HAMPTON BAYS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
86 E. Argonne Road
Hampton Bays, NY 11946

BUSINESS MEETING
OFFICIAL AGENDA    HS LIBRARY    7:00PM    SEPTEMBER 10, 2013

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:00pm. Executive Session topics will include a specific personnel matter.

1. OPENING PROCEDURES
   A) Call to Order
   B) Pledge of Allegiance
   C) Announcement of Emergency Exits
      Please note the marked emergency exits.
   D) Approval of Order of Agenda

2. CLERK’S REPORT
   A) Approval of Minutes
      BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 13, 2013 and the Special Meeting held Friday, August 23, 2013.

      Please note: draft minutes will now be available on the District’s website approximately two weeks following business meetings.

   B) Public Comment
      The Board President will recognize speakers who wish to address the Board on agenda items only.

3. SUPERINTENDENT’S REPORT

4. BUSINESS & FINANCE
   A) Administrator’s Report – Larry Luce

   B) Approval of Contracts
      RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

      1. Owner Contractor Agreements with JNS Heating Service, Inc. for boiler replacement at Hampton Bays high school, as per the attached documentation.
      2. Contract for Health and Welfare Services with Southampton Union Free School District for the 2012-2013 school year, as per the attached documentation.
C) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:
1. $33,614.50 to account for Administrative Contractual Increases, as per the attached documentation.

D) **Financial Reports**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:
- Budget Transfer Report – August 2013
- Appropriation Status Report – August 2013
- Warrant Reports – August 2013
- Cash Disbursements – August 2013
- Treasurer’s Monthly Report – July 2013
- Revenue Budget Status Report – General – August 2013
- Revenue Budget Status Report – Cafeteria – August 2013
- Appropriation Status Report - Cafeteria – August 2013
- Capital Fund Appropriations Report – August 2013
- Capital Fund Revenue Report – August 2013
- Special Aid Fund Appropriations Report – August 2013
- Fund Balance General Fund – August 2013
- Trial Balance General Fund – August 2013
- Trial Balance School Lunch Fund – August 2013
- Trial Balance Capital Fund – August 2013
- Trial Balance Trust and Agency Fund – August 2013
- Trial Balance Extracurricular Activities Fund – June/July 2013
- Internal Claims Audit Report – August 2013
- Student Enrollment Report – August 2013
- Student Accounts 4th Quarter report as of June 2013

E) **Award of Bid**

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for District Wide toner bid 2013:

WHEREAS, the following is the lowest responsible and responsive bidder for the bid specifications, therefore the bid has been awarded to P.C. University Distributors, Inc., as per the attached documentation

F) **Approval of Change Orders – Bond Referendum Project – Phase I**

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves the following change orders:

1. Change Order No. 2, SED Nos.: 58-09-05-02-0-003-010 and 58-09-05-02-0-010-005, in the amount of $3,000.00 for Laser Industries, Inc., the site work contract, as per the attached documentation.
2. Change order No. 3 SED No. 58-09-05-02-0-010-005, in the amount of $1,851.23 for Roland’s, the Electrical Contract, as per the attached documentation.
G) **Acceptance of Donations**

BE IT RESOLVED, that the Board of Education, hereby gratefully accepts the donation of:

1. A Greens Groomer, with an approximate worth of $8000.00 from Sprinturf and Laser Industries, as per the attached documentation.
2. Fox Tree Service and Roy Bittel for removal of 2 trees at the elementary school and middle school.
3. $500 from the Performing Arts Parents Association for the Elementary School Music Program.

6. **PERSONNEL**

A) **Termination**

BE IT RESOLVED that the Board hereby terminates the employment of Employee #701, part-time Custodial Worker I, effective the close of business on September 10, 2013, as recommended by the Superintendent of Schools.

B) **Teaching Appointment**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following changes of status for:

1. **Samantha Spehler**
   - Salary: MA Step 2 (prorated)
   - Effective: September 1, 2013
   - Probation Period: September 1, 2013 – August 31, 2016
   - Reason: Moving from 0.50 to 0.70 to provide Physical Ed. services for in-house BOCES Special Ed. Program

2. **Stephanie Forsberg**
   - Salary: MA60 Step 1
   - Effective: September 1, 2013
   - Probation Period: September 1, 2013 – August 31, 2016
   - Reason: Moving from 0.70 to 1.00 to meet staffing needs due to enrollment increase at 1st year science level

C) **Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of schools, accepts the resignation of Joshua Haight as Teaching Assistant, effective August 14, 2013.

D) **Leave Replacement CSEA Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Leave Replacement appointment as per the CSEA contract:

1. **Dewi Boyce**
   - Salary: CSEA
   - Effective: September 1, 2013 - June 30, 2014
   - Reason: Replacement for Linder Loeser
E) **CSEA Appointments**

**RESOLVED,** that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Charlene Faro**
   - **Salary:** CSEA; Step 2
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Amy Kearney

2. **Linda Schmidt**
   - **Salary:** CSEA, Step 2
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Margaret Allen

3. **Laura Niewadomski**
   - **Salary:** CSEA, Step 1
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Aimee Phillips

4. **Scott McBride**
   - **Salary:** CSEA, Step 1
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Maria Strada

5. **Emily Grosse**
   - **Salary:** CSEA, Step 1
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Jacqueline Borruso

6. **Brittney Morlock**
   - **Salary:** CSEA, Step 1
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Michelle Fennelly

7. **Kimberly Van Bourgondien**
   - **Salary:** CSEA
   - **Effective:** September 1, 2013
   - **Reason:** Resignation of Donna Warmuth

8. **Margaret Peterson**
   - **Salary:** CSEA
   - **Effective:** September 1, 2013

9. **Lisa McSweeney**
    - **Salary:** CSEA (prorated)
    - **Effective:** September 1, 2013

   **Registered Nurse (.75 position)**
F) **Co-Curricular Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Huebner</td>
<td>MS Newspaper Club Co-Advisor</td>
</tr>
<tr>
<td>Scott Garofola</td>
<td>MS Newspaper Club Co-Advisor</td>
</tr>
<tr>
<td>Stephanie Forsberg</td>
<td>Curriculum Development</td>
</tr>
<tr>
<td>Richard Doulos</td>
<td>Fitness Center</td>
</tr>
<tr>
<td>Rosemary Haddock</td>
<td>Curriculum Development</td>
</tr>
<tr>
<td>Tutors/Chaperones/Lunch Duty</td>
<td></td>
</tr>
</tbody>
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G) **Appointments for the PM Alternative High School**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2013/2014 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberly Aiello</td>
<td>Math</td>
</tr>
<tr>
<td>Justin Dufon</td>
<td>English 11</td>
</tr>
<tr>
<td>Pam Filasky</td>
<td>Social Worker</td>
</tr>
<tr>
<td>Rita Musjce</td>
<td>Secretary</td>
</tr>
<tr>
<td>Jeff Neubauer</td>
<td>Geometry/Math for the College Bound</td>
</tr>
<tr>
<td>John Reilly</td>
<td>Global Studies/ Eco and Gov’t</td>
</tr>
<tr>
<td>Chris Romero</td>
<td>Bilingual U.S. History</td>
</tr>
<tr>
<td>Kyle Valentine</td>
<td>U.S. History</td>
</tr>
</tbody>
</table>

H) **Approval of Substitute Teachers**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions, as per the HBTA Contract, for the 2013/2014 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Hickey</td>
<td>Elementary/Special Education</td>
</tr>
<tr>
<td>Lisa Bliss</td>
<td>Elementary/Special Education</td>
</tr>
<tr>
<td>Kathleen Burke</td>
<td>Special Education</td>
</tr>
<tr>
<td>Emily MacCary</td>
<td>Elementary 1-6</td>
</tr>
<tr>
<td>Samantha Schaaf</td>
<td>Elementary/Special Education</td>
</tr>
<tr>
<td>Cheryl Mittler</td>
<td>Music</td>
</tr>
<tr>
<td>Sandra Kolar</td>
<td>Elementary/Literacy/Mathematics</td>
</tr>
<tr>
<td>Rosemary Militano</td>
<td>Non Certified</td>
</tr>
<tr>
<td>Victoria Lombardo</td>
<td>Elementary</td>
</tr>
<tr>
<td>Lucius Ware</td>
<td>Elementary/Special Education</td>
</tr>
<tr>
<td>Babette Paul</td>
<td>Art</td>
</tr>
</tbody>
</table>
I) Approval of Support Positions
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily MacCary</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Samantha Schaaf</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Tanya Leonardi</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Jessica Lennon</td>
<td>Registered Nurse</td>
</tr>
<tr>
<td>Carissa Sexton</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Randy Fargo</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Sandra Cappelli</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Tarrin Joslin</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Anthony Imperial</td>
<td>Custodian</td>
</tr>
<tr>
<td>Linda Iaccio</td>
<td>Clerk Typist</td>
</tr>
<tr>
<td>Morgan Brown</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Rosemary Militano</td>
<td>Teacher Aide</td>
</tr>
<tr>
<td>Thomas Pandolfo</td>
<td>Computer Technician</td>
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</tbody>
</table>

7. BOARD OF EDUCATION

A) Approval of CSEA Contract
WHEREAS, the negotiating teams for the Hampton Bays Union Free School District (“District”) and the Hampton Bays CSEA (“CSEA”) executed a Memorandum of Agreement, calling for the creation of a three-year successor Collectively Negotiated Agreement to the one that expired on June 30, 2013; and

WHEREAS, the Board is required by law to approve the expenditure of additional monies required to fund the provisions of the Collectively Negotiated Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Memorandum of Agreement between the District and the CSEA, covering the period from July 1, 2013 through June 30, 2016 and authorizes the funding of those monies necessary to implement the provisions of the 2013-2016 Collectively Negotiated Agreement.

B) Committee Reports

8. PUBLIC COMMENT
Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT