## Minutes of the October 21, 2008 BOE Business Mtg

### Hampton Bays Union Free School District

**DATE:** October 21, 2008  
**KIND OF MEETING:** Business  
**LOCATION:** Hampton Middle School  
**PRESIDING OFFICER:** President  

**MEMBERS PRESENT:** Doug Oakland, George Leeman, Lisa Fotopoulos (part-time), Chris Garvey, Marie Mulcahy  
**MEMBERS ABSENT:** none  
**OTHERS PRESENT:** Joanne Loewenthal, Larry Luce, Anna Marie Rojas  

### Resolution #97
Approval of Order of Agenda  

### Resolution #98
Approval of Minutes  

### Resolution #99
Approval of Tax Levy  

### Resolution #100
Change Orders – Elementary School Parking Lot  

### Resolution #101
Approval of Contract (CTL Group, Sag Harbor SD)  

### Resolution #102
Approval of Drawing: Skidmore Parking Lot  

### Resolution #103
Approval of Financial Reports  

### Resolution #104
Approval of CSE/CPSE Recommendations  

### Resolution #105
Resignations (Carey)  

### Resolution #106
Leaves of Absence (Schmidt, Manzella)  

### Resolution #107
Teacher Leave Replacement Appointment (Hayes)  

### Resolution #108
Teaching Appointment (Bishop)  

### Resolution #109
Approval of Additional Teaching Assignment (Bross)  

### Resolution #110
Non-Aligned Appointment (Mielenhausen)  

### Resolution #111
Modification of Prior Appointment (DuBois)  

### Resolution #112
CSEA Appointments (Koehler, Krogman, Morabito, Nygard, Nygard)  

### Resolution #113
Appointment of Coaches  

### Resolution #114
Co-Curricular Appointments
<table>
<thead>
<tr>
<th>Resolution #115</th>
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</tr>
</thead>
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<td>Resolution #116</td>
<td>Approval of Substitute Teachers</td>
</tr>
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<td>Resolution #117</td>
<td>Approval of Substitutes for Support Positions</td>
</tr>
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<td>Resolution #118</td>
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</tr>
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</table>
HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 21, 2008 KIND OF MEETING: Business

LOCATION: Hampton Bays Middle School PRESIDING OFFICER: President

MEMBERS PRESENT: Doug Oakland, George Leeman, Lisa Fotopoulos (Part-time left at 8:15 pm), Chris Garvey, Marie Mulcahy

MEMBERS ABSENT: None

OTHERS PRESENT: Joanne Loewenthal, Larry Luce, Anna Marie Rojas

Mr. Oakland called the meeting to order at 5:00 PM.

On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the meeting adjourned to Executive Session to discuss legal personnel issues, construction contracts and matters related to employment of particular persons.

On a motion by Ms. Mulcahy, seconded by Mr. Leeman, the Board adjourned the Executive Session at 6:50 PM.

On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the Board reconvened to the Business meeting at 7:04 PM.

Resolution #97
On a motion by Ms. Mulchay, seconded by Mr. Garvey, the following resolution was offered:
BE IT RESOLVED that the Board of Education approves the order of agenda.

5 aye

CLERK’S REPORT

Resolution #98
On a motion by Ms. Fotopoulos, seconded by Mr. Leeman, the following resolution was offered:
BE IT RESOLVED that the Board of Education accepts the Minutes of the Business meeting held Tuesday, September 16, 2008

5 aye

STUDENT RECOGNITIONS

• Student of the Month
  o Elementary School – Paola Rodriguez – grade 4
  o Middle School – Gabriella LoBue – grade 5
  o High School – Alier Piedrahita – grade 9
• Chris Richardt, High School Principal announced that Caitlin Sullivan received a commendation from the National Merit Scholarship Program.
• Presentation of Poetry Book to 4 High School Students:
  o Estefania Aguirre
  o Reyna Cruz
  o Juan Delgado
  o Greta Shatayte

Presentation of Donation from Abraxas – On behalf of Abraxes, Kathleen Colihan donated money to buy books for the new middle school library.

PRESENTATIONS
• Director’s Report – Denise Lindsay (presentation attached)
• Physical Education Curriculum Report – Drew Walker (presentation attached)
• Building and Grounds Update – Tom McElrath (presentation attached)
• Technology Update – Tom McElrath (presentation attached)

Ms. Fotopoulos left the meeting at 8:15 PM.

BUSINESS & FINANCE
• Business Administrator’s Report – Larry Luce discussed the following items:
  1. Annual External Audit
  2. Internal Audit Report
  3. Consolidated Purchasing
  4. 403b Plan Document Development
  5. Budget Development
  6. State Reports

On a motion by Ms. Mulcahy, seconded by George Leeman, the following resolutions # 99-#117 were offered with Mr. Garvey abstaining from resolution #116.

4 aye

Resolution #99
RESOLVED that the Board of Education sets the school tax levy for 2008/09, including STAR, at $35,730,168;

BE IT ALSO RESOLVED that the Board of Education authorizes a total tax levy of $1,529,736, including $195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

Resolution #100
RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following change order and authorizes the Board President to sign such order:
  1) Change Order #1 Guillo Contracting Corp, $8,224.00, per attached documents
  2) Change Order #2 Guillo Contracting Corp. $19,590.00, per attached documents
Resolution #101
RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the 2008/09 school year:
1) CTL Group, MS Flooring Consultant, proposal attached

Resolution #102
RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the attached construction drawing for the Skidmore Parking Lot.

Resolution #103
BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following financial reports:
- Budget Transfers
- Appropriation Status Report for September 2008
- Warrant Reports for September 2008
- Cash Disbursement Reports for September 2008
- Internal Claims Auditor Report
- Student Accounts Report

Resolution #104
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education and the Committee for Preschool Special Education for the following students:
CSE Recommendations
Discussed  | Student ID# |
---        | ---          |
08/08/2008 | 040830000, 042640007, 040080001, 000009198, 000007095 |
09/24/2008 | 051870012, 041830013 |
10/01/2008 | 041050001, 00014035, 000013006, 000013053, 063380075, 032030012 |
CPSE Recommendations
Discussed  | Student ID# |
---        | ---          |
8/12/2008  | 081090004, 081980001, 000000P511, 073470023, 0734800007, 081610000, 080990000, 073480001, 00000P608 |
10/2/2008  | 080150001, 073480004, 081090004 |

Resolution #105
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:
1) Kevin Carey Teacher Aide effective September 1, 2008

Resolution #106
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:
1) Maria Schmidt
   Position: Clerk Typist Special Education Dept.
Minutes of the October 21, 2008 BOE Business Mtg

Effective: September 15, 2008 - September 14, 2009
Reason: To assume Sr. Clerk Typist position – Registration/Residency vacated Anna Rojas

2) Vincent Manzella
   Position: Guard/Custodian (High School)
   Effective: July 1, 2008 – August 31, 2009
   Reason: Personal

Resolution #107
RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teacher leave replacement appointment as per the HBTA contract:

1) Moira Hayes
   Position: Special Education Teacher MS
   Effective: September 1, 2008 – June 30, 2009
   Salary: $44,631
   Reason: To assume Special Education Teacher position vacated by Jim Waring

Resolution #108
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teaching appointment as per the HBTA contract:

1) Meghan Bishop
   Position: Librarian
   Salary: MA Step 1 ($53,555) pro-rated
   Effective: November 1, 2008
   Reason: New Position at Middle School

Resolution #109
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following High School 6TH Class Teaching Assignments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Jill Bross</td>
<td>Special Education</td>
<td>$6750</td>
</tr>
</tbody>
</table>

Resolution #110
RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following non-aligned appointments:

1) Kristin Mielenhausen
   Position: School Nurse Practitioner (Elementary School)
   Effective date: September 2, 2008
   Salary: $25,000
Resolution #111
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, modifies the teaching appointment as follows:

1) Tabatha DuBois
   Position: In School Suspension Supervisor
   Effective date: September 8, 2008 – June 30, 2009
   Salary: $24,829
   Reason: Position vacated by Michael Capasso

Resolution #112
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the provisional appointments of the following individuals under the CSEA contract:

1). Elizabeth Koehler
   Position: Cafeteria Monitor (Elementary School)
   Effective date: September 15, 2008
   Salary: Step 1 ($7,989)
   Reason: Position vacated by Joan Evans

2) Gary Krogman
   Position: School Communication Technician
   Effective date: September 15, 2008
   Salary: Step 3 ($52,563)
   Reason: New Position

3) Leah Morabito
   Position: Clerk Typist (Elementary School)
   Effective date: August 28, 2008
   Salary: Step 3 ($29,729)
   Reason: Position vacated by Maria DelPrete

4) Eric Nygard
   Position: Teacher Aide 6.5 hrs (High School)
   Effective date: October 14, 2008
   Salary: Step 1 ($16,670)
   Reason: Position vacated by Kevin Carey

5) Larry Nygard
   Position: Custodian
   Effective Date: October 22, 2008
   Salary: Step 1 ($35,931)
   Reason: New Position

Resolution #113
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2008/09 school year as per the HBTA contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Level</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pat McGunnigle</td>
<td>JV Girls Basketball</td>
<td>A2-III</td>
<td>$5,975</td>
</tr>
<tr>
<td>Dan Lennon</td>
<td>Head V Boys Track</td>
<td>B1-III</td>
<td>$6,897</td>
</tr>
<tr>
<td>Katie Miedema</td>
<td>V Basketball Cheerleading</td>
<td>C1-I</td>
<td>$3,792</td>
</tr>
<tr>
<td>Trisha Nunez</td>
<td>Asst. V Girls Track</td>
<td>B2-I</td>
<td>$3,556</td>
</tr>
<tr>
<td>Dennis Case</td>
<td>MS Softball (8)</td>
<td>C3-II</td>
<td>$3,584</td>
</tr>
</tbody>
</table>

Resolution #114
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2008/09 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>P. Lopez</td>
<td>Martial Arts</td>
<td>$2,274</td>
</tr>
<tr>
<td>F. Mancuso</td>
<td>Specials Coordinator K-4</td>
<td>$1,000</td>
</tr>
<tr>
<td>A. Brigham/R. Iannelli</td>
<td>Science Club</td>
<td>$1,137 ea.</td>
</tr>
<tr>
<td>J. Abbondanza</td>
<td>Mentor/ K. Mielenhausen</td>
<td>$887</td>
</tr>
<tr>
<td>Frank Mancuso</td>
<td>CPR Instructor</td>
<td>$307 per class</td>
</tr>
<tr>
<td>Tim Tenaglia</td>
<td>CPR Instructor</td>
<td>$307 per class</td>
</tr>
<tr>
<td>Joanne Abatangelo</td>
<td>Homework Club</td>
<td>$1,749</td>
</tr>
<tr>
<td>Rick Solano</td>
<td>Afternoon Athletic Super.</td>
<td>$19</td>
</tr>
<tr>
<td>Jeanne Polan</td>
<td>Afternoon Athletic Super.</td>
<td>$19</td>
</tr>
<tr>
<td>Rich Joslin</td>
<td>Team Leader-Grade 6b</td>
<td>$1,500</td>
</tr>
<tr>
<td>Kathleen Colihan</td>
<td>Team Leader-Grade 7/8</td>
<td>$1,500</td>
</tr>
<tr>
<td>Kerri Ottati</td>
<td>.5 Mentor for Jamie Maas</td>
<td>$443.50</td>
</tr>
<tr>
<td>Jim Waring</td>
<td>.5 Mentor for Jamie Maas</td>
<td>$443.50</td>
</tr>
<tr>
<td>Debra Liso</td>
<td>Mentor/Jean-Marie Moir</td>
<td>$887</td>
</tr>
<tr>
<td>Marianne Pendelbury</td>
<td>Mentor/Meghan Bishop</td>
<td>$887</td>
</tr>
<tr>
<td>Kathleen Ambrose</td>
<td>Mentor/Deanna Devon</td>
<td>$887</td>
</tr>
<tr>
<td>Toni Dossiano</td>
<td>Mentor/Amanda Heenan</td>
<td>$887</td>
</tr>
<tr>
<td>Pam Renna</td>
<td>Mentor/Moira Hayes</td>
<td>$887</td>
</tr>
</tbody>
</table>

Resolution #115
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular After School Enrichment Teacher Appointments for the 2008/09 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Smith</td>
<td>Introduction to Acting</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>L. Cacace</td>
<td>Making Books</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>D. Blaustein</td>
<td>Sports K-1</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>J. Moran</td>
<td>Nutrition and Exercise</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>T. Carey</td>
<td>Dance Revolution</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>L. Marte</td>
<td>Bilingual Literacy Awareness</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>D. McDowell</td>
<td>Arts and Crafts</td>
<td>$47.03/hour</td>
</tr>
<tr>
<td>E. Thorne</td>
<td>Sports K-1</td>
<td>$47.03/hour</td>
</tr>
</tbody>
</table>
Resolution #116
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at $96.00 for Certified Teachers and $86.00 for Non Certified Teachers for the 2008-2009 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Garvey</td>
<td>Non Certified</td>
</tr>
<tr>
<td>Carla Pensa</td>
<td>Pre K-6/Special Ed.</td>
</tr>
<tr>
<td>Jacqueline Hughes</td>
<td>Registered Nurse</td>
</tr>
</tbody>
</table>

Resolution #117
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2008/09 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Hartman</td>
<td>PT Security Guard</td>
<td>$17.27/hour</td>
</tr>
<tr>
<td>Rosemary Bruno</td>
<td>Substitute Teacher Aide</td>
<td>$12.86/hour</td>
</tr>
</tbody>
</table>

SUPERINTENDENT'S REPORT
- Joanne discussed efficiency grants and shared services with Southampton Town
- Joanne discussed the Adult Education Program
- Board Policy
- Joanne discussed Homecoming

BOARD OF EDUCATION

Resolution #118
On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the following resolution was offered:
RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, Business Administrator, approves $20,000 from the general fund be used to purchase library books for the middle school library.

4 aye

PUBLIC COMMENT
- Kelly McNulty

ADJOURNMENT
On a motion by Mr. Garvey, seconded by Ms. Mulcahy, the Business meeting adjourned at 9:47 PM.

Respectfully submitted,

Anna Marie Rojas
District Clerk