

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Rich Joslin, President*  
*Kevin Springer, Vice President*  
*Dot Capuano, Trustee*  
*Michael Dunn, Trustee*  
*Liz Scully, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA – October 13, 2015**

**Hampton Bays Auditorium**

*It is expected that the Board of Education will enter Executive Session at approximately 5:30 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.*

**6:30 PM – AUDIT COMMITTEE MEETING**

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 8, 2015.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month – September**
  - *Emmanuel Lopez, Elementary School* *Marc Meyer*
  - *Liam Sutton, Middle School* *Dennis Schug*
  - *Caleb Brenes, High School* *Chris Richardt*
- C) **The State University at Albany University** *Dr. Stephanie Forsberg*
  - *Kaylee Catena*
  - *McCaila Grismer*
  - *Alexandra Macholz*

- Erin Murphy

D) **Summer Learning Initiatives – Faculty in Spain** *Denise Sullivan*

4. **BUSINESS, FINANCE, AND OPERATIONS**

A) **Administrator’s Report** *Larry Luce*

B) **Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Tutoring Service of Long Island, for the 2015-2016 school year, as per the attached documentation.*
2. *Helping Hands Children Services, for the 2015-2016 school year, as per the attached documentation.*
3. *Cam-Held Enterprises Inc., DBA Just Kids Learning Center for 2015-2016 school year, as per the attached documentation.*

C) **Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:*

- ***Budget Transfer General/Capital Report–September 2015***
- *Appropriation Status Report – September 2015*
- *Warrant Reports –September 2015*
- *Cash Disbursements – September 2015*
- *Revenue Budget Status Report – General –September 2015*
- *Revenue Budget Status Report – Cafeteria –September 2015*
- *Appropriation Status Report- Cafeteria –September 2015*
- *Treasurer’s Monthly Report – July 2015*
- *Capital Fund Appropriations Report –September 2015*
- *Capital Fund Revenue Report –September 2015*
- *Special Aid Fund Appropriations Report- September 2015*
- *Special Aid Fund Revenue Report – September 2015*
- *Trial Balance General Fund –September 2015*
- *Trial Balance School Lunch Fund –September 2015*
- *Trial Balance Capital Fund –September 2015*
- *Trial Balance Trust and Agency Fund –September 2015*
- *Trial Balance Special Aid Fund –September 2015*
- *Trial Balance Extracurricular Fund –September 2015*
- *Cash Flow Report – July/August 2015*
- *Internal Claims Audit Report –September 2015*
- *Student Enrollment Report –September 2015*

D) **Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:*

1. *\$826,375 in 2015-16 to re-allocate debt service due to refinancing bond in May 2015, as per the attached documentation.*

2. \$94,550 in 2015-16 to adjust for increased Special Education transportation needs and decrease in technical and private school needs, as per the attached documentation.
3. \$108,000 in 2015-16 to adjust for vendor services for unanticipated new students, as per the attached documentation.
4. \$456,875 to accomplish 2014-15 fiscal year-end closure, as per the attached documentation.

**E) Acceptance of Audit Report**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby accepts the Audit Report for the year ending June 30, 2015.*

**F) Approval of Change Order – Bond Referendum Projects Phase 3**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves Change Order No. 2, SED No.: 58-09-05-02-7-017-001 in the amount of \$4,619.00 for Frendolph the general construction contract and Change Order No. 3, SED No.: 58-09-05-02-7-017-001 in the amount of \$4,914.00 for Frendolph, the general construction contract as per the attached documentation.*

**G) Establishment of Reserve Accounts**

*WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;*

*THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2014-15 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.*

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

**6. PERSONNEL**

**A) Termination**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the termination of Marilyn Solano-Foster, Bilingual School Social Worker, effective September 4, 2015.*

**B) Approval of Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individual:*

- |                |                                      |
|----------------|--------------------------------------|
| 1. Nicole Paga | Special Education Teacher            |
| Effective:     | November 9, 2015 – February 19, 2016 |
| Reason:        | Family Medical Leave Act             |

- |    |                       |   |
|----|-----------------------|---|
| 2. | <i>Mark Stuckey</i>   | <i>Music Teacher</i>                        |
|    | <i>Effective:</i>     | <i>November 9, 2015 – November 30, 2015</i> |
|    | <i>Reason:</i>        | <i>Family Medical Leave Act</i>             |
|    |                       |   |
| 3. | <i>Scott Garofola</i> | <i>Special Education Teacher</i>            |
|    | <i>Effective:</i>     | <i>January 4, 2016 – February 12, 2016</i>  |
|    | <i>Reason:</i>        | <i>Family Medical Leave Act</i>             |

**C) Approval of Teaching Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2015-16:*

- |    |                       |  |
|----|-----------------------|--|
| 1. | <i>Kristy Stevens</i> | <i>Special Education Teacher (0.50 FTE to 0.80 FTE)</i>        |
|    | <i>Effective:</i>     | <i>September 1, 2015</i>                                       |
|    | <i>Reason:</i>        | <i>Per 2015-16 budget, increase in HS Special Ed. staffing</i> |

**D) Correction Resolutions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolutions to read as follows:*

- |    |                              |   |
|----|------------------------------|---|
| 1. | <i>Resolution #47 (2015)</i> |   |
|    | <i>Jamie Meyer</i>           | <i>Physical Education Teacher (.75 FTE)</i>             |
|    |                              | <i>Family &amp; Consumer Sciences Teacher (.25 FTE)</i> |
|    | <i>Effective:</i>            | <i>September 1, 2015 – June 30, 2016</i>                |
|    | <i>Salary:</i>               | <i>BA Step 1</i>  |
|    | <i>Reason:</i>               | <i>Rick Solano L.O.A. and Early Childhood Ed.</i>       |
|    |                              |   |
| 2. | <i>Resolution #54 (2015)</i> |   |
|    | <i>Maria McFarland</i>       | <i>Clerk Typist Spanish Speaking (provisional)</i>      |
|    | <i>Effective:</i>            | <i>September 15, 2015</i>                               |
|    | <i>Salary:</i>               | <i>Step 1 (prorated)</i>                                |
|    | <i>Reason:</i>               | <i>Retirement of Maryellen Grismer</i>                  |

**E) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:*

<u>Name</u>	<u>Position</u>
1. <i>Katie Kops</i>	<i>AIS Social Studies</i>
2. <i>John Perez</i>	<i>AIS English</i>
3. <i>Danielle Russo</i>	<i>AIS Social Studies</i>
4. <i>Diane Burkhardt</i>	<i>AIS English</i>
5. <i>Justin Dulfon</i>	<i>AIS English</i>
6. <i>Rachel Kelsh</i>	<i>AIS Social Studies</i>
7. <i>Pamela Renna</i>	<i>Lindamood Bell Training</i>
8. <i>Alba Pettas</i>	<i>Lindamood Bell Training</i>
9. <i>Lara Skrezec</i>	<i>Curriculum Writing</i>
10. <i>Melba Martinez</i>	<i>Curriculum Writing</i>

11. Rachel Kelsh	Teacher teaching Teachers
12. Andrew Godfrey	Teacher teaching Teachers
13. Frank Mancuso	Morning Recreation Supervisor
14. Michelle Marrone	Mentor–Christina Calvarese
15. Edythe Tunney	AIS ELA
16. Peter Meehan	AIS Algebra

**F) Co-Curricular Enrichment Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2015/2016 school year:

<u>Name</u>	<u>Position</u>
1. Brooke Hanisch	Sports K-1
2. Shannon Hickey	Sports K-1
3. Jonathan DellaSperanza	Science Little Wizards 1-2
4. Ashleigh Salerno	Storybook Creations
5. Nicola Matzner	Extreme Sports K-1
6. Kaitlyn Roche	Arts Around the World 1-2
7. Debra McDowell	Arts & Crafts
8. Anthony Schmidt	Robotics 3-4
9. Lauren Mikelinich	Storybook Creations
10. Heather Ellis	Runners Club
11. Chris Warren	Lego Club
12. Amy Dunkirk	Lego Club
13. Dawn Reimer	Runner's Club

**G) Approval of Sixth Class Teaching Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Sixth Class Teaching Assignments for 2015/2016 school year as per the HBTA contracts and the 2015-16 budget:

<u>Name</u>	<u>Position</u>
1. Nicole DiFrietus	HS English (1.00)
2. Robyn Sweeney	HS Math (1.00)
3. Kelly Barrett	HS Math (0.50)
4. Diane Fox	HS Social Studies (1.00)
5. Mary Kate Miedema	HS LOTE (1.00)
6. Michelle Marrone	HS ENL (1.00)
7. Peter Meehan	HS Special Education (0.50)
8. Tara Dietz	HS Special Education (1.00)
9. Jamie Meyer	HS FACS (2.00)
10. Christina Facini	HS Science (0.50)
11. Amanda Heenan	MS Science (0.50)
12. Toni Dossiano	MS Science (0.50)
13. Samantha Renalds	MS Mathematics (1.00)
14. James Waring	MS Special Education (1.00)
15. Jennifer DeStefano	MS Special Education (1.00)
16. Saverio Naclerio	MS Special Education (1.00)
17. Deanna Devon	MS LOTE (1.00)

18. Jeanne Polan	MS Physical Education (1.00)
19. John Paga	MS Physical Education (1.00)
20. Matthew Balistreri	MS Technology (0.50)
21. Melba Martinez	HS Science (0.50)
22. Michael Oestreicher	HS Social Studies (0.50)

**H) Appointments for the PM Alternative High School**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2015/2016 school year:

<u>Name</u>	<u>Position</u>
1. Marc Kops	English 11

**I) Coaching Resignations**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments resignation:

1. Stephanie DiCapua, Varsity Tennis, effective September 9, 2015

**J) Athletic Appointments (2015-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-16 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Diana Vamvakitis	Varsity Tennis	C1-I
2. John Roche	MS Basketball	C3-I
3. John Roche	JV Boys Lacrosse	B2-I
4. Jim Kiernan	MS Boys Lacrosse	C3-I
5. Michael Carlson	Asst. Varsity Track & Field	B2-I

**K) Approval of Substitute Teachers**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
1. Ryan Ogilvie	Elementary/ELA 7-12
2. Caitlin Baron	ELA 7-12
3. Diana Vamvakitis	Non Certified
4. Emily Varonier	Non Certified
5. Keegan Bishop	Non Certified
6. Kaitlin Cooper	Non Certified
7. Barbara Corrigan	Social Studies

**L) CSEA Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Mackenzie Hinrichs, Teacher Aide effective September 11, 2015
2. Maria McFarland Teacher Aide effective September 15, 2015

**7. BOARD OF EDUCATION**

**A) Work Group Updates**

1. Curriculum & Technology
2. Athletics & Co-Curricular
3. Facilities

**B) Approval of Attendance at NYSSBA Convention in NYC**

*RESOLVED, that the Board of Education hereby approves the attendance at the 2015 NYS School Boards Association Convention (NYC), October 18-20, 2015 for Rich Joslin, Kevin Springer, Dot Capuano, Mike Dunn, Liz Scully, Denise Sullivan and the Superintendent of Schools and that Rich Joslin, be appointed as the voting delegate with the alternate to be Kevin Springer.*

**C) Certification of Standard Work Day**

*RESOLVED, that the Board of Education of the Hampton Bays UFSD/Location Code 580905020000 hereby establishes the following as standard work days for these titles and will report these appointed officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the District Clerk, as per the attached documentation.*

**D) Authorization of Hardship Waiver for Annual Professional Performance Review**

*RESOLVED, that the Board of Education President is hereby authorized to sign, along with the Superintendent of Schools, the Signature Page for SED Hardship Waiver Application No. 1, covering the period from November 15, 2015 through March 15, 2016, to allow for the continuation of the negotiations process for filing an APPR Plan compliant with the requirements of §3012-d of the Education Law. A copy of said application shall be incorporated by reference within the minutes of this meeting.*

**E) Old Business**

1. Grading Policy regarding the Common Core Algebra Regents

**F) New Business**

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**