resolution was offered:
Resolution #199
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2019-2020 school year and directs the Superintendent of Schools to distribute the calendar publicly.

Old Business - None
New Business – None

PUBLIC COMMENT - NONE

On a motion by Mr. Joslin, seconded by Ms. Culhane the Board entered executive session to discuss the employment of a particular person.

The Business meeting resumed at 6:42 PM.

ADJOURNMENT

On a motion by Ms. Culhane seconded by Ms. Scully the Business meeting adjourned at 6:43 PM.

Respectfully submitted,

District Clerk
Anna Marie Rojas