HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
86 East Argonne Road  
Hampton Bays, NY 11946

RE-ORGANIZATIONAL MEETING  
OFFICIAL AGENDA    HIGH SCHOOL, ROOM 9, 7:00PM    JULY 10, 2012

The annual 'organizational' meeting is when the school board elects and appoints its officers and committees for the coming year, and board members take or renew their oaths of office.

CALL TO ORDER by Anna Marie Rojas

I. OPENING PROCEDURES:  
A) Appointment of Clerk Pro Tempore  
BE IT RESOLVED that the Board of Education appoints Anna Marie Rojas as Clerk Pro Tempore to preside until election and seating of the President.

B) Pledge of Allegiance

C) Announcement of Room Capacity and Emergency Exits

II. ADMINISTRATION OF OATH

The Clerk Pro Temp, Anna Marie Rojas, will administer the Oath of Faithful Performance to the newly elected Board Members, Warren Booth and Chris Garvey.

III. ELECTION OF BOARD OFFICERS:

A) Nomination and Election of President of the Board for the 2012-13 School Year

Nomination:  
By:  
Motion:  
Second:  
Ayes:  
Nays:  
Oath of Faithful Performance in Office to be administered by the School District Clerk Pro Temp to the newly elected Board President. The President will then preside over the meeting.

B) Nomination and Election of Vice-President of the Board for the 2012-13 School Year

Nomination:  
By:  
Motion:  
Second:  
Ayes:  
Nays:  
Oath of Faithful Performance in Office to be administered by the School District Clerk Pro Temp to duly elected Vice President.

C) Appointment of Clerk to the Board of Education and Oath

BE IT RESOLVED that Anna Marie Rojas be appointed Clerk of the Board of Education for the 2012-2013 school year.  
President will administer Oath of Office to District Clerk.

D) Oath of Office for Superintendent of Schools

Clerk of the Board will administer Oath of Faithful Performance to the Superintendent of Schools.
IV. RECOMMENDED ACTIONS

1. Appointment of District Officers
   
   BE IT RESOLVED that the Board of Education makes the following appointments for the 2010/11 school year:
   
   a. District Treasurer  Michelle Siriani
   b. Signatory in absence of Treasurer  Warren Booth, Trustee
   c. Internal Claims Auditor  Paul Eglevsky

2. Other Appointments
   
   a. Independent Auditor  Cullen and Danowski, LLP
   b. Internal Auditor  RS Abrams and Company
   c. School Attorney  Shaw, Perelson, May & Lambert, LLP
   d. Bond Counsel  Hawkins, Delafield & Wood  Per Offering
   e. Fiscal Advisor  Capital Market Advisors, LLC  Per Offering
   f. Insurance Consultant  Maran Associates
   g. Records Access Officer  Anna Marie Rojas
   h. Asbestos Designee  Tom McElrath
   i. Purchasing Agent  Larry Luce
   j. Central Treasurer for Extraclassroom Activity Fund Account  Christine Pandolfo
   k. SAVE Legislation Designated Educational Official  John Moran
   l. Title IX Compliance Officers  Mark Pagano, Denise Sullivan, John Moran
   m. Title VII Compliance Officers  Mark Pagano, Denise Sullivan, John Moran
   n. School Physician  Southampton Pediatrics, Joseph Quinn, MD in conjunction with Prime Care Hampton Bays (Dr. Chris Kielbasa/Kennworth Eaton, PA)
   o. Designated Residency Determiner  Larry Luce
   p. Dignity Act Coordinator  Richard Triandafilis, Elementary School Michael T. Carlson, Middle School Anthony DeBlasio, High School
   q. Students Involved in Criminal or Family Court  Mark Pagano
   r. Homeless Student Liaison  Mark Pagano

3. Designations
   
   a. Depositories  Bridgehampton National Bank
   NY CLASS
   Suffolk County National Bank
   Capital One Bank
IV. AUTHORIZATIONS

1. Petty Cash Funds

BE IT RESOLVED that the following petty cash funds be established and that the person indicated be designated as the custodian of it:

$100  Administration Building  Larry Luce

2. Payroll Certification

BE IT RESOLVED that the Superintendent of Schools be appointed to certify the payroll for the 2012/13 school year and further that Larry Luce, School Business Administrator, will certify in his absence.

3. Budget Transfers

BE IT RESOLVED that the Superintendent of Schools be granted authority to transfer unlimited unencumbered funds within function codes of the budget (i.e. Instruction, Transportation, Textbooks, etc.). Authority is also given to transfer up to $10,000 (ten thousand dollars) between function codes of the budget. Budget transfers beyond this amount will require approval by the Board of Education. Monthly transfer reports will be provided to the Board of Education.

4. Delegation of Investments

BE IT RESOLVED that the School Business Administrator, Larry Luce, and/or Michelle Siriani, District Treasurer, be authorized to execute, in the name of the Board of Education, any and all documents relating to the investment program in a timely manner, as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. A monthly progress report of investments will be given to the Board of Education.

5. Initiation of Tax Anticipation Notes

BE IT RESOLVED that the School Business Administrator, Larry Luce, and/or Michelle Siriani, District Treasurer, be authorized to initiate, in the name of the Board of Education, any and all documents relating to the securing of a Tax Anticipation Note. Such initiation will be documented by resolution considered by the Board of Education.

6. Application for Grants

BE IT RESOLVED that the district, through the Superintendent of Schools, be authorized to apply for any and all Federal, State and private grants that are deemed appropriate.

7. Conference Approvals

BE IT RESOLVED that the Board authorizes the Superintendent of Schools to take action on administrative, teacher and staff requests to attend conferences, conventions and workshops within the limit of the 2012-13 budget appropriations. The Board will approve conference requests for individual Trustees.
8. **Execution of Contracts for CSE/CPSE Services**
BE IT RESOLVED that the Board authorizes the Superintendent of Schools to execute contracts to provide services for students with special needs, as recommended by the Committee on Special Education.

9. **Bonding/Insurance Coverage**
BE IT RESOLVED that the Board authorize provision for bonding employees in the amounts indicated:

- All Employees $100,000
- School District Treasurer $1,000,000
- Purchasing Agent $1,000,000
- Claims Auditor $1,000,000

10. **Mileage Reimbursement Rate**
BE IT RESOLVED that the Board authorizes the mileage reimbursement rate at the approved IRS rate effective July 1, 2012 at $.55 per mile.

11. **Authorization of District-Owned Cell Phones**
BE IT RESOLVED that the Board authorizes a district-owned cell phone for the following job titles, according to Board Policy #8332: Building Principals, Athletic Director, Director of School Safety and Transportation, Technology Team.

12. **Establish Fee for Photocopying**
BE IT RESOLVED that the Board establishes the fee for photocopying of district records at $.25 per page.

V. **OTHER ITEMS**

1. **Appointment to Board of Education Subcommittees**
BE IT RESOLVED that the Board of Education creates the following subcommittees, to be comprised of Board members, to study issues related to District policy and operations, and appoints the following members:

   Buildings & Grounds
   Athletics & Co-Curricular Activities
   Curriculum & Technology

2. **Adoption of Policies and Codes of Ethics**
BE IT RESOLVED that the Board of Education adopts all existing and current Policies and Codes of Ethics, as per the Policy Book.

3. **Appointment of Impartial Hearing Officers**
BE IT RESOLVED that the Board of Education does hereby designate the President or the Vice President to appoint Impartial Hearing Officers from the internet list found on the NYSED.GOV under IHRS main menu.
4. **Appointment of Committee on Special Education**  
BE IT RESOLVED upon the recommendation of the Superintendent of Schools, that the following be appointed to the Committee on Special Education for the 2012/2013 year:

**Chairpersons**  
Michele DeBlasio  
Kenneth Grille  
Christine Anselmo, Ph.D.  
Mark Pagano

**Parent Members**  
Ellen Holmgren, Susan Decker, Lisa Lorber, Lisa Agoglia, Lisa Fotopoulos, Rosemary Stiansen

**Psychologists**  
Michele DeBlasio, Kenneth Grille, Christine Anselmo, Ph.D.

**Teacher Members**  
Approval of all teachers, speech therapists, guidance counselors, social workers, special education teacher and evaluators

**Physician**  
Southampton Pediatrics, Joseph Quinn, MD  
in conjunction with Prime Care Hampton Bays  
(Dr. Chris Kielbasa/Kennworth Eaton, PA)

5. **Appointment of Committee on Pre-School Education**  
BE IT RESOLVED upon the recommendation of the Superintendent of Schools, that the following members be appointed to the Committee on Preschool Special Education for the 2012-2013 school year:

**Chairpersons**  
Mark Pagano  
Kenneth Grille  
Christine Anselmo, Ph.D.  
Michele DeBlasio

**Parent Members**  
Ellen Holmgren, Susan Decker, Lisa Lorber, Lisa Agoglia, Lisa Fotopoulos, Rosemary Stiansen

**County Representative**  
Representative from Suffolk County

**Representative of Evaluative Agency**  
- A Department of Health Early Intervention professional for a preschool child in transition from early intervention services to school age services  
- Evaluation personnel

**Teacher**  
Child’s New York Certified teacher or a New York Certified teacher qualified to provide education in the type of program which the child may be placed

**Physician**  
Southampton Pediatric, Joseph Quinn, MD  
in conjunction with Prime Care Hampton Bays  
(Dr. Chris Kielbasa/Kennworth Eaton, PA)
6. **Establishment of Facilities Use Fees**

BE IT RESOLVED that the Board of Education establishes a fee for use of our facilities according to the attached Schedule for 2012-2013 (see attached form).

VI. **APPROVED DATES OF BOARD OF EDUCATION MEETINGS**

BE IT RESOLVED that the Board of Education establishes its regular monthly meetings, time, and place for the 2012-2013 school year as follows:

<table>
<thead>
<tr>
<th>Time:</th>
<th>7:00pm</th>
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<tbody>
<tr>
<td>Dates:</td>
<td></td>
</tr>
<tr>
<td>August 14, 2012</td>
<td>Hampton Bays Public Library</td>
</tr>
<tr>
<td>September 11, 2012</td>
<td>Hampton Bays High School Library</td>
</tr>
<tr>
<td>October 9, 2012</td>
<td>Hampton Bays High School Library</td>
</tr>
<tr>
<td>November 13, 2012</td>
<td>Hampton Bays High School Library</td>
</tr>
<tr>
<td>December 11, 2012</td>
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</tr>
<tr>
<td>January 8, 2013</td>
<td>Hampton Bays High School Library</td>
</tr>
<tr>
<td>February 12, 2013</td>
<td>Hampton Bays High School Library</td>
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<tr>
<td>March 12, 2013</td>
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<tr>
<td>April 9, 2013</td>
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<tr>
<td>May 14, 2013</td>
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<tr>
<td>June 11, 2013</td>
<td>Hampton Bays High School Library</td>
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VII. **ADJOURNMENT OF REORGANIZATIONAL MEETING**